



Tender Number: 60000/24/Consultancy/24-25

INDIA SECURITY PRESS,
(A UNIT OF SECURITY PRINTING & MINTING CORPORATION OF INDIA
LTD.)WHOLLY OWNED BY GOVERNMENT OF INDIA
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(ISO-9001:2008 & 14001:2004 Certified Company)
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Firm's Reference:		Date	01.10.2024		
Email		Limited Tender	Address for dropping the tender documents: Green Gate, India Security Press, Nashik Road-422 101, Maharashtra,		
Phone					
Fax	-				
Telex	-				
		Enquiry No and Date : 6000018969/Consultancy /24-25			
		Date of Tender Opening: 15.10.2024			
		<i>The Tender would be opened at 3 pm on the date of tender opening above, at the address mentioned above.</i>			
Please submit on or before 3:00 pm on date of tender opening, your quotation for following goods, in accordance with the Terms and Conditions printed overleaf, in a sealed cover, marked on top with – Enquiry No. 6000018969/Consultancy /24-25 ; Date of Tender opening-15.10.2024					
Yours Sincerely Addl. General Manager (Materials) India Security Press Nashik Road:- 422101					
Tender Schedule					
			Percentage Consultancy fees (as a percentage of total project)		
Sr. no.	Item Description	Period of Contract	For projects up to INR 01 crores	For projects between INR 01 to 05 crores	For projects Above INR 05 crores
1	Consultancy charges for civil engineering works	<u>Period of contract will be initially for one year or till the completion of project whichever is later.</u>			
2	Consultancy charges for architectural, Landscaping works				
3	Consultancy charges for Interior Works				
Enclosed Specifications/Drawings/Special conditions of contract:					



Tender Number: 60000/24/Consultancy/24-25

1. Technical specification.
2. Special conditions of contract.
3. **Period of contract will be initially for one year or till the completion of project whichever is later.**

SCOPE OF WORK

Sub.- Obtaining Consultancy for Civil, Architectural and Interior works for Different Civil Engineering Projects in ISP Nashik (Through NITs/IITs/Govt Engineering Colleges/Govt Engineering Institutions).

Scope of the work: The indicative scope of the work is given below:

- 1) Formulations of design program
- 2) Presentation drawings for approval
- 3) Working drawings for execution of project
- 4) Structural design and drawings
- 5) Working details of Architectural, Interior & Landscape works
- 6) Detailed specification & estimate based on latest PWD/CPWD SR & framing of specifications, Estimation & Tender documentation
- 7) Periodic monitoring as and when required, during execution of the work.

Terms & Conditions:

- (1) Participating agency must be a Government Engineering Institution such as IIT/NIT/Engineering college/Engineering Institution.
- (2) Period of contract – For 01 years (May be further extended as per the requirement of ISP).
- (3) Depending upon the need and requirement of ISP, the project will be assigned to qualified agency for obtaining consultancy on case to case basis for different project during the period of contract, as per the requirement of ISP. The value of proposed civil engineering projects in ISP Nashik is tentatively INR 20 Crores during the period of contract. Accordingly, ISP will obtain consultancy (individual project-wise) from the successful qualified government institution for civil engineering works, Architectural/Landscaping works and Interior works (any one service or any two services or all three services) purely on the basis of need and requirement. The payment will be made to the qualified Government Institution as per actual service(s) taken and on the completion of different milestones for project-wise.
- (4) Participating Agency shall quote its consultancy fee as a percentage of project value (slabwise) as per the attached schedule.

Payment Terms: Payment will be released on the completion of the different milestones. Milestones are defined as below:

- (1) 50% payment upon recipient of all technical details such as Planning, Estimation, Drawings, BOQ and all other relevant details pertaining to the project etc.
- (2) 20% Payment may be released after evaluation of the offers received/finalization of tender.
- (3) 30% of the payment may be released in installments upon recipient of monitoring & other relevant services as and when required basis, during the course of execution of the project.

SPECIAL CONDITIONS

1. Signing and Sealing of Tender

(a) An authenticated copy of the document which authorizes the signatory to commit on behalf of the firm shall accompany the offer. The individual signing the tender or any other documents connected therewith should clearly indicate his full name and designation and also specify whether he is signing,

(i) As Sole Proprietor of the concern or as attorney of the Sole Proprietor;

(ii) As Partner (s) of the firm;

(iii) as Director, Manager or Secretary in case the of Limited Company duly authorized by a resolution passed by the Board of Directors or in pursuance of the Authority conferred by Memorandum of Association.

(b) The authorized signatory of the Tenderer must sign the tender at appropriate places and initial the remaining pages of the tender.

(c) The tender shall either be typed or written in indelible ink and the same shall be signed by the Tenderer or by a person(s) who has been duly authorized to bind the Tenderer to the contract. The letter of authorization shall be by a written power of attorney, which shall also be furnished along with the tender.

(d) All the copies of the tender shall be duly signed at the appropriate places as indicated in the tender documents and all other pages of the tender including printed literature, if any shall be initialed by the same person(s) signing the tender. The tender shall not contain any erasure or overwriting, except as necessary to correct any error made by the Tenderer and, if there is any such correction; the same shall be initialed by the person(s) signing the tender.

2. Scrutiny and evaluation of tenders

(a) Basic Principle: Tenders will be evaluated on the basis of the terms & conditions already incorporated in the tender document, based on which tenders have been received and the terms, conditions etc. mentioned by the Tenderers in their tenders. No new condition will be brought in while scrutinizing and evaluating the tenders.

(b) Minor Infirmary/ Irregularity/ Non-Conformity: If during the preliminary examination, SPMCIL find any minor infirmity and/ or irregularity and/ or non-conformity in a tender, SPMCIL may waive the same provided it does not constitute any material deviation and financial impact and, also, does not prejudice or affect the ranking order of the Tenderers. Wherever necessary, SPMCIL will convey its observation on such 'minor' issues to the Tenderer by registered/ speed post etc. asking the Tenderer to respond by a specified date. If the Tenderer does not reply by the specified date or gives evasive reply without clarifying the point at issue in clear terms, that tender will be liable to be ignored.

3. Discrepancy in Prices

(a) If, in the price structure quoted by a Tenderer, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless SPMCIL feels that the Tenderer has made a mistake in placing the decimal point in the unit price, in which case the total price as quoted shall prevail over the unit price and the unit price corrected accordingly.

(b) If there is an error in a total price, which has been worked out through addition and/ or subtraction of subtotals, the subtotals shall prevail and the total corrected; and

(c) If there is a discrepancy between the amount expressed in words and figures, the amount

in words shall prevail, subject to sub clause (a) and (b) above.

(d) If, as per the judgment of SPMCIL, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the Tenderer by registered / speed post. If the Tenderer does not agree to the observation of SPMCIL, the tender is liable to be ignored.

4. Clarification of Bids: During evaluation and comparison of bids, purchaser may, at its discretion ask the bidder for clarification of its bid. The clarification should be received within 7 days from the bidder from date of receipt of such request. The request for clarification shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted. No post bid clarification at the initiative of the bidder shall be entertained.

5. Negotiations: Normally there would be no price negotiations. But SPMCIL reserves its right to negotiate in accordance with CVC guidelines.

6. Country of Origin

(a) All goods and services to be supplied and provided for the contract shall have the origin in India or in the countries with which the Government of India has trade relations.

(b) The word "origin" incorporated in this clause means the place from where the goods are mined, cultivated, grown, manufactured, produced or processed or from where the services are arranged.

7. Terms of Delivery: Goods / services shall be delivered by the supplier in accordance with the terms of delivery specified in the contract.

8. Prices: Prices to be charged by the supplier for supply of goods and provision of services in terms of the contract shall not vary from the corresponding prices quoted by the supplier in its tender or during negotiations, if any, and incorporated in the contract.

9. Taxes and Duties: Supplier shall be entirely responsible for all taxes, duties, fees, levies etc. incurred until delivery of the contracted goods / services to India Security Press.

10. Terms and Mode of Payment: (1) 50% payment upon recipient of all technical details such as Planning, Estimation, Drawings, BOQ and all other relevant details pertaining to the project etc.

(2) 20% Payment may be released after evaluation of the offers received/finalization of tender.

(3) 30% of the payment may be released in installments upon recipient of monitoring & other relevant services as and when required basis, during the course of execution of the project.

11. Liquidated damages: if the supplier fails to deliver any or all of the goods or fails to perform the services within the timeframe(s) incorporated in the contract, SPMCIL shall, without prejudice to other rights and remedies available to SPMCIL under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the ½% percent (or any other percentage if prescribed in the SCC) of the delivered price of the delayed goods and/ or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% (or any other percentage if prescribed in the SCC) of the delayed goods' or services' contract price(s). During the above-mentioned delayed period of supply and / or performance, the conditions incorporated under GCC sub-clause 23.4 above shall also apply. In all such cases GST would also be applicable on LD.

12. Resolution of disputes: If dispute or difference of any kind shall arise between SPMCIL and the supplier in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations. If the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, then, unless



Tender Number: 60000/24/Consultancy/24-25

otherwise provided in the SCC, either SPMCIL or the supplier may seek recourse to settlement of disputes through arbitration as per The Arbitration and conciliation Act 1996 as per following clause.

13. Applicable Law

- (a) The contract shall be interpreted in accordance with the laws of India.
- (b) Irrespective of the place of delivery, or the place of performance or the place of Payments under the contract, the contract shall be deemed to have been made at the place from which the notification of acceptance of the tender has been issued.
- (c) The courts of the place from where the notification of acceptance has been issued shall alone have jurisdiction to decide any dispute arising out or in respect of the contract.

14. Performance Bond/ Security:

- (i) If value of contract is more than 2.5 lakhs the successful bidder has to submit Performance Bond/ Security equivalent to 3% of the order(s) value within 21 days from the date of issue of Notification of Award of Contract. The validity of the performance security is 60 days beyond the completion of all contractual obligations including warranty period i.e., for a period of 18 Months from the date of Notification of Award of Contract.
- (ii) The Performance security shall be denominated in Indian Rupees or in the currency of the contract and shall be in one of the following forms:
- a) Account Payee Demand Draft or Fixed Deposit Receipt drawn on any commercial bank in India, in favour of India Security Press, Unit SPMCIL.
- b) Bank Guarantee issued by a commercial bank in India, in the prescribed form as provided in section XV of this document.

15. Option clause: Purchaser reserves the right to increase the ordered works by 25% at any time, till final completion date of the contract by giving reasonable notice even though the ordered works initially has been completed in full before the last date of delivery Period.

16. Period of Contract: Period of contract will be initially for one year or till the completion of project whichever is later.

17. Participation in this tender is by invitation only. Unsolicited offers are liable to be ignored.

I/We engage to supply the material(s) to your office and comply the following:			
1. Tender Schedule and Technical Specification indicated			
2. Tender specific conditions for this tender.			
3. Terms and Conditions printed overleaf			
4. General conditions of Contract GCC: https://spmcil.com/uploaddocument/GCC/new.pdf			
5. I/We confirm that set off for the GST etc. paid on the inputs have been taken into consideration in the above quoted price and further agree to pass on such additional duties as sets offs as may become available in future under GST etc.			
6. This offer is valid for 90 days from the date of opening of tender.			
Signature & Seal Place & Date		Name of Authorised Signatory:	
Address:		Tel. No./Fax. No./ Mobile No./ Email ID:	