

**भारत प्रतिभूति मुद्रणालय INDIA SECURITY PRESS**

नाशिक रोड - 422101 (महाराष्ट्र) / NASHIK ROAD - 422101 (MAHARASHTRA)

(भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण निगम लिमिटेड की इकाई / A UNIT OF SECURITY PRINTING & MINTING CORPORATION OF INDIA LTD.)

भारत सरकार के पूर्ण स्वामित्वाधीन / WHOLLY OWNED BY GOVERNMENT OF INDIA

(आई एस ओ - 9001 : 2015 एवं 14001 : 2015 प्रमाणित कंपनी / ISO - 9001 : 2015 & 14001 : 2015 Certified Company)

मिनिरात्न श्रेणी-I, सीपीएसई / Miniratna Category - I, CPSE

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**Circular No. 24/EST-18-34**

**Date: 26/06/2024**

India Security Press, Nashik Road is a Unit of Security Printing & Minting Corporation of India Limited (SPMCIL), a Miniratna Category-I Central Public Sector Enterprise (wholly owned by Govt. of India) and under the administrative control of the Ministry of Finance, Deptt. Of Economic Affairs, invites applications for the post of Consultant at Workmen level on fixed tenure contract basis for a period up to 31-03-2025 from those who have retired on superannuation from Govt./PSU/SPMCIL service:

Name of Post	Number of Post	Date, Time & Place of Walk-in-interview	Eligibility Criteria	Emoluments (consolidated)
Consultant at Workmen Level	25	27/06/2024, 11.00 A.M. at ISP HR SECTION	i) Retired from Govt./PSU/SPMCIL service (from W-1 to W-6 Level) having functional knowledge and hands on experience in the Security Printing departments of Security Printing Organization. ii) Retired with Pay Matrix Level-1 in Pay Scale-Rs.18000-56900/- to Level-6 in Pay Scale-Rs.35400-112400/- as per 7 <sup>th</sup> CPC.	Rs. 35,000/- per month

➤ **General Conditions for engagement on fixed tenure contract basis are as under:**

- Period of Engagement:** for the period up to 31-03-2025.
- Age Criteria:** Age of the retired employee from Govt./PSU/SPMCIL should be less than 65 years, however, the agreement/Contract for engagement will be automatically terminated on attaining the age of 65 years.
- The Consultants shall observe normal working hours of the Unit and may be required to stay late and called on Sundays / Holidays whenever necessary.

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4. The selected candidate will not have any claim over other emoluments/benefits/compensations available to other SPMCIL employees. However, for any out station travel as per the requirement, with the prior approval of the competent authority, only the expenses towards travelling, lodging and boarding (as per SPMCIL Travel rules/policies) will be borne by SPMCIL.
5. The selected candidate will also have no right whatsoever to claim for regular employment in SPMCIL by virtue of being engaged through fixed term contract.
6. There shall be no criminal case pending against the candidate. The candidate should not have been compulsorily retired by the Govt./PSU/SPMCIL. A self-declaration in this regard to be submitted by the candidate. (Attached self-declaration format).
7. The engagement may be terminated at any time without assigning any reason by giving a notice of 15 days.
8. The Consultants will be discharged as and when alternative arrangements are made to attend to the work allotted to them.
9. **Last date of Applications for Walk-in-interview and to be addressed to:** Applicants are advised to carry duly filled application form in the specified format addressed to the Chief General Manager, India Security Press, Nashik - 422 101 along-with relevant enclosures e.g. copy of PPO Book etc., to appear in Walk-in-interview until 27.06.2024.
10. **Selection procedure:**  
The candidates, fulfilling Eligibility Criteria and General Conditions after scrutiny of the applications, may be appeared for walk-in interview on 27.06.2024. The last date may be extended for further period for operational exigency, if any. However, those who will submit their application within the stipulated time and they will fulfil the eligibility criterion but due to any reasons, candidate may not be in position to attend walk-in interview during stipulated period, they may be called subsequently through telephonic communication for appearing in interview.  
  
As per recommendation of the Committee and after approval of the Competent Authority, the selected individuals may be intimated for engagement on fixed tenure basis as consultant accordingly.
11. Details of Terms & Conditions are available in the attached Annexure-I.

Sd/-  
Manager & Unit Head (HR)  
For Chief General Manager

**TERMS & CONDITIONS OF CONTRACT AGREEMENT**

1. The tenure of engagement will be for a period up to 31-03-2025 from the date of joining which may be reduced or extended at the discretion of the Company.
2. Posting will be made at India Security Press, Nashik - 422 101 (A Unit of SPMCIL).
3. Working will be under the direct Control/ Guidance/ Orders/ Supervision of the designated officials. Communication regarding duties and responsibilities will be issued separately.
4. The contractual appointee will not sign or certify documents or pass bills etc. pertaining to the department and will not supervise or control the work of SPMCIL employees. However, interaction may be made with the concerned officials/ departments regarding the progress / execution of work assigned.
5. The contractual appointee will be required to work in accordance with the timings observed by India Security Press, Nashik. Holidays applicable will be the same as applicable to the employees of SPMCIL posted at this Unit.
6. The contractual appointee will be paid a Consolidated Compensation of Rs.35,000/- per month (all inclusive) for Workmen Level.
7. Absence during the month, other than the authorized leave, will not be reckoned for the purpose of payment of Compensation. Deduction will be made on pro-rata basis for the number of days of such absence in that month.
8. The income tax as applicable will be deducted at source from the payments made.
9. The contractual appointee will be entitled for paid leave of one day for every 20 days of work including weekly holidays and other applicable holidays. The leave may be availed with the prior approval of the designated officer/controlling officer only after it actually becomes due and not in advance/ anticipation.
10. During the tenure of this engagement, the contractual appointee will wholly devote to work assigned and will not undertake any other employment either on full or part time basis. Any violation of this condition will entail immediate termination of engagement notwithstanding clause 16 below.

11. The contractual appointee will have to give a declaration that there is nothing adverse against him/her either presently or in the past which would disqualify him/her for being engaged in service. Following shall constitute disqualification for appointment:
  - Insolvency
  - Pendency of investigation/ trial in relation to a criminal offence.
  - Conviction by Court of Law for criminal offence.
  - Dismissal/ termination from the services in previous employment(s) pursuant to disciplinary action.
12. The contractual appointee will maintain absolute secrecy and confidentiality in matters relating to the official documents and/ or information which he/she acquires during the tenure. He/she shall at all times during the tenure, maintain absolute integrity, discipline, and devotion to duty and do nothing against the interest of SPMCIL. Any contravention of this condition will entail immediate termination of engagement notwithstanding clause 14 below.
13. The performance will be reviewed periodically to ensure completion of assignment(s) entrusted. In the event of performance being unsatisfactory, the engagement is liable to be terminated without any notice and/ or without assigning any reason thereof notwithstanding clause 14 below.
14. Management has the right to terminate the engagement at any time by giving a notice of 15 days without assigning any reason. Similarly, if you wish to foreclose your tenure, you can do so by giving one month's notice in writing or by depositing one month's Consolidated Compensation in lieu of such notice.
15. Any other matter regarding the engagement not dealt with herein shall be governed at the sole discretion/ decision of the management which will be binding on the contractual appointee.

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भारत प्रतिभूति मुद्रणालय, नासिक रोड  
(एस.पी.एम.सी.आई. एल., नई दिल्ली की इकाई)  
परामर्शदाता पद के लिए आवेदन

अ.क्र	विवरण	
1	नाम (पूरा)	
2	जन्मतिथि	
3	सेवानिवृत्ति की तारीख	
4	टोकन क्रमांक और सेवानिवृत्ति समय धारण किया हुआ पद	
5	सॉप आई.डी	
6	पत्राचार का पूरा पता	
7	संपर्क क्रमांक	
8	अनुभाग में कार्य अनुभव	

मैं यह घोषित करता हूं कि, उपरोक्त विवरण मेरी जानकारी के अनुसार सच और सही है।

स्थान: नासिक रोड

दिनांक / /2024

आवेदक के हस्ताक्षर

संलग्नक: भा.प्र.मु द्वारा जारी सेवानिवृत्ति पहचानपत्र