



Tender Number: 6000013315

India Security Press,  
(A UNIT OF SECURITY PRINTING & MINTING CORPORATION OF INDIA  
LTD.)WHOLLY OWNED BY GOVERNMENT OF INDIA  
Nashik Road-422101 (Maharashtra)  
(ISO-9001:2008 & 14001:2004 Certified Company)  
Miniratna Category-I, CPSE  
Tel.No:+91-253-2402200;Fax No:+91-253-2462718,2466389  
e-mail: purchase.isp@spmCIL.com Web:http://ispnasik.spmCIL.com  
CIN: U22213DL2006GOI144763 GSTIN: 27AAJCS6111J2Z7

PR Number	PR Date	Indenter	Department
10021445	13.10.2018	R G Patil	MCSB

Not Transferable

Security Classification:

## TENDER DOCUMENT FOR PURCHASE OF: ROBOTIC ARM SYSTEM FOR MACHINE

**Tender Number: 6000013315/NCB/SY-15-23(70)/2019,  
Dated:28.06.2019**

This Tender Document Contains \_\_\_\_\_ Pages.

Details of Contact person in SPMCIL regarding this tender:

**Name:** DEEPAK KUMAR VERMA  
**Designation:** Deputy Manager (Technical)  
**Address:** ISPN (India Security Press, Nashik) India



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## Section1: Notice Inviting Tender (NIT)

6000013315 /NCB/SY-15-23(70)/2019

28.06.2019

(SPMCIL's Tender SI No.)

(Date)

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services:

Sch d. No.	Brief Description Of Goods/services	Quantity (with unit)	Earnest Money (In Rupee)	Remarks
1	Robotic Arm System for booklet transfer (SPME045711)	1.000 EA	12000.00INR TWELVE THOUSAND ONLY 0.00	
Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/Indigenization/ Disposal of Scrap/ Security Item etc.)			TWO-BID National Competetive Bid	
Dates of sale of tender documents:			From 29.06.2019 to 25.07.2019 during office hours.	
Place of sale of tender documents			INDIA SECURITY PRESS, NASHIK ROAD	
Closing date and time for receipt of tenders			26.07.2019 14:30:00	
Place of receipt of tenders			GREEN GATE, INDIA SECURITY PRESS, NASHIK ROAD - 422101	
Time and date of opening of tenders			26.07.2019 15:00:00	
Place of opening of tenders			INDIA SECURITY PRESS, NASHIK ROAD	
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)			ASHESHBHAI AVINASHI Deputy Manager (HR)	

2. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.

3. Tender documents may be purchased on payment of non-refundable fee of Rs. 112/- [Rs. One Hundred Twelve Only] per set in the form of account payee demand draft/ cashier's cheque/ certified cheque, drawn on a scheduled commercial bank in India, in favour of SPMCIL, Unit ISP, payable at Nashik.

4. If requested, the tender documents will be mailed by registered post/ speed post to the domestic tenderers, for which extra expenditure per set will be Rs. 100 for post. The tenderer is to add the applicable postage cost in the non-refundable fee mentioned in Para 3 above.

5. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

6. As per Government of India guidelines, a 20% quantity of the tendered requirement shall be procured from participating and qualified MSME registered firms quoting price within the price band of L1 + 15% by bringing down their price to L1 price, where L1 is a Non MSME registered firm. MSME firms are also requested to indicate clearly in their offer if their company is owned by SC/ST proprietorship.

7. In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase organisation, the tenders will be sold/ received/ opened on the next working day at the appointed time.

8. The essence of this tender is Price, delivery and adherence to Technical Specification. This tender is not a Development Tender. Bidders having proven track record of having manufactured and supplied similar material can only participate.



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9. No correspondence beyond bid due date will be made for shortfall of documentary evidence. Such offers received with shortfall of documentary evidence will be summarily rejected.

10. The tender documents are not transferable.

.....

.....  
(Name Designation, Address telephone number etc  
of the officer signing the document)  
For and on behalf of

.....



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## **Section II: General Instructions to Tenderers (GIT)**

### **Part 1: General Instructions Applicable to all type of Tenderers**

Please refer the link [Click here](http://ispnasik.spmcil.com/spmcil/UploadDocument/GIT.pdf) or <http://ispnasik.spmcil.com/spmcil/UploadDocument/GIT.pdf> for further details. GIT (Total pages: 32)

BIDDERS ARE REQUESTED TO DOWNLOAD 32 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DOCUMENT. ONLY PRINTOUT OF THIS PAGE IS NOT ACCEPTABLE.

## Section III: Specific Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below: In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sr No	GIT Clause No.	Topic	SIT Provision
01	4	Eligible Goods and Services (Origin of Goods)	Not applicable
02	8	Prebid Conference	Not applicable
03	9	Time Limit for receiving request for clarification of Tender Documents	SIT-1 (Mentioned below)
04	11.2	Tender Currency	SIT-2 (Mentioned below)
05	12.10	Applicability of Octroi and Local taxes	SIT-3 (Mentioned below)
06	14	PVC Clause & Formula	Not applicable
07	19	Tender Validity	SIT-4 (Mentioned below)
08	20.4	Number of Copies of Tenders to be submitted	SIT-5 (Mentioned below)
09	20.9	E-Procurement	Not applicable
10	35.2	Additional Factors for Evaluation of Offers	Not applicable
11	43	Parallel Contracts	Not applicable
12	50.1, 50.3	Tender For rate Contracts	Not applicable
13	51.1, 51.2	PQB Tenders	Not applicable
14	52.1, 52.3, 52.5	Tenders involving Purchaser's and Pre-Production Samples	Not applicable
15	53.4, 53.5, 53.7	EOI Tenders	Not applicable
16	54.3.1, 54.5.2	Tenders for Disposal of Scrap	Not applicable
17	55.2, 55.3, 55.7, 55.8	Development/ Indigenization Tenders	Not applicable
18	18.1	Earnest Money Deposit	SIT-6 (Mentioned below)
19	20.8	Submission of Tender	SIT-7 (Mentioned below)
20	24.4	Opening of Tenders	SIT-8 (Mentioned below)
21	33	Evaluation Criteria	SIT-9 (Mentioned below)
22	21.1	Correction in GIT Clause	SIT-10 (Mentioned below)

**SIT 1 :Clarification of Tender Documents:** A tenderer requiring any clarification or elucidation on any issue of the tender documents may take up the same with ISP Nashik in writing or by fax/ e-mail/ post. ISP Nashik will respond in writing to such request provided the same is received by ISP Nashik not later than **14 days** prior to the prescribed date of submission of tender. In case the clarifications are not given by ISP Nashik in stipulated time frame then the bidder must strictly follow the tender terms and conditions. Copies of the query and clarification, if any, shall be sent to all prospective bidders who have purchased the bidding documents.

**SIT 2 :Tender Currencies:** The tenderer shall quote only in Indian Rupees. supplier is requested to quote price within 2 decimal place. Quotation with price quote beyond 2 decimal place will be ignored.

**SIT 3 : Applicability of Goods & Service Tax (GST):** The firm has to quote applicable Goods & Service Tax (GST).



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**SIT 4 : Tender Validity**

(i) The tenders shall remain valid for acceptance for a period of 120 days after the date of tender opening prescribed in the tender document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.

(ii) In exceptional cases, the tenderers may be requested by ISP Nashik to extend the validity of their tenders upto a specified period. Such request(s) and response thereto shall be conveyed by surface mail or by fax/ e-mail followed by surface mail. The tenderers who agree to extend the tender validity, are to extend the same without any change or modification of their original tender and they are also to extend its tender validity period of the EMD (if applicable) accordingly. A tenderer, however, may not agree to extend its tender validity without forfeiting its EMD.

(iii) In case the day upto which the tenders are to remain valid falls on/ subsequently declared a holiday or closed day for ISP Nashik, the tender valid shall automatically be extended upto the next working day.

(iv) Compliance with the Clauses of this Tender Document: Tenderer must comply with all the clauses of this Tender Document. In case there are any deviations, these should be listed in a chart form without any ambiguity along with justification.

**SIT 5 : Number of Copies of Tenders to be submitted:**

Tenderer shall submit their tender in “**Original**” only

**SIT 6 : Earnest Money Deposit:** The required EMD as mentioned in Section VI, List of requirements submitted along with the tender in techno-commercial offer. The EMD shall be valid for a period of 60 days beyond Bid Validity. Any short validity, the tender shall be treated as unresponsive. The EMD should be in the Indian Rupees only.

**SIT 7 : Submission of Tender: Techno-commercial bid and the Price Bid** are to be submitted in Two Separate double sealed Envelopes on or before the due date of the submission of the tender as stated below otherwise tender/ bid / quotation shall be liable for rejection.

**Part –I: Techno-Commercial bid (First Envelope)**

(i) Tender Fee: Tender fee of Rs. 112/- should be submitted along with Techno-commercial bid in form of DD/ Bankers Cheque drawn from any Schedule Commercial Bank in India, in favour of SPMCIL, unit ISP payable at Nashik.

(ii) Earnest Money Deposit of Rs. 12,000/-

EMD must be submitted along with the tender in form of DD/ Bankers cheque/ FDR drawn from any Scheduled Commercial Bank in India only in favour of SPMCIL unit ISP payable at Nashik. The firm who are registered under NSIC, DGS&D, Micro & Small Enterprises (MSE) for manufacturing/ selling/ Trading of similar item may be exempted from submitting the EMD on producing valid certificate. The certificate should clearly indicate the stores details similar to India Security Press requirement and the validity of the certificate (Valid upto XXXXXX ) otherwise, certificate will not be considered for exemption of EMD.

(iii) Power of Attorney/ Authorisation with the seal of company indicating that authorized signatory is competent and legally authorized to submit the tender and/ or to enter into legally binding contract.



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(iv) The eligibility criteria for the tender are given in **Section IX- Qualification/ Eligibility Criteria**. The bidder have to submit all the desired documents and relevant documentary proof in support of relevant clauses mentioned in Section IX: Qualification/ Eligibility Criteria. The Qualifying Criteria should be submitted in original.

(v) The tenderer shall submit detailed techno-commercial offer as per Technical Specifications as per Section-VII and List of Requirement as per Section-VI of the tender document.

(vi) The tender has to submit sealed and signed tender document by authorized signatory of the tenderer as a token of acceptance of all section/ terms and conditions of this tender document (GIT, SIT, GCC & SCC, Quality Control Requirement, List of Requirement, Technical Specification, Tender form etc.)

### **Part-II: Price Bid (Second Envelope)**

The tenderer shall quote their prices strictly in Price Bid envelop as per the proforma given in Section-XI of the Tender document. In case it is quoted in Technical Bid, it tender is liable for rejection. No additional/ extra item with price shall be included other than that of **Section XI**.

#### **NOTE:-**

- i. The envelopes containing bids shall be super scribed as Techno-commercial Bid and Price Bid separately for "Procurement of Robotic Arm System for machine". The sealed envelope shall be again put in another envelope and super scribed as tender for "Procurement of Robotic Arm System for machine" **due date XX.XX.XXXX**.
- ii. If the tender is not submitted as per above format, offer/ bid/ tender will be liable for rejection.
- iii. Late Tender shall not be accepted. Tenderer shall submit their offer only on prescribed form. Tenders by fax/ email shall not be accepted. Tender by Post/ hand/ courier received on or before the due date and time shall be accepted. Postal delay/ delay by courier services etc. shall not be condoned, what so ever reason may be.

**SIT 8 : Opening of Tender:** The Techno-commercial bids are to be opened in the first instance, at the prescribed time and date. These bids shall be scrutinized and evaluated with reference to the parameters prescribed in the Eligibility criteria and parameters prescribed in the tender document by the competent committee/ authority. Subsequently, in the 2<sup>nd</sup> stage the Price bids of only the technically acceptable offers shall be opened for further scrutiny and evaluation. Intimation regarding opening of price bids shall be given to qualified tenderers to enable them to attend the price bid/ financial bid opening, if they so desire.

#### **SIT 9 : Evaluation Criteria**

Tender Evaluation Process:

9.1 In the first instance, the Qualifying Criteria of the Techno-commercial part of Tender document will be considered for the evaluation. These offers/ bid will be scrutinized and evaluated by the committee/ authority with reference to the parameters prescribed in the eligibility criteria (**Section IX**). **Conditional offers will be liable for rejection**. The technical acceptance of the bids is on the basis of **Technical Specifications** offered by the bidders as per **Section –VII** Technical Specification and Section-VI List of Requirement of the tender document and acceptance of the terms and conditions as per Section-VI, GIT, SIT, GCC, SCC, other conditions of tender.

9.2 **Price bid evaluation:** In the second stage, the price bid of only the technical offers will be opened for further scrutiny and evaluation. The price quoted shall be compared on Item wise



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Price basis (FOR ISP Nashik Road), including all taxes, duties, packing and forwarding charges, freight, insurance, etc. The evaluation criteria for awarding the contract shall be to L1 bidder schedule mentioned in **Section XI Price Bid**.

**SIT 10 : Corrections in GIT Clauses:**

GIT CLAUSE	WRITTEN AS IN GIT	CORRECTED AS IN SIT
21.1	In 3 <sup>rd</sup> line of procurement manual the words "para 11 of NIT"	"Para 1 of NIT"
21.1	In 6 <sup>th</sup> line of procurement manual the words "Clause 11 of NIT"	"Clause 1 of NIT"
24.1	In 2 <sup>nd</sup> line of procurement manual the words" Clause 11 of NIT"	"Clause 1 of NIT"
18.4	In third line of last para of procurement manual the words "Clause 33 of NIT"	"Clause 3 of NIT"
10.1	10.1(a) second line "clause no.19.19"	"Clause 19.4 of GIT"





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## **Section IV: General Conditions of Contract (GCC)**

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Part I: General Conditions of Contract applicable to all types of Tenders

Please refer the link Click here or <http://ispnasik.spmcil.com/spmcil/UploadDocument/GCC.pdf> for further details.GCC (Total pages: 28)

BIDDERS ARE REQUESTED TO DOWNLOAD 28 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DCOUMENT. ONLY PRINTOUT OF THIS PAGE IS NOT ACCEPTABLE.

## Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses. Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

Sr. No.	GCC Clause No.	Topics	SCC Provision
1	11.2	Transportation of Domestic goods	SCC-1 (Mentioned below)
2	12.2	Insurance	SCC-2 (Mentioned below)
3	14.1	Incidental Services	Not Applicable
4	15	Distribution of dispatch document for clearance/ Receipt of Goods	SCC-3 (Mentioned below)
5	16.2, 16.4	Warranty	SCC-4 (Mentioned below)
6	19.3	Option Clause	Not Applicable
7	20.1	Price Adjustment Clause	Not Applicable
8	21.2	Taxes and Duties	SCC-5 (Mentioned Below)
9	22.22.1, 22.2, 22.4, 22.3, 22.6	Terms and mode of payments	SCC-6 (Mentioned Below)
10	24.1	Quantum of LD	SCC-7 (Mentioned Below)
11	25.1	Bank Guarantee and Insurance for Material Loaned to Contractor	Not Applicable
12	36.3.2,36.3.9	Disposal/ Sale of Scrap by Tender	Not Applicable
13		Failure & Termination	SCC-8 (Mentioned Below)

SCC 1: **Transportation of Domestic Goods:** The transportation of goods to be procured will be done by the supplier on FOR ISP Basis. The total cost of the transportation should also be indicated in the price bid of the item to be procured.

SCC 2: **Insurance:** As the supplier has to deliver the material on FOR ISP, Nashik basis therefore the cost of the insurance will also be the part of the cost of the material borne by the supplier. The insurance charges should also be indicated in the price bid of the material/ Item.

SCC 3: **Distribution of Dispatch of Documents for clearance/ Receipt of Goods:** The supplier shall send all the relevant dispatch documents well in time to ISP Nashik to enable ISP Nashik to clear or receive (as the case may be) the goods in terms of the contract.

SCC 4: **Warranty:-** Two years Guarantee / Warranty.

SCC 5: **Taxes and Duties:** If the tenderer fails to include the taxes and duties as per law of the land in the tender, no claim thereof will be considered by purchaser at a later stage. The applicable TDS on Installation, commissioning and training in India, shall be borne by the tenderer.

SCC 6: **Terms and Mode of Payment:** The payment term is 100% within 30 days after receipt of bills, inspection and acceptance of goods by the purchaser and on production of all required documents by the supplier. The payment will be done through RTGS only. Therefore, the suppliers have to produce all the bank details such as Name of Bank, Account No., IFSC Code No., MICR No. along with the Tender document.

SCC 7: **Quantum of Liquidated damages:** If the supplier fails to deliver any or all the goods or fails to perform the services within the time frame(s) incorporated in the contract, ISP Nashik shall, without prejudice to other rights and remedies available to ISP Nashik under



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the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the ½% (0.5%) (or any other percentage prescribed in the SCC) of the delivered price of the delayed goods and/ or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% (or any other percentage if prescribed in the SCC) of the delayed goods' or services' contract price(s). During the above mentioned delayed period of supply and / or performance, the conditions incorporated under GCC sub-clause 23.4 shall also apply.

**SCC 8: FAILURE & TERMINATION**

**(A) Cancellation of contract for Default:** Without prejudice to any other remedy for breach of contract, like removal from the list of registered Vendors, by written notice of default sent to the Vendor, the contract may be terminated in whole or in part:

- (i) If the Vendor fails to provide any or all the material within the time period(s) specified in the contract, or any extension thereof granted.
- (ii) If the Vendor fails to perform any other obligation under the contract within the period(s) specified in the contract or any extension thereof granted.

**(B) Termination of Contract for convenience:** India Security Press, Nashik may at any time terminate the Contract by giving you month's prior notice in writing to that effect and shall have the liberty to appoint any other agency to carry out your obligation under this contract.



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## Section VI: List of Requirements

Schedule No.	Breif Description of goods and services (Related Specifications etc. are in Section-VII)	Accounting Unit	Quantity	Amount of Earnest Money	Remark
1	SPME045711 Robotic Arm System for booklet transfer	EA	1.000	12000.00 INR EIGHTEEN THOUSAND ONLY 0.00	

1. Required terms of Delivery:

(a) Required Delivery Schedule : Within 60 days from the date of issue of Letter of Intent/ Purchase Order.

(b) Required Terms of Delivery : FOR ISP Nashik Road

(c) Destination : India Security Press, Nashik Road#422 101. Maharashtra, India

(d) Preferred Mode of Transportation : By Road

2 All the copies of tenders shall be complete in all respects with all their attachments/enclosures duly numbered and signed on each and every page.

3. The total cost inclusive of all elements as cited above on FOR India Security Press, Nashik Road (Maharashtra), India, basis should be indicated clearly both in words and figures in the price bid.

4. RISK PURCHASE:

(a) If the supplier after submission of tender and due acceptance of the same, i.e. after placement of notification of award of contract fails to abide by the terms and conditions of these tender documents, or fails to supply the material as per delivery schedule given or at any time repudiates the contract, the purchaser shall have the right to:

(i) Forfeiture of the EMD and

(ii) Invoke the Security-cum-Performance Guarantee if deposited by the supplier and procure stores from other agencies at the risk and consequence of the supplier. The cost difference between the alternative arrangement and supplier tendered value will be recovered from the supplier along with other incidental charges, including excise duty, taxes, insurance, freight etc.

(b) For all the purpose the Notification of award of contract will be considered acceptance of tender and formal contract pending signing of agreement. Supplier has to abide by all the terms and conditions of tender.

(c) In case of procurement through alternative sources and if procurement price is lower, no benefit on this account will be passed on to the supplier.

(d) If the contract holder reduces its price or sells or even offers to sell the contracted good, following condition of sale similar to those of the contract, at a price lower than the contract price, to any person or organization during the currency of contract, the contract price will be automatically reduced with effect from that date for all the subsequent supplies under the contract and the contract amended accordingly. Any violation of the fall clause would be considered a serious misdemeanor under clause of the GIT and action, as appropriate, would be taken as per provision of that clause.

5. Bidders are requested to submit the following Bank details along with tender documents:



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- a) Beneficiary Name:
- b) Bank Account Number:
- c) Bank Name:
- d) Branch and Address:
- e) IFS Code:

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## Section VII: Technical Specifications

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### Terms and Conditions

1. Firm should visit the ISP and observe the existing system, before submitting the quotation.
2. New system may be modification of existing system or firm can offer different solution for the given task.
3. Firm will not have access to the program of the machine. Hence the new system should be developed by using existing available controls and machine outputs.
4. New system should be completely in synchronisation with existing system. Other operations on the machine should not be disturbed.
5. After installing new system speed of the machine should remain same.
6. Firm should have to give at least two year's warranty / warranty for any malfunction in the system.
7. Firm should have to complete the job on turnkey basis including designing, manufacturing, installation and commissioning.



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## **Section VIII: Quality Control Requirements**

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The material supplied by the successful bidder will be accepted on manufacturer's test certificate from its own laboratory or a laboratory of repute conforming to all parameters as per specification as stated above. The purchaser reserves the right to get the material supplied tested from in-house laboratory or any other laboratory of repute and in case the material is found not meeting the specification, the purchaser shall be entitled to cancel the contract, and if so desired, purchase or otherwise the purchase of the stores at the risk and cost of the contractor.

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## Section IX: Qualification/Eligibility Criteria

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The Bidder firm should meet following eligibility criteria to qualify in the Techno Commercial bid:

**(a) Experience and past performance:**

The Bidder firm should have experience in mechanical modification / Up gradation for machine in any one year during last five years ending on 31<sup>st</sup> May 2019.

***Local suppliers are exempted under the "Make in India/ Registered under start-up campaign" scheme for Experience and past performance criteria.***

**(b) Capability, equipment and manufacturing facilities:-**

The bidder firm shall have an annual capacity to manufacture & supply at least 01 Nos of Robotic Arm System in support of this details of the machinery, equipment, manpower etc has to be submitted along with the bid.

***The requirement stated under capability, equipment and manufacturing facilities are applicable to all the bidders including the local suppliers.***

**(C) Other Requirement for the Bidders:**

- i. The bidder must have enclosed the copy of GST Registration Certificate.
- ii. The bidder must have enclosed the copy of PAN.
- iii. Undertaking on firm's Letter Head:-
  - a) Bidder firm should not been blacklisted from any Govt./ PSU/Reputed organization in the past.
  - b) "We agree to withdraw all the deviations, if any, unconditionally and accept the terms and conditions of the tender document including the technical specifications."

**Note:**

- i. All experience, past performance and capacity/ capability related/ data should be **certified by the authorized signatory** of the bidder firm. The credentials regarding experience and past performance to the extent required as per eligibility criteria submitted by bidder shall be verified from the parties for whom the material have been supplied.
- ii. Bidders have to furnish stipulated documents in support of fulfillment of the above mentioned points at (a) (b) and (c).
- iii. The Tender should be submitted in English Language. The authenticated copies of the documents in support of applicant's claims may be submitted in English Language.

Bidders are requested to submit the documentary evidence as required above from para 1 and 2 along with the bid documents, Bid/ Tender documents and all the pages should be signed and stamped by Authorized signatory along with page numbering.





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## Section X: Tender Form

Date:

To,  
India Security Press, Nashik Rd  
A Unit of Security Printing & Minting  
Corporation of India Limited  
(Wholly Owned by Govt. of India)  
Nasik

Ref: Your Tender document No.6000013315/NCB/SY-15-23(70)/2019 dated 28.06.2019

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No....., dated..... (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (Description of goods and services) in conformity with your above referred document for the sum of \_\_\_\_\_ (total tender amount in figures and words), as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V - 'Special Conditions of Contract', for due performance of the contract.

We agree to keep our tender valid for acceptance for a period up to ....., as required in the GIT clause 19, read with modification, if any in Section-III - 'Special Instructions to Tenderers' or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

.....  
**(Signature with date)**

.....  
**(Name and designation)**

Duly authorized to sign tender for and on behalf of

.....

.....



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## Section XI: Price Schedule

**SUMMARY OF PRICE SCHEDULE: PRICES SHOULD BE ON FOR, ISP, NASHIK ROAD BASIS.**

Tender No: 6000013315/NCB/SY-15-23(70)/2019

Date: 28.06.2019

Sr No	Item description	UOM (Unit of Measurement)	HSN Code	Basic price/unit (Rs)	Goods & Service Tax @..... as applicable please specify (Rs)	Packing and forwarding charges (Rs), if any	Total rate per unit (Rs) (FOR ISP, Nashik Road) inclusive of all taxes, duties, freight, and Insurance charges	Offered Quantity	Total Price for required quantity (Rs) (FOR ISP, Nashik Road) inclusive of all taxes, duties, freight, and Insurance charges
1	2	3	4	5	6	7	8	9	10
1	Robotic arm system for booklet transfer	EA						01	
								Total	

FOR ISP Nashik Road price in words.....

1. We confirm that there would not be any price escalation during the supply period.
2. We confirm that we will abide by all the tender terms and conditions and we do not have any counter conditions
3. Goods & Service Tax (GST) taxes applicable will be borne by ISP.
4. **The bidder has to mention HSN / SAC Codes otherwise its tender will be liable for rejection.**
5. Remarks ,if any :.....
6. Price bids with conditions/ counter conditions are liable to be rejected.
7. The price bid should be submitted only as per the above format. No row/ column shall be left blank. Please indicate NA, in case the row/ column is "Not Applicable".

(Name and Signature with date)

Office Seal/Stamp



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## Section XII: Questionnaire

The tenderer should furnish specific answers to all the questions / issues mentioned below. In case a question / issue does not apply to a tenderer, the same should be answered with the remark "not applicable". Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof / evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or evasive answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

1. Brief description and of goods and services offered:

2. Offer is valid for acceptance up to .....

3. Your permanent Income Tax A/ C No. as allotted by the Income Tax Authority of Government of India:

Please attach certified copy of your latest/ current Income Tax clearance certificate issued by the above authority.

4. Status :

a) Are you currently registered with the Directorate General of Supplies & Disposals (DGS&D), New Delhi, and / or the National Small Industries Corporation (NSIC), New Delhi, and / or the present SPMCIL and / or the Directorate of Industries of the concerned State Government for the goods quoted ? If so, indicate the date up to which you are registered and whether there is any monetary limit imposed on your registration.

b) Are you currently registered under the Indian Companies Act, 1956 or any other similar Act?

Please attach certified copy(s) of your registration status etc. in case your answer(s) to above queries is in affirmative.

5. Please indicate name & full address of your Banker(s) :

6. Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Deptt. Of Government of India or by any State Govt.

.....  
(Signature with date)

.....

.....  
(Full name, designation & address of the  
Person duly authorized sign on behalf of the tenderer)  
For and on behalf of

.....

.....  
(Name, address and stamp of the tendering firm)



Tender Number: 6000013315

## Section XV: Bank Guarantee Form for Performance Security

.....[insert: Bank's Name, and Address of issuing Branch or Office]

Beneficiary: ..... [insert: Name and Address of SPMCIL]

Date:.....

PERFORMANCE GUARANTEE No.: .....

WHEREAS..... (name and address of the supplier) (hereinafter

called "the supplier") has undertaken, in pursuance of contract no..... dated .....to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of ..... (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

We undertake to pay SPMCIL up to the above amount upon receipt of its first written demand, without SPMCIL having to substantiate its demand.

This guarantee will remain in force for a period of forty five days after the currency of this contract and any demand in respect thereof should reach the bank note later than the above date.

.....  
(Signature with date of the authorized officer of the Bank)

.....

.....  
Name and designation of the officer

.....  
Seal, name & address of the Bank and address of the Branch

.....  
Name and designation of the officer

.....

.....  
Seal name& address of the Bank and address of the Branch



Tender Number: 6000013315

## **Section XVII: Letter of authority for attending a Bid opening**

The General Manger,  
India Security Press, Nashik Rd.

Subject: Authorization for attending bid opening on XX.XX.XXXX in the Tender of ROBOTIC ARM SYSTEM FOR MACHINE.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of \_\_\_\_\_ (Bidder) in order of preference given below.

<b>Order of Preference</b>	<b>Name</b>	<b>Specimen Signatures</b>
1		
1		
Alternate representative		
Signatures of bidder or Officer authorized to sign the bid Documents on behalf of the bidder.		

**Note:**

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.

2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not recovered.