



**India Security Press,
(A UNIT OF SECURITY PRINTING & MINTING CORPORATION OF INDIA
LTD.) WHOLLY OWNED BY GOVERNMENT OF INDIA
Nashik Road-422101 (Maharashtra)
(ISO-9001:2008 & 14001:2004 Certified Company)
Miniratna Category-I, CPSE
Tel.No:+91-253-2-402200; Fax No:+91-253-2462718,2466389
e-mail: purchase.isp@spmci.com Web:http://ispnasik.spmci.com
CIN: U22213DL2006GOI144763 GSTIN: 27AAJCS6111J2Z7**

PR Number	PR Date	Indenter	Department
11010970	05.09.2023	ISP STORES	STORES

Not Transferable

Security Classification: Non-Security

TENDER DOCUMENT FOR: Procurement of Disposal of Hazardous waste through MPCB authorized agency.

Tender Number: SPMCI/ISP/PPP/6000018907/SY -Disposal of Hazardous waste - (11010970)/2024

CPP ID: 2024_SPMCI_205743_1

This Tender Document Contains ____ Pages.

Details of Contact person in SPMCI regarding this tender:

Name: Diganta Kumar Deka

Designation: Additional. General Manager (Materials)

Address: ISPN (India Security Press, Nashik) India

Disclaimer

The information contained in this Bid Document or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Security Printing and Minting Corporation Limited (hereafter referred as the "Purchaser") or any of its employees or associated agencies, is provided to Bidder(s) on the terms and conditions set out in this Bid Document and such other terms and conditions subject to which such information is provided.

This Bid Document is not an agreement and is neither an offer nor invitation by the Purchaser to the prospective Bidder(s) or any other party hereunder. The purpose of this Bid Document is to provide the Bidder(s) with information to assist them in the formulation of their proposal submission. This Bid document does not purport to contain all the information Bidder(s) may require. This Bid document may not be appropriate for all bidders, and it is not possible for the Purchaser to consider particular needs of each Bidder. Each Bidder should conduct its own investigation and analysis, and should check the accuracy, reliability, and completeness of the information in this document and obtain independent advice from appropriate sources.

Information provided in this Bid Document to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Purchaser, its employees and other associated agencies accept no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

This Bid document and ensuing bids; communications and Contracts would alone determine the legal and commercial relationship between the bidders/ contractors and the Purchaser. No other Government or Purchaser's document/ guidelines/ Manuals including its Procurement Manual (which are for internal and official use of its officers), have any locus standi in such a relationship. These documents/ guidelines/ Manuals therefore should not be cited or referred in any legal or dispute resolution or grievance redressal proceedings.

The Purchaser, its employees and other associated agencies make no representation or warranty and shall have no liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Bid Document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Bid Document and any assessment, assumption, statement or information contained therein or deemed to form part of this Bid Document or arising in any way for participation in this Bid Stage.

The Purchaser, its employees and other associated agencies also accept no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder(s) upon the statements contained in this Bid Document.

The Purchaser may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this Bid Document.

The issue of this Bid Document does not imply that the Purchaser is bound to select Bidder(s) and the Purchaser reserves the right to reject all or any of the Bidders or Bids or to decide to drop the procurement process at any stage without assigning any reason.

The Bidder(s) shall bear all its costs associated with or relating to the preparation and submission of their Bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any submission of samples, demonstrations or presentations which may be required by the Purchaser or any other costs incurred in connection with or relating to their Bids. All such costs and expenses will remain with the Bidder(s) and the Purchaser shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder(s) in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

This disclaimer forms an integral part of the Bid document and shall supplement but not supplant the provision of the Bid Document.

SECTION I: NOTICE INVITING TENDER (NIT)
INDIA SECURITY PRESS

(A Unit of Security Printing and Minting Corporation of India Limited)

Wholly owned by Government of India

Nashik Road – 422 101 (Maharashtra) Tel No 00 91 253 2402200, Fax No 00 91 253 2462718

Website: www.spmcil.com, email: purchase.isp@spmCIL.com

Tender No.: SPMCIL/ISP/PPP/6000018907/SY -Disposal of Hazardous waste - (11010970)/2024

1. Sealed tenders are invited from eligible and qualified tenderers for supply of the following

GeM-Availability Report and Past Transaction Summary- GEM/GARPTS/22082024/9JC5YNJ9W618

Schedule No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money (in Rs.)	Remarks
1	Disposal of Cotton Hosiery Waste	3 MT	NA	
2	Disposal of Empty Ink tonner/Bottles	0.5 MT		
3	Transportation Charges	1 AU		
4	Unloading	3.5 MT		
Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)			Two bid Tender i.e. (Techno-commercial + Price Bid) National Competitive Bidding (NCB)-Express	
Security Classification			Non-Security	
Authority in whose favour all tender related financial instruments (FD, DD, Banker's cheque etc) are to be made			India Security Press, Nashik Road, Unit of SPMCIL	
All Financial Instruments to be payable at:			Payable at Nashik	
Dates and place of issue of tender documents:			From 22.08.2024 to 04.09.2024 on e-tendering website https://etenders.gov.in/e procure/app Tender document can only be obtained after registration of tenderer on the website https://etenders.gov.in/e procure/app	
Closing date and time for receipt of tenders			04.09.2024 up to 1430 Hrs	
Place of receipt of tenders			On e-tendering website https://etenders.gov.in/e procure/app through online mode only duly verified by authorized DSC of vendor.	
Time and date of opening of tenders for Technical Bid. <i>Place, Time, and date of Opening of Price (Financial) bid would be intimated later on</i>			1500 Hours on 05.09.2024	
Place of opening of tenders			On e-tendering website https://etenders.gov.in/e procure/app through online mode only	

2. Information and instructions for bidders:

The Bidder shall go through the tender document carefully and shall comply with each clause of all the sections of the tender documents.

Prospective Tenderers are advised to go through <https://etenders.gov.in/eprocure/app> and get themselves aware for e-tendering participation requirements.

REGISTRATION:

- a) Bidders are required to register on the e-tendering portal of CPPP (<https://etenders.gov.in/eprocure/app>).
- b) Upon registration, Vendors/Suppliers must have valid Class-III Digital Signature both Signing & Encryption type Certificate to participate in tenders. DSC can be procured from any of the Licensed Certifying Authorities by Controller of Certifying Authorities, details available at www.cca.gov.in.

3. Eligibility to participate as per Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division's Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighboring countries shall apply to this tender.

4. Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/ revised).

5. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.

6. Tenderers shall strictly ensure that their tenders, duly stamped and signed and authorized by DSC, complete in all respects as per instructions contained in the Tender Documents, will be submitted only through online mode on <https://etenders.gov.in/eprocure/app> on or before the closing date and time indicated in the Para 1 above, failing which the tenders will not be accepted. Bidders must upload their bids along with scanned copies as required enclosures (*including proofs of cost of Tender Documents and EMD as applicable - unless an online payment gateway is provided in the instruction*) as per instructions given in this regard.

Original copies of such scanned uploaded required enclosures(*including proofs of cost of Tender Documents and EMD as applicable - unless an online payment gateway is provided in the instruction*) must reach in physical form within the date and place as provided in such instructions, otherwise their uploaded bid, would be declared as unresponsive.

7. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.

8. The tender documents are not transferable.

9. The bidder, their affiliates, or subsidiaries – including subcontractors or suppliers for any part of the contract – should not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).



10. Undersigned confirms that the required Goods (as per technical specification provided by User Section) are not available on GeM as per “*GeM-Availability Report and Past Transaction Summary*”. The Unique ID is GEM/GARPTS/22082024/9JC5YNJ9W618 .

11. The Chief General Manager, ISP Nashik reserves the right to accept / reject / cancel any or all tender document without assigning any reason thereof. Chief General Manager, ISP Nashik also reserves the right to accept the tender in whole or in part. Incomplete documents, not submitted in accordance with the directions issued, will be liable for rejection.

Addl.General Manager (Materials)
India Security Press, Nashik Road-422101
Phone No 0253 2402219
For and on behalf of
Chief General Manager,
India Security Press, Nashik Road



Section II: General Instructions to Tenderer (GIT)

PART I & II: GENERAL INSTRUCTIONS Applicable to all Types of Tenders:

Please refer the link to <https://spmcil.com/uploaddocument/GIT/new.pdf> for further details.

GIT (Total pages: 61)

BIDDERS ARE REQUESTED TO DOWNLOAD 61 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DOCUMENT.

SECTION III: SPECIAL INSTRUCTIONS TO TENDERERS (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail. (Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sl. No.	GIT Clause No.	Topic	Modify/ Substitute/ Supplement	SIT Provision
1	3	Eligible Tenderers		As applicable
2	3.4	Eligible Goods and Services (Origin of Goods)		As applicable
3	6.1	The tender documents includes:	Modify	SIT 1 (Mentioned below)
4	8	Prebid Conference		Not applicable
5	9	Time Limit for receiving request for clarification of Tender Documents	Modify	SIT 2 (Mentioned below)
6	10.1	The Technical bid to be submitted by Tenderer shall contain the following documents, duly filled in, as required		As applicable
7	11.2	Tender Currency		As applicable
8	12.1	Tender Prices		As applicable
9	12.2, 33, 36.1	Schedule wise evaluation		As applicable
10	12.6	GST details		As applicable
11	16. a) to c)	Documents Establishing Tenderer's Eligibility and Qualifications	Modify	As per Section IX: Qualification / Eligibility Criteria
12	18.4, 18.5	Earnest Money Deposit (EMD)	Modify	SIT 3 (Mentioned below)
13	19	Tender Validity	Modify	SIT 4 (Mentioned below)
14	20.4	Number of Copies of Tenders to be submitted	Modify	SIT 5 (Mentioned below)
15	20.8	Two Bid System		As applicable
16	21	Submission of Tender	Modify	SIT 6 (Mentioned below)
17	24	Opening of Tender & Evaluation Process	Modify	SIT 7 (Mentioned below)

SIT 1:-The tender documents includes:- The tender documents includes:

- Section I - Notice Inviting Tender (NIT)
- Section II - General Instructions to Tenderers (GIT)
- Section III - Special Instructions to Tenderers (SIT)
- Section IV -General Conditions of Contract (GCC)
- Section V - Special Conditions of Contract (SCC)
- Section VI - List of Requirements
- Section VII - Technical Specifications
- Section VIII - Quality Control Requirements

Section IX – Qualification/ Eligibility Criteria
Section X - Tender Form
Section XII – Vendor Details
Section XV - Bank Guarantee Form for Performance Security
Section XVI - Contract Form
Section XVII: Letter of Authority for attending a Bid Opening
Section XVIII: Proforma of Bills for Payments
Section XIX: NEFT Mandate

SIT 2: Earnest Money Deposit (EMD): Not applicable

SIT 3: Tender Validity

3.1. The tenders shall remain valid for acceptance for a period of 120 days after the date of tender opening prescribed in the tender document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.

3.2 In exceptional cases, the tenderers may be requested by SPMCIL to extend the validity of their tenders upto a specified period. Such request(s) and responses thereto shall be conveyed by surface mail or by fax/email/ telex/ cable followed by surface mail. The tenderers, who agree to extend the tender validity, are to extend the same without any change or modification of their original tender and they are also to extend the validity period of the EMD accordingly.

3.3 In case the day upto which the tenders are to remain valid falls on/ subsequently declared a holiday or closed day for SPMCIL, the tender validity shall automatically be extended upto the next working day.

3.4 Compliance with the Clauses of this Tender Document: Tenderer must comply with all the clauses of this Tender Document. In case there are any deviations, these should be listed in a chart form without any ambiguity along with justification.

SIT 4: Two Bid System: E-Tender will consist of Two Bid system i.e. **Technical Bid and Financial/ Price Bid. Technical bid and the Price Bid** are to be submitted through e-tendering portal only on or before the due date of submission of tenders. The tenderer shall quote their prices (**Price bid**) strictly as per the price parameters given in e-tendering portal only.



SECTION IV: GENERAL CONDITION OF CONTRACT (GCC)

Please refer the below link for further details:

<https://spmci.com/uploaddocument/GCC/new.pdf> **GCC (Total pages: 36)**

BIDDERS ARE REQUESTED TO DOWNLOAD 36 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DCOUMENT.

SECTION V: SPECIAL CONDITIONS OF CONTRACT (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.
(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

S. No.	GCC Clause No.	Topic	Modify/ Substitute/ Supplement	SCC Provision
1	1.2	Abbreviations:		As Applicable
2	6.1, 6.3&6.5	Performance Bond/ Security	Modify	SCC 1 (Mentioned below)
3	8.2	Packing and Marking		As Applicable
4	9	Inspection and Quality Control		As Applicable
5	11.2	Transportation of Domestic Goods	Modify	SCC 2 (Mentioned below)
6	12	Insurance	Modify	SCC 3 (Mentioned below)
7	14.1	Incidental Services		As Applicable
8	15	Distribution of Despatch Documents for clearance/ Receipt of Goods		As Applicable
9	16.2, 16.4	Warrantee Clause	Modify	Not applicable
10	19.3	Option Clause		SCC 4 (Mentioned Below)
11	20.1	Price Adjustment Clause		Not Applicable
12	21	Taxes and Duties	Modify	SCC 5 (Mentioned Below)
13	22	Terms and Mode of payments	Modify	SCC 6(Mentioned Below)
14	24.1	Quantum of LD	Modify	SCC7 (Mentioned Below)
15	25.1	Bank Guarantee and Insurance for Material Loaned to Contractor		Not Applicable
16	33.1	Resolution of Disputes		As applicable
17	36.3.2, 36.3.9	Disposal/ Sale of Scrap by Tender		Not Applicable

SCC 1:Performance Bond/ Security:The successful bidder has to submit Performance Bond/ Security equivalent to 3% of the order(s) value, valid for a period of 60 days beyond the completion of all contractual obligations, within 21 days from the date of issue of Letter of Intent.

The Performance security shall be denominated in Indian Rupees in one of the following forms:

a) Account Payee Demand Draft or Fixed Deposit Receipt drawn on any commercial bank in India, in favor of India Security Press, Unit SPMCIL.

b) Bank Guarantee issued by a commercial bank in India, in the prescribed form as provided in section XV of this document.

SCC 2: Transportation of Domestic Goods: The transportation of goods to be procured will be done by the supplier on FOR ISP Basis. The total cost of the transportation should be indicated in the price bid of the item to be procured.

SCC 3: Insurance: Specific Insurance cover for each consignment /supply is to be given by the firm, as applicable.

SCC 4: Option clause: Purchaser reserves the right to increase the ordered works by 25% at any time, till final completion date of the contract by giving reasonable notice even though the ordered works initially has been completed in full before the last date of delivery Period.

SCC 5: Taxes and Duties: If the tenderer fails to include taxes and duties as per law of the land in the tender, no claim thereof will be considered by purchaser at a later stage.

SCC 6: Terms and Mode of Payment:

5.1 Payment will be made for total lot wise lifted quantity of Hazardous waste duly certified by the Committee as constituted by ISPN.

5.2 The bill should be submitted in triplicate in pre-receipted form by affixing revenue stamp in the name of the Chief General Manager, India Security Press (A unit of SPMCIL)

5.3 Payment will be released on lot wise basis for the lots/consignments lifted during specific month after submitting invoices.

5.4 The rate of disposal will remain firm and fixed till execution of the contract.

5.5 The successful bidder shall bill on the basis of weighment done at ISPN Weigh Bridge.

SCC7: Quantum of LD: Subject to GCC clause 28, if the supplier fails to deliver any or all of the goods or fails to perform the services within the timeframe(s) incorporated in the contract, SPMCIL shall, without prejudice to other rights and remedies available to SPMCIL under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the $\frac{1}{2}$ % percent (or any other percentage if prescribed in the SCC) of the delivered price of the delayed goods and/ or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% (or any other percentage if prescribed in the SCC) of the delayed goods' or services' contract price(s). During the above-mentioned delayed period of supply and / or performance, the conditions incorporated under GCC sub-clause 23.4 above shall also apply. In all such cases GST would also be applicable on LD.

Section VI: List of Requirements

Sch No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money (in Rs)	Place of Delivery for GST Purpose
1	Disposal of Cotton Hosiery Waste	3 MT	NA	NA
2	Disposal of Empty Ink tonner/Bottles	0.5 MT		
3	Transportation Charges	1 AU		
4	Unloading	3.5 MT		

(a)	Required Delivery Schedule	:	The contract will remain valid for a period of one year.
(b)	Required Terms of Delivery	:	On FOR ISP Basis.
(c)	Destination	:	India Security Press, Nashik Road-422101 Maharashtra, India
(d)	Preferred mode of transportation	:	By Road (FOR)

1. All the copies of tenders shall be complete in all respects with all their attachments/ enclosures duly numbered and signed on each and every page.

2. The total cost should be inclusive of all elements as cited above on FOR India Security Press, Nashik Road (Maharashtra), India, basis.

3. The Bidder has to submit documents as per the following Check list along with the Technical bid Documents (Technical Cover):

Sr. No.	Description	Submitted/Not Submitted
1)	Undertaking as per clause 3 under section IX	
2)	Copy of PAN and GST registration certificate.	
3)	Power of Attorney/ Authorization with the seal of company indicating that authorized signatory is competent and legally authorized to submit the tender and/ or to enter into legally binding contract.	
4)	Adherence to the Delivery Schedule as per Section VI on Bidder's Letter Head.	
5)	Adherence to the Technical Specification as per Section VII: Technical Specifications on Bidder's Letter Head	
6)	Adherence to the Quality Control Requirements as per Section VIII on Bidder's Letter Head.	
7)	Tender Form: As per Section X	
8)	Vendor Details: As per Section XII.	
9)	NEFT Mandate as per section XIX	
10)	All pages of the tender documents (including GIT, GCC, SIT, SCC, List of	

Sr. No.	Description	Submitted/Not Submitted
	requirements, Technical specification, quality requirements, etc.) duly signed and stamped by the Authorized signatory of the bidder.	

Note:The Bidder has to submit Prices in Price bid (**Price Cover**) as per price parameters given in BOQ of e-tendering portal. (Excel Format)

SECTION VII: TECHNICAL SPECIFICATIONS

Sch No.	Brief Description of Goods/ services	Quantity (with unit)
1	Disposal of Cotton Hosiery Waste	3 MT
2	Disposal of Empty Ink tonner/Bottles	0.5 MT
3	Transportation Charges	1 AU
4	Unloading	3.5 MT

Detailed scope of work is attached as Annexure A along with the Tender document.

SECTION VIII: QUALITY CONTROL REQUIREMENTS

The work executed/material supplied by the successful bidder will be accepted on all parameters as per specification as stated in Section-VII. The purchaser reserves the right to get the material supplied tested from in-house laboratory or any other laboratory of repute and in case the material is found not meeting the specification, the purchaser shall be entitled to cancel the contract, and if so desired, purchase or otherwise the purchase of the stores at the risk and cost of the contractor.

SECTION IX: QUALIFICATION/ ELIGIBILITY CRITERIA

(1) Minimum Eligibility Criteria:

- (i) Experience and Past Performance:** The bidder should have experience of having successfully completed similar kind of services for the value at least Rs.63,669, in any one of the last five years ending on 31.03.2023.

Note: i) *Copies of PO's and completion/experience certificates issued by customers to be provided in support of above.

(ii) Capability, equipment and manufacturing facilities:-

The bidder must have capability to provide the relevant services.

Note: The criteria for Capability, Equipment and Manufacturing facilities as well as financial loss and net worth under the financial standing eligibility criteria (above) shall be applicable to all the bidder firms including Startup Firms.

(2) Other Requirements:

- (a) PAN:** The Bidder should be registered with the Income tax. Relevant proof in support shall be submitted.

- (b) Goods & Services Tax Registration:** - The Bidder should be registered with the Goods & Services Tax Department. The bidder firm should submit GST Registration Certificate. Relevant proof in support shall be submitted.

(3) Undertaking(s) on firm's letter head:-

- (a)** The firm should give undertaking that, *"We have not been black-listed/ debarred for dealing with any Govt. Organization / Public Sector Undertaking (PSU) / Reputed Organization in the past"*.
- (b)** That *"the information given in the documents are correct and the Bidder is aware that in case any information provided is found to be false at a later stage, ISP reserves the right to reject/ disqualify the bidder at any stage of the tendering process without assigning any reason."*
- (c)** The firm should give undertaking that, *"We agree to withdraw all the deviations, if any, unconditionally and accept all the terms and conditions of the tender document including the technical specifications"*.

(4) Applicability in Special Cases:

- (i) Authorization/ Consent of contract issued by MPC board:** The firm engaged for this work must be authorized by the State Pollution Control Board for collecting, handling, transporting and disposing of hazardous wastes. A valid copy of such Authorization/Consent for this contract and also valid copy of area allocation order issued by MPC board shall be produced along with the offer and before execution of job.
- (ii) For Existing successful Past Suppliers:** In case the bidder who is a successful past supplier of service in at least one of the recent past three procurements, who do not meet any or more of requirements above, would also be considered to be qualified in view of their proven credentials, for the maximum quantity supplied by him in such recent past. (This clause is not applicable for Security Items as notified by Government of India from time to time).
- (iii) Joint Ventures and Holding Companies:** Credentials of the partners of Joint ventures cannot (repeat cannot) be clubbed for the purpose of compliance of PQC in supply of Goods/Equipment, and each partner must comply with all the PQC criteria independently However, for the purpose of qualifying the Financial Standing

Criteria, the Financial Standing credentials of a Holding Company can be clubbed with only one of the fully owned subsidiary bidding company, with appropriate legal documents proving such ownership.

- (iv) **Start-up Enterprises:** Requirements of prior experience and turnover would be relaxed for Start-up enterprises as recognised by Department for Promotion of Industry and Internal Trade (DPIIT), subject to their meeting the quality and technical specifications. Such Start-ups may be either MSE or otherwise

5) Other Eligibility requirements for the Bidders:

5.1 All experience, past performance and capacity/ capability related/ data should be certified by the authorized signatory of the bidder firm. The bidder should submit documentary evidence regarding the past supply. The credentials regarding experience and past performance to the extent required as per eligibility criteria submitted by bidder should be verified from the parties for whom work has been done, hence copies of orders and corresponding experience certificate are to be submitted along with offer.

5.3 The application should be submitted in English Language. The authenticated copies of the documents in support of the applicant's claims must be submitted in **English language**.

5.4 Decision on Finalization of tender will be taken based on the documents submitted along with the tender. All documents must be submitted as per tender requirement failing which offers will be liable for rejection and no further correspondence will be made/ entertained for clarification after opening of the tender.

5.6 All the pages submitted are to be required & sealed by Authorised Signatory failing which tender shall be treated as unresponsive.

5.7 Bidder firm shall submit the copy of PAN & GST Registration Certificate.

Bidder to furnish stipulated documents in support of fulfillment of qualifying criteria. Non-Submission or incomplete submission of documents may lead to rejection of offer.

Section X: Tender Form

Date.....

To

.....
.....
.....

(Complete address of SPMCIL)

Ref: Your Tender document No. dated

We, the undersigned have examined the above-mentioned tender enquiry document, including amendment No. -----, dated ----- (*if any*), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (*Description of goods and services*) in conformity with your above referred document for the sum shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – –Special Conditions of Contract||, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto -----, as required in the GIT clause 19, read with modification, if any in Section-III – –Special Instructions to Tenderers|| or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We confirm that in case of downloaded Tender Document, we have not changed/edited its contents. We realize that in case any such change is noticed at any stage including after the award of contract, we would be liable to action under clause 44 of the GIT.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We also solemnly declare as under:

1. MSMEs Status:

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

- (a) Company /Partnership Firm /Proprietary Concern / Society/Trust / NGO/Others (Please Specify):.....
- (b) Micro/ Small / Medium Enterprise/ SSI/ Govt. Deptt. / PSU/Others:
- (c) Name of MSME Registering Body (NSIC/ DIC/ KVIC/KVIBetc.)
- (d) MSME Registration no. (With copy of registration)
- (e) Udyog Aadhaar Memorandum no.....
- (f) Whether Proprietor/ Partner belongs to SC/ ST or Women category. (Please specify names and percentage of shares held by SC/ST Partners):.....

2. Make in India Status:

Having read and understood the Public Procurement (Preference to Make in India PPP_MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

(a) Self-Certification for category of supplier:

- Class-I Local Supplier /
- Class-II Local Supplier /
- Non-Local Supplier /

(b) We also declare that:

- There is no country whose bidders have been notified as ineligible on reciprocal basis under this order for offered product, or
- We do not belong to any Country whose bidders are notified as ineligible on reciprocal basis under this order.

3. Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017

Having read and understood the Order (Public Procurement No. 1) issued vide F.No.6/18/2019-PPD dated 23rd July 2020 (and its amendments if any) by Department of Expenditure, Ministry of Finance under the above provision and solemnly declare the following:

- We do not belong to any Country whose bidders are notified as ineligible under this order

4. Debarment Status: Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Deptts. of Government of India or by any State Govt:

- Yes (with period of Ban)
- No, we, solemnly declare that neither we nor any of our affiliates or subsidiaries- including subcontractors or suppliers for any part of the contract - do not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country 's laws or official regulations.

5. Penalties for false or misleading declarations: I/we hereby confirm that the particulars given above are correct and complete and also undertake to advise any future changes to the above details. We understand that any wrong or misleading self- declaration by us would be violation of code of ethics and would attract penalties as mentioned in this tender document, including debarment.

.....
(Signature with date)

.....
(Name and designation)
Duly authorized to sign tender for and on behalf of

.....
.....



Section XII: Vendor Details

The tenderer should furnish specific details mentioned below. In case a question/ issue does not apply to a tenderer, the same should be answered with the remark “not applicable”.

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

1. Vendor/ Contractor particulars:

- (a) Name of the Company:.....
- (b) Corporate Identity No. (CIN):
- (c) Registration if any with SPMCIL:
- (d) Complete Postal Address:
- (e) Pin code/ ZIP code:
- (f) Telephone nos. (with country/area codes):
- (g) Fax No.: (with country/area codes):
- (h) Cell phone Nos.: (with country/area codes):
- (i) Contact persons /Designation:
- (j) Email IDs:

2. Taxation Details:

- (a) PAN number:
- (b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.):
- (c) GSTIN number:
- (d) Registered Address as per GST registration and Place of Delivery for GST Purpose:
- (e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts):

We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....
(Signature with date)

.....
.....

(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)
For and on behalf of

.....
.....
(Name, address, and stamp of the tendering firm)



Section XV: Bank Guarantee Form for Performance Security

NA

Section XVI: Contract Form

(Address of SPMCIL's office issuing the contract)

Contract No..... dated.....

This is in continuation to this office' Notification of Award No..... dated

1. Name & address of the Supplier:

2. SPMCIL's Tender document No..... dated..... and subsequent Amendment No....., dated..... (If any), issued by SPMCIL

3. Supplier's Tender No..... dated..... and subsequent communication(s) No..... dated, exchanged between the supplier and SPMCIL in connection with this tender.

4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:

(i) General Conditions of Contract;

(ii) Special Conditions of Contract;

(iii) List of Requirements;

(iv) Technical Specifications;

(v) Quality Control Requirements;

(vi) Tender Form furnished by the supplier;

(vii) Price Schedule(s) furnished by the supplier in its tender;

(viii) Manufacturers' Authorisation Form (if applicable for this tender);

(ix) SPMCIL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section - V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

(i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

Schedule No.	Brief description of goods/ services	Accounting unit	Quantity to be supplied	Unit Price (in Rs.)	Total price

Any other additional services (if applicable) and cost there of:

Total value (in figure) _____ (In words) _____

(ii) Delivery schedule

(iii) Details of Performance Security

(iv) Quality Control

(a) Mode(s), stage(s), and place(s) of conducting inspections and tests.

(b) Designation and address of SPMCIL's inspecting officer

(v) Destination and despatch instructions

(vi) Consignee, including port consignee, if any

(vii) Warranty clause

(viii) Payment terms

(ix) Paying authority

.....
(Signature, name, and address of SPMCIL's authorized official)

For and on behalf of.....

Received and accepted this contract

(Signature, name, and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of

(Name and address of the supplier)

.....
(Seal of the supplier)

Date:

Place:



**Section XVII: Letter of Authority for attending a
Pre-bid Conference/ Bid Opening**

The General Manager

Unit Address

Subject: Authorization for attending bid opening on _____ (date) in the Tender of _____.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of _____ (Bidder) in order of preference given below.

Order of Preference	Name	Specimen Signatures
I.		
II.		
Alternate Representative		
Signatures of bidder or Officer authorized to sign the bid Documents on behalf of the bidder.		

Note:

1. Maximum of two representatives will be permitted to attend pre-bid conference/ bid opening. In cases where it is restricted to one, first named representative will be allowed to attend. Alternate representative will be permitted when regular representatives are not able to attend.
2. In case of pre-bid conference, self-attested copy of proof of purchase of Bid documents, in the name of the bidder must be enclosed with this authorization, without which entry would be refused. Bid documents would be available for sale at the site also.
3. Permission for entry to the hall where even is held may be refused in case authorization as prescribed above is not produced.



Section XVIII: Proforma of Bills for Payments

(Refer Clause 22.6 of GCC)

Name and Address of the Firm.....

Bill No.....

Dated.....

Purchase order.....No.....Dated.....

Name and address of the consignee.....

S. No	Authority for purchase	Description of Stores	Number or quantity	Rate Rs. P.	Price per Rs. P.	Amount
Total						

1. GST/ CGST/ SGST/ UTGST/ IGST Amount

2. Freight (if applicable)

3. Excise Duty (if applicable)

4. Packing and Forwarding charges (if applicable)

5. Others (Please specify)

6. PVC Amount (with calculation sheet enclosed)

7. (-) deduction/Discount

8. Net amount payable (in words Rs.)

Dispatch detail RR No. other proof of despatch.....

Dated.....(enclosed)

Inspection Certificate No.....Dated.....(enclosed)

Place and Date

Received Rs.....

Rupees).....

We solemnly certify that:

a. Goods and Services Tax (GST) charged on this Bill is not more than what is payable under the provision of the relevant Act or the Rules made there under.

b. Goods on which GST has been charged have not been exempted under the GST Act or the rules made there under and the charges on account of GST on these goods are correct under the provisions of that Act or the Rules made there under.

c. We are registered with above indicated GSTIN as dealer in the State where in their Billing address is located for the purpose of GST.

d. This bill form / invoice is not a replacement for the GST invoice. The proper GST invoice as per requirements of GST rules has been sent to the Purchaser as and when deliveries are made to the consignee.

e. that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp

Signature and of Stamp Supplier



Section XIX: NEFT Mandate

(Refer clause 22.2 of GCC)

From: M/s. Date:

To:

(Insert Name and Address of Purchaser’s Paying Authority as per NIT Clause 1)

Sub: NEFT payments

We refer to RBI’s NEFT scheme. Our mandate SPMCIL for making payments to us through the above scheme to our under noted account.

NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM

1	Name of City	
2	Bank Code No.	
3	Branch Code No.	
4	Bank’s Name	
5	Branch Address	
6	Branch Telephone / Fax No.	
7	Supplier’s Account No.	
8	Type of Account	
9	IFSC code for NEFT	
10	IFSC code for RTGS	
11	Supplier’s name as per Account	
12	MICR Code No.	

In Lieu of Bank Certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque or front page of your bank passbook issued by your bank for verification of the above particulars.

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option intimation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date

Signature of the Customer

Certified that the above particulars are correct as per our record.

Stamp and
Signature of authorized
official of the bank

Disposal of Hazardous Waste through MPCB authorized agency via National Competitive Bidding

Terms and Conditions to be incorporated under Sec VII: Technical Specifications of the tender document

The buyer, India Security Press, Nashik (hereinafter referred to as ISPN) is, interalia, engaged in the business activities relating to printing of security products, generating Hazardous / Industrial Solid Waste (hereinafter referred to as "Hazardous Waste" or "HW") as specified in Hazardous Waste (Management and Handling) Rules, 1989 and now amended as Hazardous and Other Wastes (Management, Handling and Trans-boundary Movement) Rules, 2016 (hereinafter referred to as "The Rules") and further amendments thereof, wishes to dispose the hazardous wastes confirming to the norms laid down by MPCB at the '**Common Hazardous Waste Treatment, Storage & Disposal Facility**' (CHWTSD) of the bidder. The bidder must have CHWTSD facility duly authorized by MPCB and submit a notarized copy of the valid registration certificates issued by SPCB and product it at the time of taking delivery of the materials as per clause no. 14.5 (xi) of Proc. Manual.

1. SCOPE OF WORK

Collection, Lifting, transportation and disposal of Hazardous Waste as listed under Sec VI: List of Requirements of the tender, on "as is, where is and whatever is" basis.

2. OBLIGATION ON THE PART OF THE SUCCESSFUL BIDDER:

- 2.1. The firm engaged for this work **must** be authorized by the State Pollution Control Board for collecting, handling, transporting and disposing of hazardous wastes. A valid copy of such authorization / Consent for this contract and also valid copy of Area Allocation Order issued by M.P.C. Board shall be produced along with the offer and before execution of job.
- 2.2. During the course of this contract, the firm shall periodically renew authorization granted to the firm before it expires. Any delay in lifting of the Hazardous Waste due to want of renewal of authorization granted to the firm will not be accepted.
- 2.3. The Representative of facility and their transporter shall comply with the instructions regarding Manifest (Form – 10) system and no copy of manifest should be misplaced. The Representative of facility shall forward the Manifest copy 6 (Blue) to ISPN after disposal.
- 2.4. During the period of contract, the Representative of facility should ensure that all the prevailing Acts, Rules, directives, guidelines of all statutory bodies as regards with the task for which this contract is entered with the Representative of facility are complied with.
- 2.5. Any penalty / Action imposed by any of the State / Central Pollution Control Boards or by any other Regulatory Body during the period of contract or as regard with task for which this contract is entered with the Representative of facility will be payable by the Representative of facility / applicable to the Representative of facility.

- 2.6. It is the responsibility of the successful bidder to confirm from ISP as to the quantity of Hazardous Waste accumulated after every 15 working days and shall send Dumpers / Tractors / Trucks duly authorized by 'SUCCESSFUL BIDDER' to lift all accumulated Hazardous Waste from ISPN by end of every month. Failure to turn up to lift the same beyond 60 days from previous consignment will attract delay / ground charges as applicable.
- 2.7. The Representative of facility has to deploy sufficient number of Labour at ISPN at his own cost for packing, lifting and loading of the HW from the site in their vehicle. Female and Child labours will not be allowed for execution of these works at ISPN. During entry and at work, all the prevailing security norms, safety rules are to be followed and shall abide with all procedures of ISPN by the Representative of facility and his labour.
- 2.8. The Representative of facility shall have to provide Personnel Protective Equipments (PPE) like, hand gloves, nose mask etc., to their Labours at his cost while lifting, loading of ink sludge and without use of PPEs, execution of these works will not be allowed.
- 2.9. The Representative of firm shall be present at the site during execution of work. In case of any accident - major or minor at the site, it will be sole responsibility of the Representative of facility and not of ISPN. In that case, no compensation and or penalty to any labour of facility will be borne by ISPN.
- 2.10. Mobile phones, smoking and consumption of all other intoxicated materials are prohibited inside the ISPN premises.
- 2.11. While transit or loading, if the ink sludge-filled HDPE bags / containers are found damaged, the Representative of facility should fill the ink sludge in good virgin HDPE bag or HDPE container as the case may be, by engaging their own Labour. Spillages occurred if any, should also be immediately cleaned and taken along with the ink sludge being taken out.
- 2.12. Weighment of empty vehicle and loaded vehicle will be done in ISPN weighbridge in presence of ISPN Representative and Representative of firm. However, in case of failure of ISPN weighment system, Representative of facility will have to arrange for weighment of empty and loaded vehicle at nearby private weighbridge at their own cost.
- 2.13. The difference in weights i. e. (weight of loaded vehicle) – minus – (weight of empty vehicle + weight of empty bags / container) is considered as actual quantity of ink sludge lifted or disposed.

3. TRANSPORTATION OF HAZARDOUS WASTE

- 3.1. 'SUCCESSFUL BIDDER' shall provide Dumpers / Tractors / Trucks duly authorized by 'SUCCESSFUL BIDDER' /'MPCB' to the ISPN for transporting its Hazardous Waste to the disposal site of 'SUCCESSFUL BIDDER' at the cost of the ISPN.
- 3.2. The successful bidder can also employ an authorised transporter for lifting and transporting hazardous wastes and a copy of such authorisation of transporter shall be provided to ISPN before commencing lifting and transportation work.

- 3.3. Containers and vehicle shall be labeled of hazardous material and waste then shall be transported
 - 3.3.1. as per rule 19, 20 and 21 of “The Rules”
 - 3.3.2. as per all requirements stipulated by the Central Pollution Control Board in its prevailing guidelines for transportation of hazardous wastes and
 - 3.3.3. amendments from time to time of (2.3.1) and (2.3.2).
- 3.4. The vehicle used for transportation shall be –
 - 3.4.1. In accordance with the provision of the Motor Vehicles Act, 1988 and its amendment from time to time.
 - 3.4.2. Suitable with all required provisions of “The Rules”.
 - 3.4.3. As per prevailing guidelines of the Central Pollution Control Board for transportation of hazardous wastes and its amendment from time to time.
- 3.5. All the responsibilities for safe transportation of ink sludge from ISPN to disposal site or any other matter will vest with the Representative of facility and their contractor.
- 3.6. The ‘Transportation Charges’ per MT per km from disposal site to the destination and back to disposal site will be remain fixed for duration of the contract.
- 3.7. Loading of waste, weighment of empty and loaded vehicle or any other works pertaining to lifting of the Hazardous Waste from ISP premises will be strictly entertained from 8:00 AM to 4:30 PM on working days only. Entry of vehicle in to the ISP premises beyond 11:00 AM will not be entertained. The driver of vehicle must carry valid DRIVING LICENSE and the workers, if any, should carry their Photo Identity Proof e.g. Driving License, Aadhar Card, Voter’s Card, Ration Card etc.

4. QUALITY:

- 4.1. The SUCCESSFUL BIDDER must covenant to see that the Hazardous Waste shall, under all circumstances, be disposed under compliance to the norms specified by MPCB and as prescribed under the provisions of law for the time being in force.

5. BILLING AND PAYMENT OF DISPOSAL CHARGES:

- 5.1. Payment will be made for total lot wise lifted quantity of Hazardous Waste duly certified by the Committee as constituted by ISPN.
- 5.2. The bill should be submitted in triplicate in pre-receipted form by affixing revenue stamp in the name of the Chief General Manager, Security Printing and Minting Corporation of India Ltd., Unit: India Security Press, Nashik Road.
- 5.3. Payment will be released **on lot wise basis** for the lots / consignments lifted during the specific month after submitting invoices.
- 5.4. The rate of disposal will remain firm and fixed till execution of the contract.
- 5.5. The SUCCESSFUL BIDDER shall bill on the basis of weighment done at ISPN Weighbridge.

6. OTHER TERMS & CONDITIONS

- 6.1. ISPN reserves the right to change the quantity of HW to be disposed vide this contract.

- 6.2. The Representative of facility shall accept any inadvertent increase or decrease in the frequency, quantity, quality of ink sludge generation.
- 6.3. ISP reserves the right to amend or to add / delete any of the terms and conditions stipulated for this contract keeping in view of exigency or amendment of statutory provisions, if any during the course of the contract.
- 6.4. The period of contract is for one year from the date of issue of purchase order to the firm. The period of contract may be further extended for one more year at the same rate along with same terms & condition based on satisfactory performance.

1. OBLIGATION ON THE PART OF ISPN:

- 1.1. ISPN will submit the categories of Hazardous Waste and its desire to dispose off the same and that the said categories of Waste shall be as per the parameters specified in the Schedule of Hazardous Waste (Management and Handling) Rules 1989, as amended from time to time. The ISPN shall also give true and correct information related to the description, amount, nature and toxicity of Hazardous Waste Substance.
- 1.2. ISPN shall take all Primary Treatment arrangement at its premises for any toxic material that may be notified by 'SUCCESSFUL BIDDER' or MPCB or any other Authority prescribed under the relevant provisions of law in this behalf for the time being in force, before disposing its Hazardous Waste to 'SUCCESSFUL BIDDER'.
- 1.3. ISPN will provide details of the waste by filling Form 12 as per Hazardous Waste Management & Handling Rules 1989 & amended thereafter.
- 1.4. ISPN will provide details of the Hazardous Waste & its characteristics regarding presence of explosive / ignitibility /corrosiveness/ toxicity/ odor in the manifest Form 13 as per the Hazardous Waste Management rules 1989 & amended thereafter.
- 1.5. TREM Card i.e. Form 11 as per the Hazardous Waste Management rules 1989 & amended thereafter to be duly filled & handed over to the Transporter.
- 1.6. In case of any false information provided by ISPN, liabilities will lie on him as per the Hazardous Waste Management Rules 1989 & amendments thereafter.
- 1.7. Detention of vehicle, arriving for loading of HW into ISPN premises for more than 6 (six) hours of the said arrival or less may attract detention charges of to the tune of around ` 42.75 per hour X capacity of vehicle.
- 1.8. Before the Hazardous Waste is loaded in the Dumpers / Tractor / Trucks etc. of 'SUCCESSFUL BIDDER', ISPN will ensure that the said waste is packed in a manner suitable for transportation. The packing cost, if any, will be borne by ISPN.
- 1.9. If and when an accident occurs while loading Hazardous Waste at the ISPN's site, ISPN will immediately report to SUCCESSFUL BIDDER and MPCB about the accident.
- 1.10. ISPN shall be bound to accept Hazardous Waste back in the same condition and bear the cost of return transportation, if the same is rejected by 'SUCCESSFUL BIDDER' due to any of the following reasons:
 - The variation in waste characteristics is beyond 5%
 - The improper packing and loading of wastes resulted in spillage and leakage
- 1.11. The ISPN will comply with the provision of Environment (Protection) Act, 1986 and the Rules as amended from time to time, as also with the condition of the contract and that any breach of this agreement committed by the ISPN **will allow SUCCESSFUL BIDDER to terminate this agreement.**