



Tender Number:6000018895

## **INDIA SECURITY PRESS**

(A Unit of Security Printing and Minting Corporation of India Limited)

Wholly owned by Government of India

Nashik Road - 422 101 (Maharashtra)

Tel No 00 91 253 2402200 ,Fax No 00 91 253 2462718

Email: [purchase.isp@spmCIL.com](mailto:purchase.isp@spmCIL.com), Website: [www.spmCIL.com](http://www.spmCIL.com)

**Not Transferable**

**Security Classification: PAC**

**BIDDING DOCUMENTS FOR HIRING OF CALIBRATION SERVICE FOR PAPER TESTING INSTRUMENT ON YEARLY BASIS FOR A PERIOD OF THREE YEARS.**

**Tender Ref No. 6000018895/SY-15-13(25)/2024**

**Date 29/07/2024**

This Tender Document contains \_\_\_ pages.

Tender Documents is ISSUED to:

M/s Elof Hansson (India) Pvt. Ltd.,  
Ashok Towers, 2<sup>nd</sup> Floor, No. 45,  
K.B. Dasan Road, Teynampet,  
Chennai 600 018

Details of Contact person in ISP regarding this tender:

Name: DIGANTA KUMAR DEKA

Designation: Addl. General Manager (Materials)

Address: India Security Press,  
Nashik Road-422 101  
Maharashtra  
India

Phone : +91 253-2402219  
Fax : +91 253-2462718  
email : [purchase.isp@spmCIL.com](mailto:purchase.isp@spmCIL.com)

## **Section I: Notice Inviting Tender (NIT)**

### **INDIA SECURITY PRESS**

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Tender Ref No. **6000018895/SY-15-13(25)/2024**

**Date: 29/07/2024**

1. Sealed tenders are invited for supply of following goods and services:

S.No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money	Remarks
1	Calibration of Paper Testing Instrument on Yearly basis for a period of three years	01 AU	Not applicable	Offer to be submitted by 13.09.2024
Type of Tender (Two Bid/ RC/Development/Indigenization/ Scrap/ Security Item etc):		PQB/ Disposal	EOI/ of	ONE-BID PROPRIETARY ARTICLE CERTIFICATE
Dates of sale of tender documents:		From to during office hours		
Place of sale of tender documents:				
Closing date and time for receipt of tenders:		13.09.2024 up to 14:30:00		
Place of receipt of tenders:		Green Gate, India Security Press, Nashik Road-422 101, Maharashtra, India		
Time and date of opening of tenders:		15:00 Hours on 13.09.2024		
Place of opening of tenders:		India Security Press, Nashik Road-422 101, Maharashtra, India		
Nominated Person/ Designation to Receive Bulky Tenders ( Clause 21.21.1 of GIT ):		Manager (HR), India Security Press, Nashik Road-422 101, Maharashtra, India		

India Security Press, Nashik invites the quotation/ Proforma Invoice for the Procurement of items as mentioned below. You are therefore, requested to send the quotation cum proforma invoice for the same on or before closing date and time for receipt of tender by Fax & Mail, and sent original copy by Post/ Courier. The quotation cum Proforma Invoice may be sent in the favour of the "The Chief General Manager, India Security Press, Nashik" immediately containing the following:

Description of item: Calibration of Paper Testing instruments on yearly basis for a period of three years.

(ii) Offer should be valid for 120 days. The tender shall be opened as and when received.

(iii) The following certificates are to be enclosed along with the quotation:

(a) That the prices offered are the best reduced rates and that the same item is not supplied at a lower rate to any other organisation.

(b) That there is no agency commission involved in the supply and that no person is paid agency commission in India.



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(iv) A brief technical write up on the items offered may be enclosed along with the manufacturers certificate.

(v) 100% Payment of each service will be made after successful completion of each service and its acceptance and submission of all the required document by the supplier.

(vi) Security Deposit (if the value of the Purchase Order is more than Rs. 2,50,000/-): You have to submit 3% of the total cost of the Purchase Order against security deposit in the form of DD/ FDR/ Bank Guarantee drawn on any scheduled Commercial bank in India only in the favour of "India Security Press, Unit of SPMCIL" within 21 days from the date of issue of "Notification of Award of Contract (NAC)". The Security Deposit should remain valid for a period of 60 days beyond the date of completion of all contractual obligations including warranty.

(vii) Period of Contract /Delivery (service) schedule/: The period of Contract will be for three years. Firm has to carry out one calibration service in each year for the period of three years for each instrument. The firm will carry out the first calibration services within one month after issuing Purchase Order and subsequent calibrations to be carried out before completion of period of one year of calibration/ before expiry of due date of calibration.

(viii) The offer should be made on FOR basis.

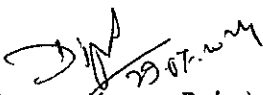
(ix) Right of Acceptance: The Chief General Manager, India Security Press, Nashik reserves the right to reject any or all tenders without assigning any reason thereof.

(x) If the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract, India Security Press, Nashik shall, without prejudice to other rights and remedies available to India Security Press, Nashik under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the ½% (0.5%) percent of the delivered price of the delayed goods and/ or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% of the delayed goods' or services' contract price(s).

(xi) Option Clause: Not Applicable.

(xii) This tender is being published on website, only as an abundant precaution and is not an open invitation to quote in the Tender. Participation in this tender is by invitation only and is limited to the selected Bidder for the item, to whom this tender has been sent by Post/ Courier. Unsolicited offers are liable to be ignored.

Yours faithfully,

  
(Diganta Kumar Deka)  
Additional General Manager (Materials)  
For & on Behalf of Chief General Manger,  
India Security Press, Nashik  
Phone No. 0253-2402219  
e-mail: [purchase.isp@spmCIL.com](mailto:purchase.isp@spmCIL.com)

To,

M/s Elof Hansson (India) Pvt. Ltd.,  
Ashok Towers, 2<sup>nd</sup> Floor, No. 45,  
K.B. Dasan Road, Teynampet  
Chennai 600018.

**Section II: Technical Specification**

The details of instruments to be calibrated:

Sl No.	Description of the instruments to be calibrated
1	Digital Folding Endurance Tester Type: S 13505 0000, Sl No.: 44271  1(A) Sample Cutter Item No. S 403100015, Sl No.: 44243
2	Bursting Strength Tester Type: S 63000 0001, Sl No.: 44267
3	Horizontal Tensile Tester Type: S 81502 0000, Sl No.: 44268  3(A) Sample Cutter Item No. S 403100015, Sl No.: 44244
4	Automatic Tear Tester Type: S 539840001 ,Sl No.: 44269  4(A) Sample Cutter Item No. S 40331 0002, Sl No.: 44257
5	Roughness and Porosity Tester Type: S 62400 0005, Sl No.: 44270
6	Brightness Tester Type: S 40605 0002, Sl No.: 44333

**Scope of Work and Terms -Condition of calibration:**

1. General Physical Examination of external and internal instrument parts. Functional inspection of instruments, identification of defective, broken, worn-out components.
2. Cleaning, Lubrication, and overhauling of instruments.
3. Replacement of defective parts if spares are available at site.
4. Calibration of instruments and submission of calibration certificate along with Traceability certificate (traceability to national/ international standard) for the period of 01 year after each visit.
5. Period of Contract will be for three years. Firm has to carry out one calibration service in each year for the period of three years for each instrument.
6. To carry out above mentioned activities within one month after issuing purchase order and subsequent calibrations to be carried out before completion of period of one year of calibration/ before expiry of due date of calibration.
7. To perform above mentioned service at site (ISP Nashik)



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**Section III: Price Schedule**

(To be submitted along with the tender)

From:

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To,

The Chief General Manager,  
India Security Press,  
Nashik (Maharashtra)-India  
(A unit of Security Printing and Minting Corporation of India Limited)

Sub: Price bid for Calibration service for Paper Testing Instrument on yearly basis for the period of three years

Ref: Tender enquiry No. 6000018895/SY-15-13(25)/2024 dated 29.07.2024

Dear Sir,

We have received your tender enquiry cited above and we are pleased to enclose the following our commercial bid for kind consideration.

Sr. No.	Description of Items	Quantity Required	Unit of Measure	HSN Code	FOR ISP Per year price			Total
					1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year	
1	Digital Folding Endurance Tester and sample cutter	01	AU					
2	Bursting Strength Tester	01	AU					
3	Horizontal Tensile Tester and sample cutter	01	AU					
4	Automatic Tear Tester and sample cutter	01	AU					
5	Roughness & Porosity Tester	01	AU					
6	Brightness Tester	01	AU					
Total FOR price								
GST @....								
Grand Total:								

Date:

Seal of the Firm

Name & Signature

Address:  
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**Note:**

- i) Price should be quoted exactly as per the format given above.
- ii) Price bids with condition/ counter conditions are liable for rejection
- iii) Firm has to quote the price within 2 decimal place. Quotation with price quoted beyond 2 decimal place is ignored.



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### Section VIII: Bank Guarantee Form for Performance Security

\_\_\_\_\_ [insert: Bank's Name, and Address of Issuing Branch or Office]

Beneficiary: \_\_\_\_\_ [insert: Name and Address of ISP]

Date: \_\_\_\_\_

PERFORMANCE GUARANTEE No.: \_\_\_\_\_

WHEREAS ..... (name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no..... dated ..... to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee; NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of ..... (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

We undertake to pay up to the above amount upon receipt of its first written demand, without ISP having to substantiate its demand.

This guarantee will remain in force for a period of Sixty days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

.....  
(Signature of the authorized officer of the Bank)

.....  
.....

Name and designation of the officer  
.....

Seal, name & address of the Bank and address of the Branch  
.....

Name and designation of the officer  
.....

.....  
Seal, name & address of the Bank and address of the Branch

***PART I & II: GENERAL INSTRUCTIONS Applicable to all Types of Tenders:***

Please refer the link [Click here](#) or <https://spmcil.com/uploaddocument/GIT3.0.pdf> for further details.

**GENERAL CONDITION OF CONTRACT (GCC)**

Please refer the link [Click here](#) or <https://spmcil.com/uploaddocument/GCC3.0.pdf> for further details.