



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2023/B/3499161  
Dated/दिनांक : 24-06-2023

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	27-07-2023 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	27-07-2023 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	120 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Finance
Department Name/विभाग का नाम	Department Of Economic Affairs
Organisation Name/संगठन का नाम	Security Printing And Minting Corporation Of India Limited (spmci)
Office Name/कार्यालय का नाम	Janpath
Total Quantity/कुल मात्रा	1000000
Item Category/मद केटेगरी	Procurement of Cotton Fabric Based Passport Cover Material (Q3)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	639 Lakh (s)
OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)	639 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	1 Year (s)
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

<b>Bid Details/बिड विवरण</b>	
<b>Past Performance/विगत प्रदर्शन</b>	40 %
<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	No
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	2 Days
<b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b>	No
<b>Is Part Quantity Bidding Allowed?</b>	Yes
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation
<b>Financial Document Required/वित्तीय दस्तावेज की आवश्यकता है।</b>	Yes

#### **EMD Detail/ईएमडी विवरण**

Advisory Bank/एडवाइजरी बैंक	Indusind bank
EMD Amount/ईएमडी राशि	1596000

#### **ePBG Detail/ईपीबीजी विवरण**

Advisory Bank/एडवाइजरी बैंक	Indusind bank
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	26

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

#### **Beneficiary/लाभार्थी :**

India Security Press  
India Security Press, Nashik Road, Maharashtra-422101.  
(Chief General Manager)

**Splitting/विभाजन**

Splitting Applied	Yes
Maximum No. Of Bidders Amongst Which Order May Be Split	2
Split Criteria based on which quantity will be distributed	Bid Splitting/Parallel contracts: India Security Press, Nashik reserves its right to conclude Bid Splitting/Parallel Contract with more than one bidder (maximum upto two bidders for the same tender) without any prejudice to the capacity of the L1 bidder, as given below: a) Bidder firm should not quote for less than 25% of the tender quantity; otherwise their offer would be considered as unresponsive. b) Among all qualified bids, the lowest bid will be termed as L1. The rate quoted by L1 bidder will be counter offered to L2 bidder and, if agreed, orders shall be placed at a ratio L1 : L2 = 70:30 of the total tendered quantity. In case of non-acceptance of the counteroffer by L2 bidder, a similar offer shall be made to L3 bidder and L4 bidder and so on. c) However, Purchaser also reserves the right to place Purchase Order for the 100% tendered quantity on the lowest qualified bidder in case L2 bidder, L3 bidder and L4 bidder does not accept L1 rates.

**MII Purchase Preference/एमआईआई खरीद वरीयता**

MII Purchase Preference/एमआईआई खरीद वरीयता	Yes
--	-----

**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
---	-----

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of

primary product having highest value should meet this criterion.

5. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

7. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

## **Part Quantity Bidding**

Buyer has allowed part quantity bidding, bidders can offer maximum quantity that they can deliver keeping in mind their capacity and delivery period requirements. The offer quantity has to be more than minimum bid quantity as specified by the Buyer in the bid. Offers with quantity less than Minimum are liable to be rejected. It may however be noted that there is no guarantee that full offer quantity will be ordered by the buyer. Quantity to be ordered by the buyer will depend on various factors including the Ranking of the bidder, Offered quantity, Splitting criteria indicated by the buyer in the bid and the requirement of the buyer to have multiple sources of supply for ensuring supply chain etc. Sellers would be notified about likely order quantity or range of possible order quantity at the time of price match request made by the buyer. ward of contract will be subject to acceptance of price match request along with min / max offer quantity as decided by the Buyer.

8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

9. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 40% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

## **Itemwise Minimum Capacity Required From Seller**

Item Category	Item Quantity	Minimum Capacity
Procurement of Cotton Fabric Based Passport Cover Material	1000000	250000

### Procurement Of Cotton Fabric Based Passport Cover Material ( 1000000 pieces )

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

#### Technical Specifications/तकनीकी विशिष्टियाँ

Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़	<a href="#">Download</a>
--	--------------------------

#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Delivery Schedule/डिलीवरी अनुसूची (In number of days from contract start days/अनुबंध प्रारंभ होने की तारीख से दिनों की संख्या में )		
			Quantity/मात्रा	Delivery to start after/प्रारंभ होने की तारीख से डिलीवरी	Delivery to be completed by/डिलीवरी _____ तक पूरी कर ली जाए
1	Biplab Basak	422101,India Security Press, Nashik Road Nashik , Maharashtra	1000	01	30
			100000	41	70
			100000	71	100
			100000	101	130
			100000	131	160
			100000	161	190
			100000	191	220
			100000	221	250
			100000	251	280
			100000	281	310
			99000	311	340

## **Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**

### **1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

### **2. Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

India Security Press a Unit of SPMCIL  
payable at  
Nashik

. Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

### **3. Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

### **4. Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of

India Security Press a Unit of SPMCIL  
payable at  
Nashik

. Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

### **5. Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

India Security Press a Unit of SPMCIL  
payable at  
Nashik

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

### **6. Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

India Security Press a Unit of SPMCIL  
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

## 7. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

### 1. **QUALIFICATION/ ELIGIBILITY CRITERIA**

#### **(a) Experience and past performance:**

The bidder (manufacturer or principal of authorised representative -hereinafter referred simply as 'The Bidder') should have manufactured and supplied at least 126440 sq. meter of similar type of Cotton Fabric based Cover Material in any one of the last five years ending on "31<sup>st</sup> March 2022".

**Note:** i) \*Copies of PO's and completion/experience certificates issued by customers to be provided in support of above.

ii) *Start-ups and Micro and small Enterprises are exempted from Experience and Past Performance criteria. In case any bidder is seeking exemption from Experience and Past Performance criteria, the supporting documents to prove his eligibility for exemption must be submitted for evaluation.*

#### **(b) Capability, equipment and manufacturing facilities:**

(i) The Bidder firm should have annual capacity of manufactured and supplied at least 126440 sq. meter of similar type of Cotton Fabric based Cover Material. The self attested details shall be submitted along with bid.

**Note: i) At the discretion of the purchaser, the Capacity / Capability Assessment / Verification of bidder / manufacturer firm(s) might be undertaken by Tender Evaluation Committee or through a third party Technical Consultancy / Inspection agencies to ensure that the firm is/are identified and capable to supply the item/material/product as required.**

**ii) During the capacity / capability assessment, the firm have to manufacture the Cotton Fabric Based Passport Cover Material meeting the ISP tender specification in presence of the committee nominated by ISP. The samples produced in presence of committee shall be taken by committee for machine trial at ISP and capability assessment shall be finalized based on Lab test and machine trial.**

(ii) The bidder firm shall provide the following details with the bid documents :

(a) Name of the machine(s) utilized to supply the quoted product.

(b) The number of machines being utilized for the production and the capacity of each machine.

(c) Total Annual Capacity of the Machine.

(d) Supply orders in hand and proportionate capacity to supply the quoted product.

#### **(c) Financial standing:**

(i) **Average Annual Turnover** The average annual financial turnover of the bidder during the last three years, ending on '31<sup>st</sup> March 2022', should be at least 6,38,40,000.00 as per the annual report (audited balance sheet and profit & loss account) of the relevant period, duly authenticated by a Chartered Accountant/Cost Accountant in India or equivalent in relevant countries.

**Note:** *The Average Annual Turnover criteria are exempted for Start-ups and Micro and Small Enterprises. In case any bidder is seeking exemption from Turnover criteria, the supporting documents to prove his eligibility for exemption must be submitted for evaluation.*

(ii) The bidder should not have suffered any financial loss for more than one year during the last three years, ending on '31<sup>st</sup> March 2022'.

(iii) a) The net worth of the Bidder should not be negative on '31<sup>st</sup> March 2022' and also  
b) should not have eroded by more than 30% in the last three years, ending on '31<sup>st</sup> March 2022'.

(d) The criteria for Capability, Equipment and Manufacturing facilities as well as financial loss and net worth under the financial standing eligibility criteria (above) shall be applicable to all the bidder firms including MSES & Startup Firms.

(e) **For Existing successful Past Suppliers:** In case the bidder (manufacturer or principal of auth

orised representative) who is a successful past supplier of 'The Product' in at least one of the recent past three procurements, who do not meet any or more of requirements above, would also be considered to be qualified in view of their proven credentials, for the maximum quantity supplied by him in such recent past. (This clause is not applicable for Security Items as notified by Government of India from time to time.)

## **2. Undertaking(s):**

- (i)** The firm should give undertaking that, **"We / the Principle Manufacturer have not been black-listed/ debarred for dealing with any Govt. Organization / Public Sector Undertaking (PSU) / Reputed Organization in the past"**.
- (ii)** The firm should give undertaking that, **"We agree to withdraw all the deviations, if any, unconditionally and accept all the terms and conditions of the tender document including the technical specifications"**.
- (iii)** That the Operation carried in Pakistan/China, if any, should be suitably firewalled from the contract/ operations with Government of India. Further, no employee who has previously worked or been posted in Pakistan China, and no Pakistani/ Chinese national or person of Pakistan/ Chinese origin should be engaged by the company for this project.
- (iv)** The supplier while claiming the payment shall furnish the following certificate to the paying authorities:  
"We hereby declare that additional set offs/ input tax credit to the tune of Rs. XXXXX (to be filled while claiming the payment) has accrued and accordingly the same is being passed on to the purchaser and to that effect the payable amount may be adjusted".
- (v)** The information given in the documents are correct and the Bidder is aware that in case any information provided is found to be false at a later stage, ISP reserves the right to reject/ disqualify the bidder at any stage of the tendering process without assigning any reason.

## **3. Other Eligibility requirements for the Bidders:**

- 3.1** The bidder shall submit Local Content details as per clause No. 9; Verification of Local content, of Public procurement (Preference to make in India) order 2017 No. P-45021/2/2017-PP(BE-II) & as per section X; Tender form clause no. 2. Make in India Status; it is requested to provide a certificate from statutory auditor or cost auditor of your company.
- 3.2** The bidder shall provide names of Organization(s)/ Firm(s) with Addresses and Telephone numbers, Fax numbers, E-mail addresses to which manufacturer/ bidder firm has supplied similar type of '**Cotton Fabric based Cover Material**' in past.
- 3.3** The undertaking that the information given in the documents are correct and the Bidder is aware that in case any information provided is found to be false at a later stage, ISP reserves the right to reject/ disqualify the bidder at any stage of the tendering process without assigning any reason.
- 3.4** The bidder has to submit **Power of Attorney/ Authorization** indicating that authorized signatory is competent and legally authorized to submit the tender and / or enter into legally binding contract.
- 3.5 Manufacturer's Authorisation Letter:** In case the bidder firm/ bidder offers to supply '**Cotton Fabric Based Cover Material**', which is manufactured by some other firm, the bidder has to be duly authorized by the manufacturer of the stated material to quote for and supply the same to India Security Press, a unit of SPMCIL. The bidder shall submit the manufacturer's authorization letter to this effect as per the standard form provided in buy er uploaded ATC Uploaded document.

**One manufacturer can participate through one authorized agent or one agent can participate on behalf of one Principal Manufacturer only.**

- 3.6** While evaluating the tender all credentials of the principal manufacturer only shall be considered. However authorized agent can participate / submit the tender on behalf of principal manufacturer.



**3.7** All experience, past performance and capacity/ capability related/ data should be certified by the authorized signatory of the bidder firm. The bidder should submit documentary evidence regarding the past supply. The credentials regarding experience and past performance to the extent required as per eligibility criteria submitted by bidder should be verified from the parties for whom work has been done, hence copies of orders and corresponding experience certificate are to be submitted along with offer.

**3.8** The application should be submitted in English Language. The authenticated copies of the documents in support of the applicant's claims must be submitted in **English language**.

**3.9** All financial standing data (Balance sheet and Profit & Loss Statements etc.) should be certified by certified accountants' e.g. Chartered Accountants (CA).

**3.10** Decision on Finalization of tender will be taken based on the documents submitted along with the tender. All documents must be submitted as per tender requirement failing which offers will be liable for rejection and no further correspondence will be made/ entertained for clarification after opening of the tender.

**3.11** All the pages submitted are to be required & sealed by Authorised Signatory failing which tender shall be treated as unresponsive.

**3.12** Bidder firm shall submit the copy of PAN & GST Registration Certificate.

#### **4. Bid Splitting/Parallel contracts:**

India Security Press, Nashik reserves its right to conclude Bid Splitting/Parallel Contract with more than one bidder (maximum upto two bidders for the same tender) without any prejudice to the capacity of the L1 bidder, as given below:

- a) Bidder firm should not quote for less than 25% of the tender quantity; otherwise their offer would be considered as unresponsive.
- b) Among all qualified bids, the lowest bid will be termed as L1. The rate quoted by L1 bidder will be counter offered to L2 bidder and, if agreed, orders shall be placed at a ratio L1 : L2 = 70:30 of the total tendered quantity. In case of non-acceptance of the counteroffer by L2 bidder, a similar offer shall be made to L3 bidder and L4 bidder and so on.
- c) However, Purchaser also reserves the right to place Purchase Order for the 100% tendered quantity on the lowest qualified bidder in case L2 bidder, L3 bidder and L4 bidder... does not accept L1 rates.
- d) In case of only one eligible bidder, 100% quantity will be allocated to the eligible bidder.

#### **5. General Condition Of Contract (GCC):**

**5.1 Packing and Marking:** As per Technical Specifications of the tender document.

**5.2 Transportation of Goods:** The transportation of goods to be procured will be done by the supplier on FOR ISP Basis. The total cost of the transportation should be indicated in the price bid of the item to be procured.

**5.3 Inspection and Quality Control** In addition to clause No. 9 of GCC the following shall also be applicable:-

**i)** The material supplied by the successful bidder will be accepted on manufacturer's conforming to all parameters as per specification as stated in Technical Specification. The material will be accepted on manufacturers guarantee certificate to be sent to purchaser. If any defects observed or the material is found unsuitable, then the same will be returned to the supplier for free replacement upto India Security Press, Nashik or the purchaser shall be entitled to cancel the contract, and if so desired, purchase or authorize purchase of the stores at the risk and cost of the contractor.

**ii) Pre-despatch Inspection:** At the discretion of the Chairman and Managing Director, Security Printing and Minting Corporation of India Limited or The Chief General Manager, India Security Press, Nasik, Maharashtra, authorized official(s) will carry out Pre-dispatch inspection at manufacture's site. All expenses towards the travel, boarding, lodging, miscellaneous expenditure and daily allowance allowances shall be borne by the purchaser. In the event that the purchaser is not able to depute its representative; it shall issue specific authorization to the supplier to dispatch the said Cotton Fabric Based Passport Cover Material (Buckram) size 580 X 545 mm with waiver certificate.

iii) The inspection procedure and the arrangement will be according to the contract agreed mutually between the supplier and the purchaser.

**5.4 Insurance:** A specific insurance cover for each consignment / supply is to be given by the firm, as applicable.

**5.5 Warranty Clause:** Supplier should submit Test Certificate and provide the warranty with free replacement for a period of 12 months from the date of acceptance of Material at ISP.

**5.6 Taxes and Duties:** If the tenderer fails to include taxes and duties as per law of the land in the tender, no claim thereof will be considered by purchaser at a later stage.

**5.7 Terms and Mode of Payment:** The payment shall be made in the following manner-  
(a) The payment term is 100% within 30 days after receipt and acceptance of goods by the Purchaser and on production of all required documents by the supplier. The payment will be done through RTGS only. Therefore, the suppliers have to produce all the Bank details such as Name of Bank, Account No., IFSC Code No., MICR No. along with the Tender document.

(b) The supplier while claiming the payment shall furnish the following certificate to the paying authorities:

"We hereby declare that additional set offs/ input tax credit to the tune of Rs. XXXXX (to be filled while claiming the payment) has accrued and accordingly the same is being passed on to the purchaser and to that effect the payable amount may be adjusted".

**5.8 India Security Press, Nashik reserves the right to terminate the contract, in whole or in part for ISP's convenience, by serving written notice on the supplier at any time during the currency of contract.**

**5.9 If there is any change in policy of Government of India, Purchaser reserves the right to foreclose the order placed at any point of time with a written notice of one month in advance.**

**NOTE:** The terms and conditions, guidelines of SPMCIL Procurement Manual Version 2.0 will be applicable to this bid at any stage to avoid any conflict at later stage. Kindly refer GIT and GCC of SPMCIL Procurement Manual Version 2.0 for additional terms and conditions as per the links given below:

GIT: <https://spmcil.com/uploaddocument/GIT/new.pdf>

GCC: <https://spmcil.com/uploaddocument/GCC/new.pdf>

**6.1** The requirement of 10,00,000 sheets of Cotton Fabric Based Passport Cover Material is as under :

Schedule No.	Brief Description of Goods/ services	Quantity (with unit)
1.	Passport Cover Dark Blue size 580 X 545 mm	10,00,000 Sheets

**6.2** ISP may change the colour of Cotton Fabric Based Passport Cover Material to be supplied as per requirement from Dark Blue to the required colour as mentioned below:

Sr. No.	Colour requirement
1.	Maroon size 580 X 545 mm
2.	Off White size 580 X 545 mm
3.	White size 580 X 545 mm

4.	Lemon Yellow size 580 X 545 mm
5.	Light Blue size 580 X 545 mm
6.	Grey size 580 X 545 mm NEW
7.	Saffron size 580 X 545 mm
8.	Violet size 580 X 545 mm
9.	Sky Blue size 580 X 545 mm
10.	Red size 580 X 545 mm
11.	Orange size 580 X 545 mm
12.	Olive Green size 580 X 545 mm
13.	Yellow size 580 X 545 mm
14.	Brown size 580 X 545 mm
15.	Parrot Green size 580 X 545 mm
16.	Black size 580 X 545 mm

**Note: 1. ISP reserve the right to change above color requirement from one color to another color with prior intimation to the firm.**

**7. Delivery Schedule for Cotton Fabric Based Passport Cover Material (Buckram): Required Quantity :10,00,000 Sheets.**

<b>Sr. No.</b>	<b>Require quantity</b>	<b>Delivery period</b>
01	1000 sheets of Dark Blue Colour as a Pilot Batch has to be supplied within 30 days from the date of issue of award of contract. Bulk supply shall start after the receipt of acceptance of pilot batch in writing from ISP (which will take approx. 10days).	01 to 30 days
02	1,00,000 sheets	41 to 70 days
03	1,00,000 sheets	71 to 100 days
04	1,00,000 sheets	101 to 130 days
05	1,00,000 sheets	131 to 160 days
06	1,00,000 sheets	161 to 190 days
07	1,00,000 sheets	191 to 220 days
08	1,00,000 sheets	221 to 250 days
09	1,00,000 sheets	251 to 280 days
10	1,00,000 sheets	281 to 310 days

**Note: The assorted colors requirement will be given within the above delivery schedule with one month notice form ISP.**

**8. Ministry of Finance, Department of Expenditure, Public Procurement Division, Orders (Public Procurement 1,2 and 3) F. No. 6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from specified countries shall be applicable to this tender. Bidders are required submit the appropriate undertaking in this regard. Salient features of this are:**

(i) Any bidder from a country which shares a land border with India (excluding countries as listed in the website of Ministry of External Affairs, to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects) will be eligible to bid in this tender only if the bidder is registered with the Registration Committee constituted by the Department for promotion of Industry and Internal Trade (DPIIT). The bidders shall enclose following certificate in this regard.

*"We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; and solemnly certify that we are not from such a country or, if from such a country, we are registered with the Competent Authority (copy enclosed). We hereby certify that we fulfill all requirements in this regard and are eligible to be considered."*

(ii) In tenders for Turnkey contracts including works contracts, the successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is similarly registered with the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT). In such cases the bidders shall enclose following certificate:

*"We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; and solemnly certify that we are not from such a country or, if from such a country, we are registered with Competent Authority (copy enclosed) and we will not subcontract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. We hereby certify that we fulfill all requirements in this regards and are eligible to be considered."*

(iii) "Bidder" including the terms 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.

(iv) "Bidder from a country which shares a land border with India" for the purpose of this Order means:-

- a) An entity incorporated, established or registered in such a country; or
- b) A subsidiary of an entity incorporated, established or registered in such a country; or
- c) An entity substantially controlled through entities incorporated, established or registered in such a country; or
- d) An entity whose beneficial owner is situated in such a country; or
- e) An Indian (or other) agent of such an entity; or
- f) A natural person who is a citizen of such a country; or
- g) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.

(v) The beneficial owner for the purpose of (III) above will be as under:

- a) In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more judicial person, has a controlling ownership interest or who exercise control through other means.

b) Explanation:

- (1) "Controlling ownership interest" means ownership of or entitlement to more than twenty

-five per cent of shares or capital or profits of the company.

(2) In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of Capital or profits of the partnership.

(3) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;

(4) Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official.

(5) In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

(vi) An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

**9. BIDDER MUST SUBMIT REQUIRED DOCUMENTS ALONG WITH BELOW MENTIONED CHECKLIST-**

Sr. No.	Description	Submitted
	Acceptance of the Technical Specification on firms letter head.	
	Documentary evidence towards Experience as per clause 1(a) mentioned under Buyer Added Bid Specific ATC	
	Undertaking towards Capability, equipment and manufacturing facilities as per clause 1(b) mentioned under Buyer Added Bid Specific ATC	
	Documentary evidence towards Financial Standings data as per clause 1(c) mentioned under Buyer Added Bid Specific ATC	
	Undertaking/Declaration as per Clause 2. mentioned under Buyer Added Bid Specific ATC.	
	Other Eligibility requirements for the Bidders as per clause No.3. mentioned under Buyer Added Bid Specific ATC.	
	Adherence to the Inspection and Quality Control, Pre-Shipment Inspection, Delivery Schedule & Quality Control Requirement, as per Clause 5.3 mentioned under Buyer Added Bid Specific ATC.	
	Adherence to the Bid Splitting/Parallel contract as per Clause 4 mentioned under Buyer Added Bid Specific ATC.	
	Adherence to the Special Conditions of Contract (SCC) as per Clause 5 mentioned under Buyer Added Bid Specific ATC	
	Adherence to the Acceptance of Requirement of 10,00,000 sheets of Cotton Fabric Based Passport Cover Material as per Clause 6 mentioned under Buyer Added Bid Specific ATC.	
	Adherence to the Acceptance Delivery Schedule for Cotton Fabric Based Passport Cover Material (Buckram) as per Clause 7 mentioned under Buyer Added Bid Specific ATC.	
	Certificate of Local Content against Make in India Order	
	Copy of GeM bid documents duly sealed & Signed by authorized signatory of bid document	
	Undertaking as per Clause 8 for land border sharing criteria mentioned under Buyer Added Bid Specific ATC.	

Copy of PAN and GST Registration Certificate of bidder as per Clause 3.12 mentioned under Buyer Added Bid Specific ATC.
---

## 8. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा

जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**