



Tender Number: 10/DS10/Accommodation/ProCon/24-25

INDIA SECURITY PRESS,
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Nashik Road-422101 (Maharashtra)
(ISO-9001:2008 & 14001:2004 Certified Company)
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CIN: U22213DL2006GOI144763 GSTIN: 27AAJCS6111J2Z7

Not Transferable

SECTION I: NOTICE INVITING TENDER (NIT)

INDIA SECURITY PRESS

(A Unit of Security Printing and Minting Corporation of India Limited)

Wholly owned by Government of India

Nashik Road - 422 101 (Maharashtra) Tel No 00 91 253 2402200, Fax No 00 91 253 2462718

Website: www.spmcil.com, email: purchase.isp@spmcil.com

Tender No.10/DS10/Accommodation/ProCon/24-25

Date:26.08.2024

Sealed tenders are invited from eligible and qualified tenderers for supply of following services:

Schedule No.	Brief Description of Goods/ services	Quantity (With unit)	Earnest Money (In Rupee)	Remark
1.	Hiring of Accommodation Services for Participants of SPMCIL Procurement Conclave	120 nos. (40 rooms per day)	Exempted.	Express Tender

Type of Tender (Two Bid/ PQB/ EOI/ RC/Development/Indigenization/ Disposal of Scrap/ Security Item etc):	Single Packet single Stage (Technical & Price Bid) Express Limited Tender Enquiry (LTE)
Dates of sale of tender documents:	From 27.08.2024 to 10.09.2024 during office hours
Price of the tender document:	Nil
Place of sale of tender documents:	Purchase section, India Security Press, Nashik Road-422 101, Maharashtra, India
Closing date and time for receipt of tenders:	10.09.2024 up to 14:30 Hrs
Place of receipt of tenders:	Green Gate, India Security Press, Nashik Road-422 101, Maharashtra, India
Time and date of opening of tenders:	15:00 Hours on 10.09.2024
Place of opening of tenders:	Purchase Section, India Security Press, Nashik Road-422 101, Maharashtra, India
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT):	Addl. General Manager (HR), India Security Press, Nashik Road-422 101, Maharashtra, India

2. India Security Press, Nashik invites the Sealed tender/ Quotation for the "Hiring of Accommodation services". You are, therefore, requested to send the tender/ quotation in sealed condition for the same in favour of "The Chief General Manger, India Security Press, Nashik" on or before closing date and time for receipt of tender.

3. This is a Limited tender. Participation in this tender is by invitation only and is limited to the selected bidder for providing the services, to whom this tender has been sent by Post/ Courier/e-mail. Unsolicited



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offers are liable to be ignored. This tender is being published on website only as an abundant precaution only.

4. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped on or before the closing date and time indicated in the Para 1 above in the tender box located at the address given below, failing which the tenders will be treated as late and rejected. Tenders may also be sent through post at the address as above. However, Purchaser will not be responsible for any postal lapses or delays in receipt of the documents.
5. The Purchaser reserves the right to modify the quantity specified in this enquiry
6. The prices quoted should be firm till the services are completed. Please quote the rates in words and figures. Price quoted should be net and valid for a minimum period of 30 days from the date of opening of the quotation.
7. Payment of GST is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations. If no indication regarding GST is recorded in the quotation, the GST will be considered as included.
8. Dispute clause: Any dispute to the enquiry shall be subject to the Jurisdictions of the court at Nashik only.
9. Payment terms: Final Payment will be made on the basis of actual occupancy of the rooms during the event schedule and on production of all required documents by the supplier, within 30 days.
10. The Chief General Manager, ISP Nashik reserves the right to accept/reject/ cancel any or all tender document without assigning any reason thereof. Chief General Manager, ISP Nashik also reserves the right to accept the tender in whole or in part. Incomplete documents, not submitted in accordance with the directions issued, will be liable for rejection.
11. The tender documents are not transferable.

Addl. General Manager (Material)
For Chief General Manager,
India Security Press,
Nashik Road. Phone No 0253
2402219

Address for dropping the tender documents
Green Gate,
India Security Press,
Nashik Road-422 101, Maharashtra,

SECTION II: TECHNICAL SPECIFICATIONS

Hiring of Accommodation services for Participants of SPMCIL Procurement Conclave on 02.09.2024

1. Accommodation:

MAP PLAN (Breakfast and Dinner)

Type of rooms may be increase or decrease by 5 rooms.

Executive (30 pax)

Suite (10 pax)

2. Conference Hall:

Capacity (60 pax)

Conference Hall including lunch + 2 times Hi-tea. on per pax basis.

3. Projector and Laser Pointer.

4. Dedicated with Internet Line (100 mbps speed)

5. Stage and Banner

Dice, Podium with Stand, Backdrop having SPMCIL theme.

6. Extra Lunch and Dinner

Total for rooms 40 Pax (3 nights)

40 rooms with MAP plan- Breakfast & Dinner and Conference Hall Service (incl. lunch, Hi-tea, projector, PA system etc.)

Tenderer should have minimum 40 Rooms available on the dates of event schedule at the same hotel premises.

Tenderer should have ample parking space at hotel premises.

Minimum Room size should not be less than 170 sq. feet

Number of rooms Executive / suite may increase or decrease by 5 rooms.

SECTION III: PRICE SCHEDULE

Sr. No.	Description and Specification of Material / Service	Quantity & Unit	Delivery Period	In Figure and in Words Rs.		Total Rate Inclusive of Taxes & Duties
				Basic Rate per unit	Taxes & Duties per unit	
1	Executive (30 Pax)	40 Pax (3 Nights) with MAP Plan (Breakfast & Dinner)	3 Nights			
2	Suit (10 Pax)					
3	Conference Hall including lunch & 2 times Hi-Tea	60 Pax	2 Days			
4	Projector & Laser Pointer	-	2 Days			
5	Dedicated Internet Line 100 mbps speed	-	2 Days			
6	Stage & Banner	Dice Podium with Stand Backdrop Having SPMCIL Theme	2 Days			
7	Extra Lunch or Dinner	On Actual Basis				

Note:

1. Total 40 rooms per day on single occupancy basis are required for three nights i.e., 120 nos. No or rooms (executive/ suite) may increase or decrease by 5.
2. 40 rooms with MAP plan- Breakfast & Dinner and Conference Hall Service (incl. lunch, Hi-tea, projector, PA system etc.)
3. Final Payment will be made on the basis of actual occupancy of the rooms during the event schedule and on production of all required documents by the supplier, within 30 days.