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Nashik Road-422101 (Maharashtra)
(ISO-9001:2008 & 14001:2004 Certified Company)
Miniratna Category-I, CPSE
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CIN: U22213DL2006GOI144763 GSTIN: 27AAJCS6111J2Z7

PR Number	PR Date	Indenter	Department
10029868	27.01.2023	MNT-ELE	ELECTRICAL

Not Transferable

Security Classification: Non-Security
TENDER DOCUMENT FOR: Procurement of Complete upgrading Gullotine control system for 02
nos of Polar make Gullotine machines

Tender Number: _6000018321/SY-13-30(10029868)/2023 dt 22.06.2023

This Tender Document Contains ___ Pages.

Details of Contact person in SPMCIL regarding this tender:

Name: Ashok Sharma

Designation: Jt. General Manager (Materials)

Address: ISPN (India Security Press, Nashik) India



Disclaimer

The information contained in this Bid Document or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Security Printing and Minting Corporation Limited (hereafter referred as the "Purchaser") or any of its employees or associated agencies, is provided to Bidder(s) on the terms and conditions set out in this Bid Document and such other terms and conditions subject to which such information is provided.

This Bid Document is not an agreement and is neither an offer nor invitation by the Purchaser to the prospective Bidder(s) or any other party hereunder. The purpose of this Bid Document is to provide the Bidder(s) with information to assist them in the formulation of their proposal submission. This Bid document does not purport to contain all the information Bidder(s) may require. This Bid document may not be appropriate for all bidders, and it is not possible for the Purchaser to consider particular needs of each Bidder. Each Bidder should conduct its own investigation and analysis, and should check the accuracy, reliability, and completeness of the information in this document and obtain independent advice from appropriate sources.

Information provided in this Bid Document to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Purchaser, its employees and other associated agencies accept no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

This Bid document and ensuing bids; communications and Contracts would alone determine the legal and commercial relationship between the bidders/ contractors and the Purchaser. No other Government or Purchaser's document/ guidelines/Manuals including its Procurement Manual (which are for internal and official use of its officers), have any locus standi in such a relationship. These documents/guidelines/ Manuals therefore should not be cited or referred in any legal or dispute resolution or grievance redressal proceedings.

The Purchaser, its employees and other associated agencies make no representation or warranty and shall have no liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Bid Document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Bid Document and any assessment, assumption, statement or information contained therein or deemed to form part of this Bid Document or arising in any way for participation in this Bid Stage.

The Purchaser, its employees and other associated agencies also accept no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder(s) upon the statements contained in this Bid Document.

The Purchaser may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this Bid Document.

The issue of this Bid Document does not imply that the Purchaser is bound to select Bidder(s) and the Purchaser reserves the right to reject all or any of the Bidders or Bids or to decide to drop the procurement process at any stage without assigning any reason.

The Bidder(s) shall bear all its costs associated with or relating to the preparation and submission of their Bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any submission of samples, demonstrations or presentations which may be required by the Purchaser or any other costs incurred in connection with or relating to their Bids. All such costs and expenses will remain with the Bidder(s) and the Purchaser shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder(s) in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

This disclaimer forms an integral part of the Bid document and shall supplement but not supplant the provision of the Bid Document.



SECTION I: NOTICE INVITING TENDER (NIT)
INDIA SECURITY PRESS

(A Unit of Security Printing and Minting Corporation of India Limited)

Wholly owned by Government of India

Nashik Road - 422 101 (Maharashtra) Tel No 00 91 253 2402200, Fax No 00 91 253 2462718

Website: www.spmcil.com, email: purchase.isp@spmCIL.com

Tender No.: 6000018321/SY-13-30(10029868)/2023 dt 22.06.2023

1. Sealed tenders are invited from eligible and qualified tenderers for supply of the following

GeM-Availability Report and Past Transaction Summary- GEM/GARPTS/19062023/KUIJYEQS1940 dated 19.06.2023

Schedule No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money (in Rs.)	Remarks
Procurement of Complete upgrading Guillotine control system for 02 nos of Polar make Guillotine machines				
1	Guillotine Machine Control System	2 EA	Rs. 39000/- (Rupees Thirty Nine Thousand Only)	Delivery Schedule As per section VI: List of Requirement and detailed Technical Specification mentioned in Section VII.
2	ITC of Guillotine Control system	2 AU		
Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)			Two bid Tender i.e. (Techno-commercial + Price Bid) National Competitive Bidding (NCB)-Express	
Security Classification				
Authority in whose favour all tender related financial instruments (FD, DD, Banker's cheque etc) are to be made			India Security Press, Nashik Road, Unit of SPMCIL	
All Financial Instruments to be payable at:			Payable at Nashik	
Dates and place of issue of tender documents:			From 22.06.2023 to 04.07.2023 during office hours At ISP, Nashik	
Closing date and time for receipt of tenders			04.07.2023 up to 1430 Hrs	
Place of receipt of tenders			Green Gate, India Security Press, Nashik Road-422 101, Maharashtra, India	
Time and date of opening of tenders for Technical Bid. <i>Place, Time, and date of Opening of Price (Financial) bid would be intimated later on</i>			1500 Hours on 04.07.2023	
Place of opening of tenders			Purchase Section, India Security Press, Nashik Road-422 101, Maharashtra, India	
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.1 of GIT)			Manager (HR), India Security Press, Nashik Road:- 422101, Maharashtra, India	
Officer to be contacted for clarifications/ help:			Ashok Sharma, Jt. GM (Materials) India Security Press, Nashik Road	

2. Eligibility to participate as per Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division's Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighboring countries shall apply to this tender.



3. Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/ revised).

4. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.

5. Tenderer may also download the tender documents from the web site mentioned above and submit its tender by utilizing the downloaded document, the bidder must not make any changes to the contents of the documents, except for filling the required information. A certificate to this effect must be submitted by the bidder in the Tender Form (Section X).

6. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped on or before the closing date and time indicated in the Para 1 above in the tender box located at the address given below, failing which the tenders will be treated as late and rejected. Tenders may also be sent through post at the address as above. However, Purchaser will not be responsible for any postal lapses or delays in receipt of the documents. In case NIT/ SIT provide for uploading of bids to nominated eProcurement portal, bidders must upload their bids along with scanned copies as required enclosures (including proofs of cost of Tender Documents and EMD as applicable - unless an online payment gateway is provided in the instruction) as per instructions given in this regard.

Original copies of such scanned uploaded required enclosures must reach in physical form within the date and place as provided in such instructions, otherwise their uploaded bid, would be declared as unresponsive.

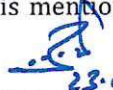
7. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.

8. The tender documents are not transferable.

9. The bidder, their affiliates, or subsidiaries – including subcontractors or suppliers for any part of the contract – should not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).

10. EMD amount mentioned in Section VI – List of Requirements shall be furnished in one of the following forms: a) Account Payee Demand Draft or b) Fixed Deposit Receipt or c) Banker's cheque or d) Bank Guarantee; in acceptable form, otherwise the tender will not be accepted in any case. The demand draft, fixed deposit receipt or banker's cheque shall be drawn on any scheduled commercial bank in India, in favour of Account and place of payment specified in the Para 1 above. In case of bank guarantee, the same is to be provided from/confirmed by any scheduled commercial bank in India as per the format specified under Section XIII in these documents.

11. Undersigned confirms that the required goods mentioned above are not available on GeM as per "GeM - Availability Report and Past Transaction Summary" (GeM - AR&PTS). This unique ID is mentioned in para 1 above.


23.06.23
(Ashok Sharma)

Jt. General Manager (Materials)
India Security Press, Nashik Road-422101
Phone No 0253 2402219

For and on behalf of
Chief General Manager,
India Security Press, Nashik Road



Section II: General Instructions to Tenderer (GIT)

PART I & II: GENERAL INSTRUCTIONS Applicable to all Types of Tenders:

Please refer the link to <https://sPMCil.com/uploaddocument/GIT/new.pdf> for further details.

GIT (Total pages: 61)

BIDDERS ARE REQUESTED TO DOWNLOAD 61 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DOCUMENT.

SECTION III: SPECIAL INSTRUCTIONS TO TENDERERS (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail. (Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sl. No.	GIT Clause No.	Topic	Modify/ Substitute/ Supplement	SIT Provision
1	3	Eligible Tenderers		As applicable
2	3.4	Eligible Goods and Services (Origin of Goods)		As applicable
3	6.1	The tender documents includes:	Modify	SIT 1 (Mentioned below)
4	8	Prebid Conference		Not applicable
5	9	Time Limit for receiving request for clarification of Tender Documents	Modify	SIT 2 (Mentioned below)
6	10.1	The Technical bid to be submitted by Tenderer shall contain the following documents, duly filled in, as required		As applicable
7	11.2	Tender Currency		As applicable
8	12.1	Tender Prices		As applicable
9	12.2, 33, 36.1	Schedule wise evaluation		As applicable
10	12.6	GST details		As applicable
11	16. a) to c)	Documents Establishing Tenderer's Eligibility and Qualifications	Modify	As per Section IX: Qualification / Eligibility Criteria
12	18.4, 18.5	Earnest Money Deposit (EMD)	Modify	SIT 3 (Mentioned below)
13	19	Tender Validity	Modify	SIT 4 (Mentioned below)
14	20.4	Number of Copies of Tenders to be submitted	Modify	SIT 5 (Mentioned below)
15	20.8	Two Bid System		As applicable
16	21	Submission of Tender	Modify	SIT 6 (Mentioned below)
17	24	Opening of Tender & Evaluation Process	Modify	SIT 7 (Mentioned below)

SIT 1:- The tender documents includes:- The tender documents includes:

1. Section I - Notice Inviting Tender (NIT)
2. Section II - General Instructions to Tenderers (GIT)
3. Section III - Special Instructions to Tenderers (SIT)
4. Section IV - General Conditions of Contract (GCC)
5. Section V - Special Conditions of Contract (SCC)
6. Section VI - List of Requirements
7. Section VII - Technical Specifications
8. Section VIII - Quality Control Requirements
9. Section IX - Qualification/ Eligibility Criteria



10. Section X - Tender Form
11. Section XI - Price Schedule
12. Section XII – Vendor Details
13. Section XIV – Manufacturer Authorization form.
13. Section XV - Bank Guarantee Form for Performance Security
14. Section XVI - Contract Form
15. Section XVII: Letter of Authority for attending a Bid Opening
16. Section XVIII: Proforma of Bills for Payments f
17. Section XIX: NEFT Mandate

SIT 2: Time Limit for receiving request for clarification of Tender Documents:- A tenderer requiring any clarification or elucidation on any issue of the tender document may take up the same with ISP Nashik in writing or by fax/ e-mail/ post. ISP Nashik will respond in writing to such request provided the same is received by ISP Nashik not later than **7 days prior** to the prescribed date of submission of tender.

SIT 3: Earnest Money Deposit (EMD): Rs. 39,000 (Rs Thirty Nine Thousand Only).

EMD must be submitted along with the tender in form of DD/ Bankers cheque/ FDR drawn from any Scheduled Commercial Bank in India only in favor of SPMCIL unit ISP payable at Nashik. The firm who are registered under Startups and Micro & Small Enterprises (MSE) for manufacturing of guillotine control system may be exempted from submitting the EMD on producing valid certificate. The certificate should clearly indicates the stores details similar to India Security Press requirement and the validity of the certificate (Valid up to XXXXXX) otherwise, certificate will not be considered for exemption of EMD.

SIT 4: Tender Validity:-

(i) The tenders shall remain valid for acceptance for a period of **120 days after the date of tender opening** prescribed in the tender document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.

(ii) In exceptional cases, the tenderers may be requested by ISP Nashik to extend the validity of their tender upto a specified period. Such request(s) and response thereto shall be conveyed by surface mail or by fax/ e-mail followed by surface mail. The tenderers who agree to extend the tender validity, are to extend the same without any change or modification of their original tender.

(iii) In case the day upto which the tenders are to remain valid falls on/ subsequently declared a holiday or closed day for ISP Nashik the tender validity should automatically be extended upto the next working day.

(iv) Compliance with the Clauses of this Tender Document: Tenderer must comply with all the clauses of this Tender Document. In case there are any deviations, these should be listed in a chart form without any ambiguity along with justification.

SIT 5: Number of Copies of Tenders to be Submitted: - Tenderer shall submit their tender in “Original” only

SIT 6: Submission of tender: Techno Commercial Bid and the Price Bid are to be submitted in Two Separate double sealed Envelopes on or before the due date of the submission of the tender as stated below otherwise tender/ bid / quotation shall be liable for rejection.

PART I: Techno-Commercial bid :- (First Envelope):

- (i) **Earnest Money Deposit:** Rs. 39,000 (Rs Thirty Nine Thousand Only).
EMD must be submitted along with the tender in form of DD/ Bankers cheque/ FDR drawn from any Scheduled Commercial Bank in India only in favor of SPMCIL unit ISP payable at Nashik. The firm who are registered under Startups and Micro & Small Enterprises (MSE) for manufacturing of Guillotine control system item may be exempted from submitting the EMD on producing valid certificate. The certificate should clearly indicates the stores details similar to India Security Press requirement and the validity of the certificate (Valid up to XXXXXX) otherwise, certificate will not be considered for exemption of EMD.
- (ii) **Power of Attorney/ Authorization** with the seal of company indicting that authorized signatory is competent and legally authorized to submit the tender and/ or to enter into legally binding contract.
- (iii) The eligibility criteria for the tender are given in **Section IX- Qualification/ Eligibility Criteria**. The bidder has to submit all the desired documents and relevant documentary proof in support of relevant clauses mentioned in Section IX: Qualification/ Eligibility Criteria. The Qualifying Criteria should be submitted in original.
- (iv) The tenderer shall submit detailed techno-commercial offer as per Technical Specifications mentioned as per Section-VII and List of Requirement as per Section-VI of the tender document.
- (v) The tenderer has to submit sealed and signed tender document by authorized signatory of the tenderer as a token of acceptance of all section/ terms and conditions of this tender document (GIT, SIT, GCC & SCC, Quality Control Requirement, List of Requirement, Technical Specification, Tender form etc.)

Part-II: Price Bid (Second Envelope):

The tenderer shall quote their prices strictly as per the proforma given in Section-XI of the Tender document. No additional/ extra item with price shall be included other than that of Section XI.

NOTE:-

- i. Each envelope containing bids shall be super scribed as, Techno-commercial Bid and Price Bid separately as the case may be for **“Complete upgrading Guillotine control system for 02 nos of Polar make Guillotine machines.”**. The sealed envelopes shall be again put in another envelope and super scribed as tender for **“Complete upgrading Guillotine control system for 02 nos of Polar make Guillotine machines.”**.
- ii. If the tender is not submitted as per above format, offer/ bid/ tender will be liable for rejection.
- iii. Late Tender shall not be accepted. Tenderer shall submit their offer only on prescribed form. Tenders by fax/ email shall not be accepted. Tender by Post/hand/courier received on or before the due date and time shall be accepted. Postal delay/ delay by courier services etc. shall not be condoned, what so ever reason may be.

SIT 7: Opening of Tender & Evaluation Process:

7.1 In the first instance, the **Techno-Commercial** part of Tender document will be opened and considered for the evaluation. These offers/ bid will be scrutinized and evaluated by the competent committee/ authority with reference to the parameters prescribed in the eligibility criteria (**Section IX**).



The technical acceptance of the bids is on the basis of **Technical Specifications** offered by the bidders as per **Section -VII** Technical Specification and Section-VI List of Requirement of the tender document and acceptance of the terms and conditions as per GIT, SIT, GCC, SCC, other conditions of tender. **Conditional offers will be liable for rejection.**

7.2 In the second stage, the Price Bid of only Techno Commercially Qualified firm offers (as mentioned first stage) will be opened for further scrutiny and evaluation.

The intimation regarding opening of price bids shall be given to qualified tenderers to enable them to attend the price bid opening, if they so desire.

7.3 **Price bid evaluation:** In the second stage, the price bid of only Techno Commercially Qualified firm will be opened for further scrutiny and evaluation. The price quoted shall be compared on Total Price basis (FOR ISP Nashik Road), including all taxes, duties, etc. The evaluation criteria for awarding the contract shall be total price wise to L1 bidder schedule mentioned in **Section XI Price Bid.**



SECTION IV: GENERAL CONDITION OF CONTRACT (GCC)

Please refer the below link for further details:

<https://spmciil.com/uploaddocument/GCC/new.pdf> **GCC (Total pages: 36)**

BIDDERS ARE REQUESTED TO DOWNLOAD 36 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DCOUMENT.



SECTION V: SPECIAL CONDITIONS OF CONTRACT (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.
(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

S. No.	GCC Clause No.	Topic	Modify/ Substitute/ Supplement	SCC Provision
1	1.2	Abbreviations:		As Applicable
2	6.1, 6.3 & 6.5	Performance Bond/ Security	Modify	SCC 1 (Mentioned below)
3	8.2	Packing and Marking		As Applicable
4	9	Inspection and Quality Control		As Applicable
5	11.2	Transportation of Domestic Goods	Modify	SCC 2 (Mentioned below)
6	12	Insurance	Modify	SCC 3 (Mentioned below)
7	14.1	Incidental Services		As Applicable
8	15	Distribution of Despatch Documents for clearance/ Receipt of Goods		As Applicable
9	16.2, 16.4	Warrantee Clause	Modify	SCC 4 (Mentioned Below)
10	19.3	Option Clause		Not Applicable
11	20.1	Price Adjustment Clause		Not Applicable
12	21	Taxes and Duties	Modify	SCC 5 (Mentioned Below)
13	22	Terms and Mode of payments	Modify	SCC 6 (Mentioned Below)
14	24.1	Quantum of LD	Modify	SCC 7 (Mentioned Below)
15	25.1	Bank Guarantee and Insurance for Material Loaned to Contractor		Not Applicable
16	33.1	Resolution of Disputes		As applicable
17	36.3.2, 36.3.9	Disposal/ Sale of Scrap by Tender		Not Applicable

SCC 1: Performance Bond/ Security: The successful bidder has to submit Performance Bond/ Security equivalent to 3% of the order(s) value, valid for a period of 60 days beyond the completion of all contractual obligations, within 21 days from the date of issue of Letter of Intent.

The Performance security shall be denominated in Indian Rupees in one of the following forms:

- a) Account Payee Demand Draft or Fixed Deposit Receipt drawn on any commercial bank in India, in favour of India Security Press, Unit SPMCIL.
- b) Bank Guarantee issued by a commercial bank in India, in the prescribed form as provided in section XV of this document.

SCC 2: Transportation of Domestic Goods: The transportation of goods to be procured will be done by the supplier on FOR ISP Basis. The total cost of the transportation should be indicated in the price bid of the item to be procured.

SCC 3: Insurance: Specific Insurance cover for each consignment /supply is to be given by the firm, as applicable.

SCC 4: Warranty Clause: The firm will have to give one year warranty for the material supplied and workmanship.

SCC 5: Taxes and Duties: If the tenderer fails to include taxes and duties as per law of the land in the tender, no claim thereof will be considered by purchaser at a later stage.

SCC 6: Terms and Mode of Payment: The Payment terms are 100% after successful Supply Installation Testing Commissioning, trial run and handover of system to ISP along with satisfactory report of user and maintenance personnel within 30 days. The tenderer shall give his consent in a mandate form for receipt of payment through NEFT (Section XIX).

SCC 7: Quantum of LD: Subject to GCC clause 28, if the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract, SPMCIL shall, without prejudice to other rights and remedies available to SPMCIL under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the ½% percent (or any other percentage if prescribed in the SCC) of the delivered price of the delayed goods and/ or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% (or any other percentage if prescribed in the SCC) of the delayed goods' or services' contract price(s). During the above-mentioned delayed period of supply and / or performance, the conditions incorporated under GCC sub-clause 23.4 above shall also apply. In all such cases GST would also be applicable on LD.

Section VI: List of Requirements

Sch No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money (in Rs)	Place of Delivery for GST Purpose
Procurement of Complete upgrading Guillotine control system for 02 nos of Polar make Guillotine machines			Rs. 39,000/- (Rupees Thirty Nine Thousand Only)	India Security Press, Nashik Road-422101. Maharashtra, India
1	Guillotine Machine Control System	2 EA		
2	ITC of Guillotine Control system	2 AU		

(a)	Required Delivery Schedule	:	The total supply including Installation Testing Commissioning shall be done within 90 days from the date of issue of Purchase Order.
(b)	Required Terms of Delivery	:	On FOR ISP Basis.
(c)	Destination	:	India Security Press, Nashik Road-422101 Maharashtra, India
(d)	Preferred mode of transportation	:	By Road (FOR)

1. All the copies of tenders shall be complete in all respects with all their attachments/ enclosures duly numbered and signed on each and every page.

2. The total cost should be inclusive of all elements as cited above on FOR India Security Press, Nashik Road (Maharashtra), India, basis.

3. The Bidder has to submit documents as per the following Check list along with the Technical bid Documents:

Sr. No.	Description	Submitted/ Not Submitted
1)	EMD (Earnest Money Deposit)	
2)	Documentary evidence towards Experience and past performance as per clause 1(i) of section IX.	
3)	Documentary evidence towards Capability, equipment and manufacturing facilities as per clause 1(ii) of section IX.	
4)	Documentary evidence towards Financial Standing as per clause 1(iii) of section IX.	
5)	Undertaking as per clause 3 under section IX	
6)	Copy of PAN and GST registration certificate.	
7)	Power of Attorney/ Authorization with the seal of company indicating that authorized signatory is competent and legally authorized to submit the tender and/ or to enter into legally binding contract.	
8)	Adherence to the Delivery Schedule as per Section VI on Bidder's Letter Head.	
9)	Adherence to the Technical Specification as per Section VII: Technical Specifications on Bidder's Letter Head	
10)	Adherence to the Quality Control Requirements as per Section VIII on Bidder's	

Sr. No.	Description	Submitted/ Not Submitted
	Letter Head.	
11)	Tender Form: As per Section X	
12)	Vendor Details: As per Section XII.	
13)	Manufacturer's Authorization Form: As per Section XIV, if applicable	
14)	NEFT Mandate as per section XIX	
15)	All pages of the tender documents (including GIT, GCC, SIT, SCC, List of requirements, Technical specification, quality requirements, etc.) duly signed and stamped by the Authorized signatory of the bidder.	

The Bidder has to submit the Check list as per Format given below along with the Price Bid (**Second Envelope**):

Sr. No.	Description	Submitted / Not Submitted	Page No.
1.	Duly filled Section XI: Price bid		

SECTION VII: TECHNICAL SPECIFICATIONS

SUPPLY INSTALLATION TESTING AND COMMISSIONING WORK REQUIRED FOR ELECTRICAL SUPPLY PROVISION OF LETTER-PRESS MACHINES SHORTLY SHIFTED TO OLD PASSPORT AND MILLER SECTION OF INDIA SECURITY PRESS, NASHIK ROAD.

S.No.	Technical Specification	QTY
	<u>A)Supply of Guillotine Control system: - Electrical & Electronic AT19/13.3 system for Guillotine Machine.</u>	2 EA
1.	<p>The Electrical & Electronic AT19/13.3 system Contains following Graphical User Interface Type No: GUI B13.3 AT19 with programming Microcontroller Based Mother Board Controller Type No: LPC17.68AT19 of Ver. 4.0, Light Barrier System: Type No: AT19-653-0ZA24V Servo system based Advance Length Measuring system: Power Panel with all interfacing cables. Make: Precision or exact equivalent.</p> <p>The upgraded machine should have following facility. ISP has mentioned only major functions herein but it will be the responsibility of the integrator to ensure that all existing working functions will be restored after this said up gradation.</p> <p>1.Machine ON/OFF : The firm shall interface prominent ON/OFF and emergency switch on front for machine for ON/OFF operations along with a Emergency Off switch. The On/Off switch will be used to start and stop the machine whereas the emergency stop will switch off the complete machine supply immediately.</p> <p>2.Clamp Operation: The new system should provide manual as well as auto operation for the clamp. Also, the clamp should also be operated through existing foot operated switch. In Auto mode, the clamp shall operate as per programme requirement and in manual mode, the operator shall be able to operate the same manually based on fulfillment of certain conditions.</p> <p>3.Knife Operation: The firm should provide facility to operate the knife through auto mode and manual mode. In Auto mode, once the programme is selected, the knife shall operate automatically as per set programme. However, in manual mode, it shall operate after pressing two hand operated push buttons with fulfillment of certain conditions. In both cases, as per Safety requirements, knife operation will be held up instantaneously, in case the light barrier is interrupted, to avoid any accident. Knife changing operation: This is done mechanically.</p> <p>4.Light Barrier: This is very important for safety point of view of operator. The firm has to repair / replace the existing light barrier system suitable for our requirement.</p> <p>5.Accuracy: After replacement of old system with new system the machine shall maintain its present cutting accuracy of 0.01mm. Moreover it shall not impair any of its activities/functions and accuracy.</p> <p>6.Back Gauge Operation: The firm should provide the facility to operate the back gauge in reverse/forward in slow as well as fast speed in selected mode of Auto or manual. Auto homing function of Backgauge also included in this system for the error correction as well as at the time of switching on the machine.</p> <p>7.Manual mode: The back gauge should operate (move forward /reverse) on manual mode through push button . For the fine setting of back gauge, back gauge will also operate through manual gear assembly. In this mode, only brake of the back gauge remain in ON condition & motor remains off.</p> <p>8.Automatic mode: The back gauge will start moving automatically & stop immediately at desired program position, which is already stored in job wise Programmes as per the requirement. In new system there must be facility of size/cut correction (addition/ subtraction/multiplication/division) during any cut in (auto or manual) will be done through calculator /key board as per our existing system.</p> <p>9.Auto Knife Mode: The back gauge will operate automatically in forward as well as reverse direction & simultaneously cut the paper lot as per the preprogrammed size.</p>	

	<p>10. Graphic User Interface Display /HMI: The firm have to provide Graphic interface display with all the necessary input buttons like alphanumeric keyboard/key window with buttons like clear , set, cancel, store, memory recall, select, etc. The font size & size of key button should not be less than 14 mm and clearly visual to operator from a distance of 3feet. The Graphic interface display should have a bright illuminated display screen and having self supportive fault diagnosis facility explaining fault and it's remedies. Screen size of HMI must be 12"(inch) or more for easy operation & maintenance. It must have capability to store 100 numbers of cutting programs, also have facility to edit and remove the programe as and when required. There should have facility to access running programe and creating new programe from a single screen. The display should have arithmetic keypad as normal calculator function in touch or hard keypad with min. resolution 1920 x 1280 pixel.</p> <p>11. The machine should be operative for all functions like start, stop, reset, auto/manual clamp & cut operation, shaft encoder, fault display, as per ` requirement of Polar cutting machine. The machine status indication such as ready, fault indication for fault number should be displayed.</p> <p>12. The machine should have facility to program as per our requirement for different cutting sizes for different product.</p> <p>13. After refurbishment machine should be user friendly, user defined, customized program for different work/paper cutting.</p> <p>14. HMI must have separate key board for mathematical operation like addition, subtraction, multiplication and division for direct calculation and operation during auto or manual mode.</p> <p>15. The firm will have to replace/repair all the necessary electrical & mechanical part as a part of this up gradation for the flow less & accurate working of the machine.</p> <p>16. Blower motor: The firm has to interface the existing air blower operation with the cut cycle both in automatic & manual mode in order to provide air cushion to the ream. Also necessary interface for existing hydraulic operation with new system.</p> <p>17. Rewiring: The firm will have to remove the existing control and power wiring & shall carryout the rewiring work with suitable size of shielded copper cable/wires duly laid aesthetically in a concealed manner.</p> <p>18. Interfacing: - The firm will have to interface between the GUI/ HMI and Microcontroller with machine auxiliary by advance communication system like RJ45/ Archnet / Data Cable.</p>	
	<p>B) Installation, Testing and commissioning:-</p>	<p>2 AU</p>
<p>2.</p>	<p>1) The proposal is for up gradation of existing Electrical and Electronics system of the machine along with required interface or changes in the Mechanical & Hydraulic system wherever required to suit the new system. However, the major works involves replacement of existing all electronic circuit, mother board, processor, interface & auxiliary PCB, control cards, wiring with new Graphic User interface display/ HMI, Micro controller, Drive, encoder, control panel, sensor & suitable components to suit our requirement & put the machine to normal functioning without affecting its accuracy. The controller device should be capable to upgrade to AC Servo Motor Control with pulse & direction control and encoder feedback facility for additional verification of size.</p> <p>2) The firm will have to will install the complete upgraded control system with required necessary controller , I/O card, GUI display (15 inch), Drive , Sensor , Contactor , Relay , connector , Electromechanical items , & required interfacing cables with connector at your existing machine and remove the old system with wiring. The firm will have to give better resolution GUI, with 12 mm font size with calculator board assembly.</p> <p>3) The firm will have to dismantle the existing system with switchgear & replace with complete new upgraded guillotine control system with wiring.</p> <p>4) The firm will have to use existing panel for ITC of new system however if required we can bring our own electrical panel made out of at least 2 mm sheet steel duly painted for integration with existing system and get the same integrated. The new panel will have doors with locks & key , self mounting arrangement, duly painted with smoke grey color , provision for forced cooling.</p>	

	<p>5) The firm will have to do properly cabling and wiring will be laid through PVC trench / conduits / flex conduits in a neat and astetic manner & will be numbered & labeled properly.</p> <p>6) The firm will have to give ON load and OFF load trial of the system and provide 0.01 mm cutting accuracy of the system. So for Machine accuracy also depend on Mechanical structural accuracy, the firm should assure , the accuracy will not decrease below the existing accuracy.</p> <p>7) All other electrical accessories used will be of reputed & branded make like L&T / ABB / Siemens / Baumuller / Precision / IFM or any exact equivalent reputed make with ISI mark and certification.</p> <p>8) The firm will have to replace the existing card based system with new micro control /PLC based control panel , partial changes in existing system will not accepted.</p> <p>9) The firm will have to confirming that all the existing functions speed accuracy will remain as it was before the adaptation of the removed system.</p>	
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Terms and Conditions:-

- 1.The firm will have to carry out this job on SITC basis for all electromechanically works so as to bring the machine in operation with required accuracy and functionality.
- 2.The work should be carried out on turnkey basis including supply, installation, Testing and Commissioning. Only supply is not acceptable.
- 3.The firm will have to complete the total SITC and development work within a period of three month (total for both the machines) once ordered is placed. The same needs to be confirmed by the Bidder in the quotation.
- 4.ISP will provide only one machine at a time for up gradation and after successful on load trials of the first machine the second machine will be handed over for up-gradation.
- 5.The firm must visit ISP to see the actual working of the machines prior to submission of quote and ascertain the present status and exact requirement and will have to give an undertaking that they have understood complete requirement and no complaint in this regard.
- 6.Bidders offering bid without prior visit will not be considered for evaluation.ISP will not accept any claim afterwards if the firms evaluation is in- complete.
7. The Bidder firm will have to clearly specify the system architecture complete with BOM, specific makes offered to understand technical evaluation of ISP, non submission of this data will result in rejection of bid without further clarifications.
8. ISP does not have copy of software /Programme of the machine hence, bidder firm has to either copy the programme from the existing electronic card without any damage to the programme and installation of the same in the new system or development of new altogether software/programme to suit the machine specific requirements.
9. During the process of copying from existing Control cards, if the existing programme gets corrupted due to static or any reasons, it will be the sole responsibility of the firm to recover or develop the same to ISP at their own cost.



10. The firm has to bring all the necessary spares, material, tools, tackles and manpower required for this up gradation work. ISP will give only free electricity.
11. ISP will provide all the existing available drawing, operational manual required for the up gradation during the work of change over.
12. All the electrical accessories used should be of reputed and branded make like L&T/ABB/Siemens /Baumuller /Wenglor/IFM or any exact equivalent reputed makes with ISI marks and certifications & firm will have to specify the exact make offered in the quotation.
13. The firm will have to replace the existing complete card based system with new control panel .Firm offering control circuit with partial changes in existing system will not be acceptable.
14. The firm have to confirm that all the existing functions, speed and accuracy will remain as it was before adoption of the renovated system.
15. The firm will have to give one year's onsite warranty of the offered system and for workmanship.
16. The detailed modified electrical drawings, operating manual, machine program , fault list , trouble shooting list, preventive maintenance list, spare part list have to be provided in 03 hard copies as well as in soft copy for each machine after successful completion of work.
17. The firm will have to provide necessary training for minimum ten days to the operator and maintenance persons for the complete upgraded system.
18. Acceptance report/Inspection report will be forwarded after successful installation and training.
19. As the machine have heavy production load, the firm must complete the installation and commissioning work in 3-4 days.
20. The firm will have to provide 10 years after sales on site technical support after installation of the system.
21. The firm has to provide electrical designation on each parts and cables as per the drawing.
22. All cabling & wiring shall be laid trough PVC trench/conduits /flex conduits in a neat and aesthetic manner & shall be numbered & labeled properly.
23. The firm should submitted the valid authorization certificate for the offered make.
24. In case the firm needs to install a new panel, new in place of existing panel, it shall have doors with lock & key, self mounting arrangement, duly painted with smoke grey color, provision for forced cooling.
25. The firm and their team of manpower will have to follow all the Safety and Security regulations of ISP's Safety Department and CISF. The firm's engineers & representatives will have to submit the copy of PVR for the entry permission at ISP.



26. The firm will have to carry out the works on ISP's working Days from 8.00am to 4.30 PM (excluding Lunch-hour).

Note: Tenderer's attention is drawn to GIT clause 17 and GIT sub-clause 10.1.

The tenderer is to provide the required details, information, confirmations, etc accordingly, failing which it is tender is liable to be ignored. Prospective bidders shall comply with the feature specifications (including Warrantee Obligations) and submit a "Specification Compliance Certificate" with their Technical Bid.



SECTION VIII: QUALITY CONTROL REQUIREMENTS

The material supplied by the successful bidder will be accepted on all parameters as per specification as stated in Section-VII. The purchaser reserves the right to get the material supplied tested from in-house laboratory or any other laboratory of repute and in case the material is found not meeting the specification, the purchaser shall be entitled to cancel the contract, and if so desired, purchase or otherwise the purchase of the stores at the risk and cost of the contractor.

SECTION IX: QUALIFICATION/ ELIGIBILITY CRITERIA

(1) Minimum Eligibility Criteria:

- (i) **Experience and Past Performance:** The bidder (manufacturer or principal of authorised representative – hereinafter referred simply as “The Bidder”) shall be a manufacturer that has regularly for at least the last three years manufactured, supplied, erected, commissioned “Gullotine control system ” with the same or higher specifications of at least one number in last five years ending on 31.03.2022.

Note: i) *Copies of PO’s and completion/experience certificates issued by customers to be provided in support of above.

ii) Start-ups and Micro and Small Enterprises are exempted from Experience and Past Performance criteria. In case any bidder is seeking exemption from Experience and Past Performance criteria, the supporting documents to prove his eligibility for exemption must be submitted for evaluation.

(ii) **Capability, equipment and manufacturing facilities:-**

The bidder must have an annual capacity to manufacture and supply at least one no. of Gullotine control system.

Note: At the discretion of the purchaser, the Capacity / Capability Assessment / Verification of bidder / manufacturer firm(s) might be undertaken by Committee or through a third party Technical Consultancy / Inspection agencies to ensure that the firm is/are identified and capable to supply the item/material/product as required.

(iii) **Financial Standing:**

(i) Average annual financial turnover of the bidder during the last three years, ending on 31.03.2022, should be at least Rs.7,64,640/- as per the annual report (audited balance sheet and profit & loss account) of the relevant period duly authenticated by a Chartered Accountant/Cost Accountant in India.

Note: The Average Annual Turnover criteria are exempted for Start-ups. In case any bidder is seeking exemption from Average Turnover criteria, the supporting documents to prove his eligibility for exemption must be submitted for evaluation.

(ii) The bidder should not have suffered any financial loss for more than one year during the last three years, ending on 31.03.2022.

(iii) The net worth of the bidder should not be negative as on 31.03.2022 and also not have eroded by more than 30% in the last three years, ending on 31.03.2022.

Note: The criteria for Capability, Equipment and Manufacturing facilities as well as financial loss and net worth under the financial standing eligibility criteria (above) shall be applicable to all the bidder firms including Startup Firms.

(2) Other Requirements:

(a) **PAN:** The Bidder should be registered with the Income tax. Relevant proof in support shall be submitted.

(b) **Goods & Services Tax Registration:** - The Bidder should be registered with the Goods & Services Tax Department. The bidder firm should submit GST Registration Certificate. Relevant proof in support shall be submitted.

(3) Undertaking(s) on firm's letter head:-

- (a) The firm should give undertaking that, "We have not been black-listed/ debarred for dealing with any Govt. Organization / Public Sector Undertaking (PSU) / Reputed Organization in the past".
- (b) That "the information given in the documents are correct and the Bidder is aware that in case any information provided is found to be false at a later stage, ISP reserves the right to reject/ disqualify the bidder at any stage of the tendering process without assigning any reason."
- (c) The firm should give undertaking that, "We agree to withdraw all the deviations, if any, unconditionally and accept all the terms and conditions of the tender document including the technical specifications".

(4) Applicability in Special Cases:

- (i) **Authorized Representatives:** Bids of bidders quoting as authorised representative of a principal manufacturer would also be considered to be qualified, provided: i) their principal manufacturer meets all the criteria above without exemption, and ii) the principal manufacturer furnishes a legally enforceable tender-specific authorisation in the prescribed form assuring full guarantee and warranty obligations as per the general and special conditions of contract; and iii) the bidder himself should have been associated, as authorised representative of the same or other Principal Manufacturer same or similar 'Product' for past three years ending on '31.03.2022.
- (ii) **For Existing successful Past Suppliers:** In case the bidder (manufacturer or principal of authorised representative) who is a successful past supplier of 'The Product' in at least one of the recent past three procurements, who do not meet any or more of requirements above, would also be considered to be qualified in view of their proven credentials, for the maximum quantity supplied by him in such recent past. (This clause is not applicable for Security Items as notified by Government of India from time to time).
- (iii) **Joint Ventures and Holding Companies:** Credentials of the partners of Joint ventures cannot (repeat cannot) be clubbed for the purpose of compliance of PQC in supply of Goods/Equipment, and each partner must comply with all the PQC criteria independently However, for the purpose of qualifying the Financial Standing Criteria, the Financial Standing credentials of a Holding Company can be clubbed with only one of the fully owned subsidiary bidding company, with appropriate legal documents proving such ownership.
- (iv) **Start-up Enterprises:** Requirements of prior experience and turnover would be relaxed for Start-up enterprises as recognised by Department for Promotion of Industry and Internal Trade (DPIIT), subject to their meeting the quality and technical specifications. Such Start-ups maybe either MSE or otherwise

5) Other Eligibility requirements for the Bidders:

5.1 Manufacturer's Authorisation Letter: In case the bidder firm/ bidder offers to supply **Gullotine control system**, which is manufactured by some other firm, the bidder has to be duly authorized by the manufacturer of the stated material to quote for and supply the same to India Security Press, a unit of SPMCIL. The bidder shall submit the manufacturer's authorization letter to this effect as per the standard form provided in Section XIV of the tender document.

5.2 All experience, past performance and capacity/ capability related/ data should be certified by the authorized signatory of the bidder firm. The bidder should submit documentary evidence regarding the past supply. The credentials regarding experience and past performance to the extent required as per eligibility criteria submitted by bidder should be verified from the parties for whom work has been done, hence copies of orders and corresponding experience certificate are to be submitted along with offer.



5.3 The application should be submitted in English Language. The authenticated copies of the documents in support of the applicant's claims must be submitted in **English language**.

5.4 All financial standing data (Balance sheet and Profit & Loss Statements etc.) should be certified by certified accountants' e.g. Chartered Accountants (CA).

5.5 Decision on Finalization of tender will be taken based on the documents submitted along with the tender. All documents must be submitted as per tender requirement failing which offers will be liable for rejection and no further correspondence will be made/ entertained for clarification after opening of the tender.

5.6 All the pages submitted are to be required & sealed by Authorised Signatory failing which tender shall be treated as unresponsive.

5.7 Bidder firm shall submit the copy of PAN & GST Registration Certificate.

5.8 The bidder firm shall provide Valid Electrical contractors license or Electrical supervisory license issue by Competent Authority.

Bidder to furnish stipulated documents in support of fulfillment of qualifying criteria. Non-Submission or incomplete submission of documents may lead to rejection of offer.



Section X: Tender Form

Date.....

To

.....
.....
.....

(complete address of SPMCIL)

Ref: Your Tender document No. dated

We, the undersigned have examined the above-mentioned tender enquiry document, including amendment No. -----, dated ----- (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (description of goods and services) in conformity with your above referred document for the sum shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – –Special Conditions of Contract||, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto -----, as required in the GIT clause 19, read with modification, if any in Section-III – –Special Instructions to Tenderers|| or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We confirm that in case of downloaded Tender Document, we have not changed/edited its contents. We realize that in case any such change is noticed at any stage including after the award of contract, we would be liable to action under clause 44 of the GIT.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We also solemnly declare as under:

1. MSMEs Status:

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

- (a) Company /Partnership Firm /Proprietary Concern / Society/Trust / NGO/Others (Please Specify):.....
- (b) Micro/ Small / Medium Enterprise/ SSI/ Govt. Deptt. / PSU/ Others:....
- (c) Name of MSME Registering Body (NSIC/ DIC/ KVIC/KVIB etc.):.....
- (d) MSME Registration no. (With copy of registration):.....
- (e) Udyog Aadhaar Memorandum no.....
- (f) Whether Proprietor/ Partner belongs to SC/ ST or Women category.
(Please specify names and percentage of shares held by SC/ST Partners):.....



2. Make in India Status:

Having read and understood the Public Procurement (Preference to Make in India PPP_MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

(a) Self-Certification for category of supplier:

- Class-I Local Supplier /
- Class-II Local Supplier /
- Non Local Supplier /

(b) We also declare that:

- There is no country whose bidders have been notified as ineligible on reciprocal basis under this order for offered product, or
- We do not belong to any Country whose bidders are notified as ineligible on reciprocal basis under this order.

3. Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017

Having read and understood the Order (Public Procurement No. 1) issued vide F.No.6/18/2019-PPD dated 23rd July 2020 (and its amendments if any) by Department of Expenditure, Ministry of Finance under the above provision and solemnly declare the following:

- We do not belong to any Country whose bidders are notified as ineligible under this order

4. Debarment Status: Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Deptts. of Government of India or by any State Govt:

- Yes (with period of Ban)
- No, we, solemnly declare that neither we nor any of our affiliates or subsidiaries- including subcontractors or suppliers for any part of the contract - do not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations.

5. Penalties for false or misleading declarations: I/we hereby confirm that the particulars given above are correct and complete and also undertake to advise any future changes to the above details. We understood that any wrong or misleading self- declaration by us would be violation of code of Ethics and would attract penalties as mentioned in this tender document, including debarment.

.....
(Signature with date)

.....
(Name and designation)

Duly authorized to sign tender for and on behalf of

.....
.....



**Section XI Price Bid
Indigenous Offers : All prices to be in Indian Rupees**

To,
Chief General Manager
India Security Press,
(A unit of Security Printing & Minting Corporation of India Ltd.)
Nashik Road – 422101 (Maharashtra), India.

OFFER FORM for Tender No: 6000018321/SY-13-30(11010185)/2023 dt 22.06.2023 Time 15.00.Hours

We.....hereby certify that we are established firm of manufacturers/authorized agents of M/s.with factories atwhich are fitted with modern equipment and where the production methods, quality control and testing of all materials and parts manufactured or used by us are open to inspection by the representative of(Name of Purchaser). We hereby offer to supply the following items at the prices indicated below:-

Schedule No.	Description	Specification	Unit Basic price	Qty	Total Price per unit (INR) See table below for Break-up of Price	Total Value of offer (INR)	Terms of Payments	Delivery Period	Gross weight and dimensions of package per unit
1	2	3	4	5	6=J*	7 = 6 x 5	8	9	10
	Procurement of Complete upgrading Guillotine control system for 02 nos of Polar make Guillotine machines								
1	Guillotine Machine Control System			2 EU			As per Section V: SCC	As per Section VI	
2	ITC of Guillotine Control system			2 AU			8 of Tender document	List of Requirement	
				Grand total					

Break-up of Price in Column – 6 (In Indian Rupees)

Item Description	Basic unit price	Name of Manufacturer/OEM	Country of Origin	HSN/ SAC Code	GST % (incl GST Cess, if any) with Break-up of CGST/STGST/ UTGST/IGST	Per unit GST Total	Packing & Forwarding in details	F.O.R. Station of Despatch Price	Freight (& Insurance charges) upto destination	FOR Destination Price
	A	B	C	D	E	F= (A x E)/100	G	H=A+F+G	I	J*=H+I
Procurement of Complete upgrading Guillotine control system for 02 nos of Polar make Guillotine machines										
Guillotine Machine Control System										
ITC of Guillotine Control system										



1. Scope of Supply: (Cost break-up of the quoted cost, showing inter-alia costs of all the concomitant Installation/Commissioning/ Training/Technical Support/Incidental Services/Software/accessories, considered necessary to make the proposal self-contained and complete must be indicated here.)
2. Taxation Details:-
 - a) PAN Number
 - b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc)
 - c) GSTIN Number
 - d) Registered Address as per GST Registration and Place of Delivery for GST Purpose.
 - e) Contract Names, Nos & email IDs for GST matters (Please mention primary and secondary contracts)
3. It is hereby certified that we have understood the General and Special Instructions to Tenderers (GIT and SIT), and also the General and Special Conditions of Contract (GCC and SCC) attached to the tender and have thoroughly examined specifications/Quality Control Requirement and other stipulations in Section VII & VIII required and out offer is to supply stores strictly in accordance with the requirements and according to the terms of the tender. We agree to abide solely by the General and Special Conditions of Contract and other conditions of the tender in accordance with the tender documents if the contract is awarded to us.
4. We hereby offer to supply the stores detailed above or such portion thereof, as you may specify in the acceptance of tender at the price quoted and agree to hold this offer open for acceptance for a period ofdays from the date of opening of tenders (i.e. upto.....). We shall be bound by the communication of acceptance dispatched within the prescribe time.
5. Earnests Money/Bid Guarantee for an amount equal tois enclosed in form of(form and reference number, date) as per the Tender documents.

Dated.....

Signature and Seal of Manufacturer/Bidder

Note:-

- (i) The Bidder may prepare their own offer forms as per this proforma.
 - (ii) in the proforma is permissible.
 - (iii) No erasures or alternations in the text of the offer are permitted. Any correction made in the offer shall be initialled by the bidder.
 - (iv) Figures in Columns 5 to 7 (both inclusive) and in Break-up of price in column 6, should be in both figures and words.
- This Section should not bring in any new Technical Parameter that has not been mentioned in the Technical Bid.



Section XII: Vendor Details

The tenderer should furnish specific details mentioned below. In case a question/ issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

1. Vendor/ Contractor particulars:

- (a) Name of the Company:.....
- (b) Corporate Identity No. (CIN):
- (c) Registration if any with SPMCIL:
- (d) Complete Postal Address:
- (e) Pin code/ ZIP code:
- (f) Telephone nos. (with country/area codes):
- (g) Fax No.: (with country/area codes):
- (h) Cell phone Nos.: (with country/area codes):
- (i) Contact persons /Designation:
- (j) Email IDs:

2. Taxation Details:

- (a) PAN number:
- (b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.):
- (c) GSTIN number:
- (d) Registered Address as per GST registration and Place of Delivery for GST Purpose:
- (e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts):

We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....
(Signature with date)

.....
.....
(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)
For and on behalf of

.....
.....
(Name, address, and stamp of the tendering firm)



Section XIV: Manufacturer's Authorization Form

To

.....
.....

(Name and address of SPMCIL)

Dear Sirs,

Ref. Your Tender document No....., dated

We,, who are proven and reputable manufacturers of (name and description of the goods offered in the tender) having factories at....., hereby authorise Messrs..... (name and address of the agent) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs. (name and address of the above agent) is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of Contract read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this tender document.

Yours faithfully,

.....
.....

[Signature with date, name, and designation]

for and on behalf of Messrs.....

[Name & address of the manufacturers]

Note: This letter of authorisation should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.



Section XV: Bank Guarantee Form for Performance Security

**PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE GUARANTEE BOND
(ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)**

Ref Date

Bank Guarantee No

To,

(Insert Name & Address of the Purchaser)

Dear Sir,

1. Against contract vide Notification for Award of the Tender No dated covering supply of (hereinafter called the 'contract') entered into between the **(insert name of Purchaser)** (herein after called as the Purchaser) and M/s. (here in after called the 'Contractor'), this is to certify that, at the request of the Contractor, we **(name of the bank)**, are holding in trust in favour of the Purchaser, the amount of **(write the sum here in words)**, to indemnify and keep indemnified the Purchaser, against any loss or damage that may be caused to, or suffered by the Purchaser, by reason of any breach by the Contractor of any of the terms and conditions of the said contract and/or in the performance thereof. We agree that the decision of the Purchaser, whether any breach of any of the terms and conditions of the said contract and/or in the performance thereof has been committed by the Contractor; and the amount of loss or damage that has been caused or suffered by the Purchaser, shall be final and binding on us, and the amount of the said loss or damage shall be paid by us, forthwith on demand and without demur to the Purchaser.

2. We **(name of the bank)**, further agree that, the guarantee herein contained, shall remain in full force and effect, for sixty days after the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period whichever is later, i.e. till, (hereinafter called the 'said date') and that if any claim accrues or arises against us **(name of the bank)**, by virtue of this guarantee before the said date, the same shall be enforceable against us **(name of the bank)**, notwithstanding the fact that the same is enforced within six months after the said date, provided that notice of any such claim has been given to us, **(name of the bank)**, by the Purchaser, before the said date. Payment under this bond of guarantee shall be made promptly, upon our receipt of notice to that effect, from the Purchaser.

3. It is fully understood that this guarantee is effective from the date of the said contract and that we **(name of the bank)**, undertake not to revoke this guarantee during its currency, without the consent in writing of the Purchaser.

4. We undertake to pay to the Purchaser, any money so demanded, notwithstanding any dispute or disputes raised by the Contractor, in any suit or proceeding pending before any Court or Tribunal, relating thereto, our liability under this present, being absolute and unequivocal. The payments so made by us under this bond, shall be a valid discharge of our liability for payment thereunder, and the Contractor shall have no claim against us, for making such payments.

5. We **(name of the bank)**, further agree that the Purchaser shall have the fullest liberty, without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said contract, or to extend time of performance by the Contractor, from time to time, or to postpone for any time or form, time to time, any of the powers exercisable by the Purchaser, against the said Contractor and to for bear or enforce any of the terms and conditions relating to the said contracts and we **(name of the bank)**, shall not be released from our liability under this guarantee, by reason of any such variation or extension being granted to the said Contractor, or for any forbearance and/or omission on the part of the Purchaser, or any indulgence by the Purchaser towards the said Contractor, or by any other matter or thing whatsoever, which under the law relating to sureties, would, but for this provision, have the effect of so releasing us from our liability under this guarantee.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

Date

Place

Witnesses

Signature
(Printed Name)
(Designation)

(Bank's Common Seal)



Section XVI: Contract Form

(Address of SPMCIL's office issuing the contract)

Contract No..... dated.....

This is in continuation to this office' Notification of Award No..... dated

1. Name & address of the Supplier:

2. SPMCIL's Tender document No..... dated..... and subsequent Amendment No....., dated..... (If any), issued by SPMCIL

3. Supplier's Tender No..... dated..... and subsequent communication(s) No..... dated (If any), exchanged between the supplier and SPMCIL in connection with this tender.

4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:

(i) General Conditions of Contract;

(ii) Special Conditions of Contract;

(iii) List of Requirements;

(iv) Technical Specifications;

(v) Quality Control Requirements;

(vi) Tender Form furnished by the supplier;

(vii) Price Schedule(s) furnished by the supplier in its tender;

(viii) Manufacturers' Authorisation Form (if applicable for this tender);

(ix) SPMCIL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section - V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

(i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

Schedule No.	Brief description of goods/ services	Accounting unit	Quantity to be supplied	Unit Price (in Rs.)	Total price

Any other additional services (if applicable) and cost there of:

Total value (in figure) _____ (In words) _____

(ii) Delivery schedule

(iii) Details of Performance Security

(iv) Quality Control

(a) Mode(s), stage(s), and place(s) of conducting inspections and tests.

(b) Designation and address of SPMCIL's inspecting officer

(v) Destination and despatch instructions

(vi) Consignee, including port consignee, if any

(vii) Warranty clause

(viii) Payment terms

(ix) Paying authority

.....
(Signature, name, and address of SPMCIL's authorized official)

For and on behalf of.....

Received and accepted this contract

(Signature, name, and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of

(Name and address of the supplier)

.....
(Seal of the supplier)

Date:

Place:



**Section XVII: Letter of Authority for attending a
Pre-bid Conference/ Bid Opening**

The General Manager

Unit Address

Subject: Authorization for attending bid opening on _____ (date) in the Tender of _____.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of _____ (Bidder) in order of preference given below.

Order of Preference	Name	Specimen Signatures
I.		
II.		
Alternate Representative		
Signatures of bidder or Officer authorized to sign the bid Documents on behalf of the bidder.		

Note:

1. Maximum of two representatives will be permitted to attend pre-bid conference/ bid opening. In cases where it is restricted to one, first named representative will be allowed to attend. Alternate representative will be permitted when regular representatives are not able to attend.
2. In case of pre-bid conference, self-attested copy of proof of purchase of Bid documents, in the name of the bidder must be enclosed with this authorization, without which entry would be refused. Bid documents would be available for sale at the site also.
3. Permission for entry to the hall where even is held may be refused in case authorization as prescribed above is not produced.



Section XVIII: Proforma of Bills for Payments

(Refer Clause 22.6 of GCC)

Name and Address of the Firm.....
Bill No..... Dated.....
Purchase order..... No..... Dated.....
Name and address of the consignee.....

S. No	Authority for purchase	Description of Stores	Number or quantity	Rate Rs. P.	Price per Rs. P.	Amount
Total						

1. GST/ CGST/ SGST/ UTGST/ IGST Amount
2. Freight (if applicable)
3. Excise Duty (if applicable)
4. Packing and Forwarding charges (if applicable)
5. Others (Please specify)
6. PVC Amount (with calculation sheet enclosed)
7. (-) deduction/Discount
8. Net amount payable (in words Rs.)

Dispatch detail RR No. other proof of despatch.....
Dated.....(enclosed)
Inspection Certificate No.....Dated.....(enclosed)
Place and Date
Received Rs.....
Rupees).....

We solemnly certify that:

- a. Goods and Services Tax (GST) charged on this Bill is not more than what is payable under the provision of the relevant Act or the Rules made there under.
- b. Goods on which GST has been charged have not been exempted under the GST Act or the rules made there under and the charges on account of GST on these goods are correct under the provisions of that Act or the Rules made there under.
- c. We are registered with above indicated GSTIN as dealer in the State where in their Billing address is located for the purpose of GST.
- d. This bill form / invoice is not a replacement for the GST invoice. The proper GST invoice as per requirements of GST rules has been sent to the Purchaser as and when deliveries are made to the consignee.
- e. that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp

Signature and of Stamp Supplier



Section XIX: NEFT Mandate

(Refer clause 22.2 of GCC)

From: M/s. Date:

To:

(Insert Name and Address of Purchaser's Paying Authority as per NIT Clause 1)

Sub: NEFT payments

We refer to RBI's NEFT scheme. Our mandate SPMCIL for making payments to us through the above scheme to our under noted account.

NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM

1	Name of City	
2	Bank Code No.	
3	Branch Code No.	
4	Bank's Name	
5	Branch Address	
6	Branch Telephone / Fax No.	
7	Supplier's Account No.	
8	Type of Account	
9	IFSC code for NEFT	
10	IFSC code for RTGS	
11	Supplier's name as per Account	
12	MICR Code No.	

In Lieu of Bank Certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque or front page of your bank passbook issued by your bank for verification of the above particulars.

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option intimation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date

Signature of the Customer

Certified that the above particulars are correct as per our record.

Stamp and
Signature of authorized
official of the bank