



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2024/B/5108106
Dated/दिनांक : 16-08-2024

Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण | |
|--|---|
| Bid End Date/Time/बिड बंद होने की तारीख/समय | 14-09-2024 15:00:00 |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय | 14-09-2024 15:30:00 |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से) | 120 (Days) |
| Ministry/State Name/मंत्रालय/राज्य का नाम | Ministry Of Finance |
| Department Name/विभाग का नाम | Department Of Economic Affairs |
| Organisation Name/संगठन का नाम | Security Printing And Minting Corporation Of India Limited (spmci) |
| Office Name/कार्यालय का नाम | Janpath |
| Item Category/मद केटेगरी | Calibration Services - Mechanical; Dimension, Mass and Volume; NABL Labs; Buyer premises (onsite) , Calibration Services - Thermal; Specific heat & Humidity, Temperature; NABL Labs; Buyer premises (onsite) , Calibration Services - Chemical; pH; NABL Labs; Buyer premises (onsite) |
| Contract Period/अनुबंध अवधि | 3 Year(s) |
| Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष | 3 Year (s) |
| MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है | Yes |
| Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है | Yes |
| Document required from seller/विक्रेता से मांगे गए दस्तावेज़ | Experience Criteria,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया | No |
| Type of Bid/बिड का प्रकार | Two Packet Bid |

| Bid Details/बिड विवरण | |
|---|-----------------------|
| Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय | 2 Days |
| Estimated Bid Value/अनुमानित बिड मूल्य | 60871.88 |
| Evaluation Method/मूल्यांकन पद्धति | Item wise evaluation/ |
| Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है | Yes |

EMD Detail/ईएमडी विवरण

| | |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

ePBG Detail/ईपीबीजी विवरण

| | |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

MII Compliance/एमआईआई अनुपालन

| | |
|-------------------------------|-----|
| MII Compliance/एमआईआई अनुपालन | Yes |
|-------------------------------|-----|

MSE Purchase Preference/एमएसई खरीद वरीयता

| | |
|---|-----|
| MSE Purchase Preference/एमएसई खरीद वरीयता | Yes |
|---|-----|

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
4. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are

excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 100% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :

Schedule wise Price break up - [1723613114.xlsx](#)

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Accreditation Documents of the desired labs:NABL Accredited Labs

List of instruments along with technical specifications, frequency of calibration and scope of services:[1719656344.pdf](#)

Additional Terms and Conditions to be mentioned by Buyer:[1719656349.pdf](#)

Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

| Evaluation Schedules | Estimated Value | Item/Category | Quantity |
|----------------------|-----------------|---|------------------------|
| Schedule 1 | 41245.24 | Calibration Services - Mechanical; Dimension, Mass And Volume; Nabl Labs; Buyer Premises (onsite) | Quantity (input 1) : 1 |
| Schedule 2 | 14744.39 | Calibration Services - Thermal; Specific Heat & Humidity, Temperature; Nabl Labs; Buyer Premises (onsite) | Quantity (input 1) : 1 |
| Schedule 3 | 4882.25 | Calibration Services - Chemical; Ph; Nabl Labs; Buyer Premises (onsite) | Quantity (input 1) : 1 |

Calibration Services - Mechanical; Dimension, Mass And Volume; NABL Labs; Buyer Premises (onsite) (1)

Technical Specifications/तकनीकी विशिष्टियाँ

| Specification | Values |
|------------------------------|------------|
| Core | |
| Type of Calibration required | Mechanical |

| Specification | Values |
|---|---|
| Details of Calibration | Dimension , Mass and Volume |
| Eligible Calibration Labs | NABL Labs |
| Calibration location | Buyer premises (onsite) |
| Timeline for completing the calibration once instrument is handed over by buyer | Within 14 days |
| Reports required | Traceability certificate , Calibration report |
| Equipment/instrument of buyer in working condition | Yes |
| Minor/major repair required as part of calibration | Yes |
| If any spares are required | No |
| Addon(s)/एडऑन | |

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity (input 1) | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|---|--------------------|--|
| 1 | Imtiyaz Khan | 422101,India Security Press, Nashik Road Nashik , Maharashtra | 1 | N/A |

Calibration Services - Thermal; Specific Heat & Humidity, Temperature; NABL Labs; Buyer Premises (onsite) (1)

Technical Specifications/तकनीकी विशिष्टियाँ

| Specification | Values |
|---|--|
| Core | |
| Type of Calibration required | Thermal |
| Details of Calibration | Specific heat & Humidity , Temperature |
| Eligible Calibration Labs | NABL Labs |
| Calibration location | Buyer premises (onsite) |
| Timeline for completing the calibration once instrument is handed over by buyer | Within 14 days |

| Specification | Values |
|--|---|
| Reports required | Traceability certificate , Calibration report |
| Equipment/instrument of buyer in working condition | Yes |
| Minor/major repair required as part of calibration | Yes |
| If any spares are required | No |
| Addon(s)/एडऑन | |

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

| S.No./क्र. सं. | Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity (input 1) | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|--|---|--------------------|--|
| 1 | Imtiyaz Khan | 422101,India Security Press, Nashik Road Nashik , Maharashtra | 1 | N/A |

Calibration Services - Chemical; PH; NABL Labs; Buyer Premises (onsite) (1)

Technical Specifications/तकनीकी विशिष्टियाँ

| Specification | Values |
|---|---|
| Core | |
| Type of Calibration required | Chemical |
| Details of Calibration | pH |
| Eligible Calibration Labs | NABL Labs |
| Calibration location | Buyer premises (onsite) |
| Timeline for completing the calibration once instrument is handed over by buyer | Within 14 days |
| Reports required | Traceability certificate , Calibration report |
| Equipment/instrument of buyer in working condition | Yes |
| Minor/major repair required as part of calibration | Yes |
| If any spares are required | No |
| Addon(s)/एडऑन | |

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity (input 1) | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|--|---|--------------------|--|
| 1 | Imtiyaz Khan | 422101,India Security Press, Nashik Road Nashik , Maharashtra | 1 | N/A |

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**1. Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Scope of Work

The following specification supersedes the specifications mentioned in the catalogue (To be submitted on the bidder's Letterhead sealed and signed):

The details of instruments to be calibrated along with its scope of calibration is as under:

| Sr. No. | Description | Scope of Calibration | Qty. |
|-------------------------|---|---|------|
| Schedule 1 - Mechanical | | | |
| 1 | GSM Tester Make: Contech Instruments, Mumbai Model No.CTL-50 | Range: 0 to 8 gm (Resolution: 0.001gm) | 1 |
| 2 | Analytical Weighing Balance Make: Contech Instruments, Mumbai Model No.CAS 304 | Weighing range: 0 gm to 300 gm (Least count 0.0001 gm) | 1 |

| | | | |
|-----------------------|--|---|---|
| 3 | Digital micrometer Make: Mitutoyo Model No.C/N 293-240-30 | Digital Micrometer range: 0 to 25 mm Least count: 0.001 mm | 1 |
| 4 | Digital Vernier Caliper Make: Baker Sr. No.MD505620 | Digital Vernier caliper range:0 to 300 mm Least count: 0.01 mm | 1 |
| 5 | Weight Box F1 Class | Range: 1 mg to 200 gm Accuracy: F1 Class | 1 |
| Schedule 2 - Thermal | | | |
| 1 | Muffle furnace Make: Hindustan Furnace, Kerala Model No.763/16 | Temperature range: from ambient to 1200°C (Least count 1°C) | 1 |
| 2 | Hot air oven Make: Hindustan Furnace, Kerala Model No.764/16 | Temperature range: from ambient to 600°C (Least count 0.1°C) | 1 |
| 3 | Digital RH - Temp reader | Temperature range: -10 to 70 °C RH range: 10 to 90% | 1 |
| Schedule 3 - Chemical | | | |
| 1 | pH Meter Make: Systonic Microprocessor based | pH meter Range: 0 to 14 Least count: 0.01 | 1 |

Scope:

- i) General Physical Examination of External and internal instrument parts. Functional inspection of instruments, Identification of defective, broken, worn-out components.
- ii) Cleaning, lubrication, and overhauling of instruments.
- iii) Replacement of defective parts if spares are available at site.
- iv) Calibration of instruments and submission of **calibration certificate by NABL accredited lab** along with **Traceability certificate** for the period of 1 year after each service activity.
- v) Period of contract will be for three years. Firm has to carry out one calibration service in each year for the period of three years for each instrument

Terms and conditions of Calibration:

- i) To carry out above mentioned activities within one month after issuing purchase order and

subsequent calibrations to be carried out within 10-15 days before completion of period of one year of calibration/before expiry of due date of calibration.

- ii) To perform above mentioned service at site (ISP Nashik).
- iii) Further, in case any material/instrument is required to be sent outside the ISP Factory for calibration, then the cost of transportation should be borne by the firm. Also, for material/instrument to be calibrated outside ISP premises, firm has to submit the indemnity bond having value equivalent to the cost of the material/instrument to be calibrated outside the ISP premises.
- iv) The participating firms must submit the NABL Accreditation certificate for calibration laboratory and its scope while submission of bids.
- v) Subcontracting/ third party calibration is not acceptable.

vi) *Firms will have to quote prices for calibration of instruments on schedule wise basis for respective instruments only.*

The Bidder firm should meet following eligibility criteria to qualify in the Techno Commercial Bid: -

I) PAN: The Bidder should be registered with the Income tax. Relevant proof in support shall be submitted.

II) Goods & Service Tax Registration (GST): The Bidder should be registered with Goods & Service Tax (GST). Relevant proof of registration Certificate shall be submitted.

III) Undertaking: -

a) "We M/s _____ firm has not been blacklisted / debarred by Government of India / PSU /Any reputable organization in the past."

b) "We M/s _____ agree to withdraw all the deviations, if any, unconditionally and accept all the Terms and conditions of the tender document including the technical specifications."

c) "We M/s. _____ have the capability to supply of the tendered item / service."

IV) Quantum of LD:- If the Seller/Service Provider fails to deliver any or all of the Goods/Services within the original/re-fixed delivery period(s) specified in the contract, the Buyer will be entitled to deduct/recover the Liquidated Damages for the delay, unless covered under Force Majeure conditions aforesaid, @ 0.5% of the contract value of delayed quantity per week or part of the week of delayed period as pre-estimated damages not exceeding 10% of the contract value of delayed quantity without any controversy/dispute of any sort whatsoever.

V) Payment Terms: - The payment terms are 100% within 10 days from CRAC and acceptance of the goods by ISP.

VI) Note regarding MSE purchase preference:

For MSE Purchase Preference: Instant bid is non-splitable / non-dividable in nature. Therefore, in case L1 is non-MSE then MSE firm quoting price within L1+15% band will be awarded full tendered quantity subject to matching the L1 prices.

XI) Bidder must submit check list of below mentioned documents: -

| Sr. No. | Description | Submitted / Not Submitted |
|---------|--|---------------------------|
| 1 | Technical Specification / Scope of work Sealed and signed on bidder's Letterhead | |
| 2 | Undertaking as clause III a), b) c) on bidder's letter head sealed and signed | |
| 3 | Compliance to all terms and conditions of bid documents | |
| 4 | PAN and GST Certificate | |
| 5 | NABL certificate | |

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1

bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---