



SECTION I: NOTICE INVITING TENDER (NIT)

INDIA SECURITY PRESS

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Nashik Road – 422 101 (Maharashtra) Tel No 00 91 253 2402200, Fax No 00 91 253 2462718

Website: [www.spmcil.com](http://www.spmcil.com), email: [purchase.isp@spmCIL.com](mailto:purchase.isp@spmCIL.com)

**Tender No. : SPMCIL/India Security Press Nashik/Purchase/3/23-24/ET/97 [Sealing roof AC sheets joints, cracks etc.]**

1. Sealed tenders are invited from eligible and qualified tenderers for supply of the following

GeM-Availability Report and Past Transaction Summary- GEM/GARPTS/25102023/ZKB9OHD0ET0M

Schedule No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money (in Rs.)	Remarks
1	Sealing roof AC sheets joints, cracks etc. waterproofing treatment to M.S. roof gutters of roof gutters of different sections and replacement of broken AC sheets & mangalore roof tiles in ISP factory.	1 AU	Rs. 1,33,580/- (Rupees One Lakh Thirty Three Thousand Five Hundred Eighty Only).	Delivery Schedule As per section VI: List of Requirement and detailed Technical Specification mentioned in Section VII.
Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)			Two Bid, Single stage (two packets), NCB (National Competitive Bidding) (Open Express Tender)	
Security Classification			Non-Security	
Authority in whose favour all tender related financial instruments (FD, DD, Banker's cheque etc) are to be made			India Security Press, Nashik Road, Unit of SPMCIL	
All Financial Instruments to be payable at:			Payable at Nashik	
Dates and place of issue of tender documents:			From 25.11.2023 to 08.12.2023 on e-tendering website ' <a href="http://www.mstcecommerce.com/eproc">www.mstcecommerce.com/eproc</a> ' Tender document can only be obtained after registration of tenderer on the website ' <a href="http://www.mstcecommerce.com/eproc">www.mstcecommerce.com/eproc</a> '	
Closing date and time for receipt of tenders			08.12.2023 up to 15.00 Hrs	
Place of receipt of tenders			On e-tendering website ' <a href="http://www.mstcecommerce.com/eproc">www.mstcecommerce.com/eproc</a> ' through online mode only duly verified by authorized DSC of vendor.	
Time and date of opening of tenders for Technical Bid. Place, Time, and date of Opening of Price bid would be intimated later on			15:01 Hours on 08.12.2023	
Place of opening of tenders			On e-tendering website ' <a href="http://www.mstcecommerce.com/eproc">www.mstcecommerce.com/eproc</a> ' through online mode only	
Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)			Two Bid, Single stage (two packets), NCB (National Competitive Bidding) (Open Express Tender)	



## 2. Information and instructions for bidders:

The Bidder shall go through the tender document carefully and shall comply with each clause of all the sections of the tender documents.

Prospective Tenderers are advised to go through <https://www.mstcecommerce.com/eproc> and get themselves aware for e-tendering participation requirements.

### REGISTRATION:

- a) Bidders are required to register on the e-tendering portal of MSTC (<https://www.mstcecommerce.com/eproc>) as per the 'Registration guide' provided on Portal for vendors.
- b) Upon registration, Vendors/Suppliers must have valid Class-III Digital Signature both Signing & Encryption type Certificate to participate in tenders. DSC can be procured from any of the Licensed Certifying Authorities by Controller of Certifying Authorities, details available at [www.cca.gov.in](http://www.cca.gov.in).

For any queries related to vendor registration, help desk contact of MSTC are given on **Page No.6** of this document.

3. Eligibility to participate as per Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division's Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighboring countries shall apply to this tender.

4. Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/ revised).

5. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.

6. Tenderers shall strictly ensure that their tenders, duly stamped and signed and authorized by DSC, complete in all respects as per instructions contained in the Tender Documents, will be submitted only through online mode on MSTC e-tendering portal <https://www.mstcecommerce.com/eproc> on or before the closing date and time indicated in the Para 1 above, failing which the tenders will not be accepted on MSTC portal. Bidders must upload their bids along with scanned copies as required enclosures (*including proofs of cost of Tender Documents and EMD as applicable - unless an online payment gateway is provided in the instruction*) as per instructions given in this regard.

Original copies of such scanned uploaded required enclosures (*including proofs of cost of Tender Documents and EMD as applicable - unless an online payment gateway is provided in the instruction*) must reach in physical form within the date and place as provided in such instructions, otherwise their uploaded bid, would be declared as unresponsive.

7. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.

8. The tender documents are not transferable.

9. The bidder, their affiliates, or subsidiaries – including subcontractors or suppliers for any part of the contract – should not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).



10. Undersigned confirms that the required Goods (as per technical specification provided by User Section) are not available on GeM as per “*GeM-Availability Report and Past Transaction Summary*”. The Unique ID is GEM/GARPTS/25102023/ZKB9OHD0ETOM.

11. The Chief General Manager, ISP Nashik reserves the right to accept / reject / cancel any or all tender document without assigning any reason thereof. Chief General Manager, ISP Nashik also reserves the right to accept the tender in whole or in part. Incomplete documents, not submitted in accordance with the directions issued, will be liable for rejection.

(Ashok Sharma)  
Jt. General Manager (Materials)  
India Security Press, Nashik Road-422101  
Phone No 0253 2402219  
**For and on behalf of**  
Chief General Manager,  
India Security Press, Nashik Road



For any queries related to vendor registration, help desk contact of MSTC are as below:

#### HO Central Help Desk/ERO Help Desk

**Phone Number**

03340645207, 03340609118, 03340645316 03322831002, 03322891401,  
03322891005, 03322901004, 03322895064

**Email**

helpdesk@mstcindia.co.in

**Availability:** 9 AM to 5:00 PM on all working days for all Technical issues relating to e-Auction, e-Tenders, System settings etc.

#### NRO Help Desk

**Phone Number**

01123212357, 01123215163, 01123217850

**Email**

mstcnro@mstcindia.co.in

**Availability:** 10 AM to 5:30 PM on all working days for all Technical issues relating to e-Auction, e-Tenders, System settings etc.

#### WRO Help Desk

**For Auction related queries**

Contact no:- 022-22886266/2287047

**For Buyer registration related queries**

Contact no:-022-22829565

**For E-procurement related queries**

Contact no:- 022-22870471/22886266

**Other Numbers**

Contact no:- 022-22886261/22886265/22885567

**Availability :** 10 AM to 6 PM on all working days for all Technical issues relating to e-Auction, e-Tenders, System settings etc.

**Email**

mstcwro@mstcindia.co.in

#### SRO Help Desk

**For Buyer/Vendor registration related queries**

Contact no:- 09499054103

**For Auction related queries**

Contact no:- 09499054104

**NLC Auction Help Desk**

Contact no:- 09499054102

**NLC Reverse Auction Help Desk**

Contact no:- 09499054101

**Reception & Other Queries**

Contact no:- 044-28285049

**Availability :**10 AM to 5.30 PM on all working days for all Technical issues relating to e-Auction, e-Tenders, System settings etc.

**Email**

mstcsro@mstcindia.co.in

Further, if above help desk contacts are not responding, following officials of MSTC/ISP/SPMCIL may be contacted for any queries:

S D Sharma, MSTC-7878055855

Chirag Sindhu, MSTC-9830336290

M (IT), ISP-Nashik-0253 2402481

DGM (IT), CHO-SPMCIL-8888012227