



**India Security Press,**  
**(A UNIT OF SECURITY PRINTING & MINTING CORPORATION OF INDIA**  
**LTD.)WHOLLY OWNED BY GOVERNMENT OF INDIA**  
**Nashik Road-422101 (Maharashtra)**  
**(ISO-9001:2008 & 14001:2004 Certified Company)**  
**Miniratna Category-I, CPSE**  
**Tel.No:+91-253-2-402200;Fax No:+91-253-2462718,2466389**  
**e-mail: purchase.isp@spmcl.com Web:http://ispnasik.spmcl.com**  
**CIN: U22213DL2006GOI144763 GSTIN: 27AAJCS6111J2Z7**

PR Number	PR Date	Indenter	Department
11011794	27.09.2024	MNT-CIV	MNT-CIV

**Not Transferable**

**Security Classification: Non-Security**

**TENDER DOCUMENT FOR: Re-carpeting of bituminous road at Nehru Nagar Estate and Re-carpeting of road of ISP Estate.**

**Tender Number: SPMCL/ISP/PPP-ET/6000019009**

**CPP ID: 2024\_SPMCI\_212753\_1**

**This Tender Document Contains \_\_\_\_\_ Pages.**

**Details of Contact person in SPMCL regarding this tender:**

**Name:** Diganta Kumar Deka,

**Designation:** Addl. General Manager (Materials)

**Address:** ISPN (India Security Press, Nashik) India

### ***Disclaimer***

The information contained in this Bid Document or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Security Printing and Minting Corporation Limited (hereafter referred to as the "Purchaser") or any of its employees or associated agencies, is provided to Bidder(s) on the terms and conditions set out in this Bid Document and such other terms and conditions subject to which such information is provided.

This Bid Document is not an agreement and is neither an offer nor invitation by the Purchaser to the prospective Bidder(s) or any other party hereunder. The purpose of this Bid Document is to provide the Bidder(s) with information to assist them in the formulation of their proposal submission. This Bid document does not purport to contain all the information Bidder(s) may require. This Bid document may not be appropriate for all bidders, and it is not possible for the Purchaser to consider particular needs of each Bidder. Each Bidder should conduct its own investigation and analysis, and should check the accuracy, reliability, and completeness of the information in this document and obtain independent advice from appropriate sources.

Information provided in this Bid Document to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Purchaser, its employees and other associated agencies accept no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

This Bid document and ensuing bids; communications and Contracts would alone determine the legal and commercial relationship between the bidders/ contractors and the Purchaser. No other Government or Purchaser's document/ guidelines/ Manuals including its Procurement Manual (which are for internal and official use of its officers), have any locus standi in such a relationship. These documents/ guidelines/ Manuals therefore should not be cited or referred in any legal or dispute resolution or grievance redressal proceedings.

The Purchaser, its employees and other associated agencies make no representation or warranty and shall have no liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Bid Document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Bid Document and any assessment, assumption, statement or information contained therein or deemed to form part of this Bid Document or arising in any way for participation in this Bid Stage.

The Purchaser, its employees and other associated agencies also accept no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder(s) upon the statements contained in this Bid Document.

The Purchaser may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this Bid Document.

The issue of this Bid Document does not imply that the Purchaser is bound to select Bidder(s) and the Purchaser reserves the right to reject all or any of the Bidders or Bids or to decide to drop the procurement process at any stage without assigning any reason.

The Bidder(s) shall bear all its costs associated with or relating to the preparation and submission of their Bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any submission of samples, demonstrations or presentations which may be required by the Purchaser or any other costs incurred in connection with or relating to their Bids. All such costs and expenses will remain with the Bidder(s) and the Purchaser shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder(s) in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

This disclaimer forms an integral part of the Bid document and shall supplement but not supplant the provision of the Bid Document.

\*\*\*

# SECTION I: NOTICE INVITING TENDER (NIT)

## INDIA SECURITY PRESS

(A Unit of Security Printing and Minting Corporation of India Limited)

Wholly owned by Government of India

Nashik Road – 422 101 (Maharashtra) Tel No 00 91 253 2402200, Fax No 00 91 253 2462718

Website: [www.spmcil.com](http://www.spmcil.com), email: [purchase.isp@spmCIL.com](mailto:purchase.isp@spmCIL.com)

**Tender Number: SPMCIL/ISP/CPP-ET/6000019009**

1. Sealed tenders are invited from eligible and qualified tenderers for supply of the following

GeM-Availability Report and Past Transaction Summary- GEM/GARPTS/24102024/0LLQNX8HC5H6

Schedule No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money (in Rs.)	Remarks
1	Re-carpeting of bituminous road at Nehru Nagar Estate and Re-carpeting of road of ISP Estate.	1 AU	Rs.500000 /- (Rupees Five Lakh Only).	Delivery Schedule As per section VI: List of Requirement and detailed Technical Specification mentioned in Section VII.
Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/Indigenization/ Disposal of Scrap/ Security Item etc.)			Two Bid, Single stage (two packets), NCB (National Competitive Bidding)	
Security Classification			Non-Security	
Authority in whose favour all tender related financial instruments (FD, DD, Banker's cheque etc) are to be made			India Security Press, Nashik Road, Unit of SPMCIL	
All Financial Instruments to be payable at:			Payable at Nashik	
Date of pre-bid conference			11.11.2024 at 11:00Hrs	
Dates and place of issue of tender documents:			From 28.10.2024 to 26.11.2024 on e-tendering website <a href="https://etenders.gov.in/eprocure/app">https://etenders.gov.in/eprocure/app</a> Tender document can only be obtained after registration of tenderer on the website <a href="https://etenders.gov.in/eprocure/app">https://etenders.gov.in/eprocure/app</a>	
Closing date and time for receipt of tenders			26.11.2024 up to 15.00Hrs	
Place of receipt of tenders			On e-tendering website <a href="https://etenders.gov.in/eprocure/app">https://etenders.gov.in/eprocure/app</a> through online mode only duly verified by authorized DSC of vendor.	
Time and date of opening of tenders for Technical Bid. Place, Time, and date of Opening of Price bid would be intimated later on			15:00 Hours on 27.11.2024	
Place of opening of tenders			On e-tendering website <a href="https://etenders.gov.in/eprocure/app">https://etenders.gov.in/eprocure/app</a> through online mode only	
Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/Indigenization/ Disposal of Scrap/ Security Item etc.)			Two Bid, Single stage (two packets), NCB (National Competitive Bidding)	
Security Classification			Non-Security	

## 2. Information and instructions for bidders:

The Bidder shall go through the tender document carefully and shall comply with each clause of all the sections of the tender documents.

Prospective Tenderers are advised to go through <https://etenders.gov.in/eprocure/app> and get themselves aware for e-tendering participation requirements.

### REGISTRATION:

- a) Bidders are required to register on the e-tendering portal of CPPP (<https://etenders.gov.in/eprocure/app>).
- b) Upon registration, Vendors/Suppliers must have valid Class-III Digital Signature both Signing & Encryption type Certificate to participate in tenders. DSC can be procured from any of the Licensed Certifying Authorities by Controller of Certifying Authorities, details available at [www.cca.gov.in](http://www.cca.gov.in).

3. Eligibility to participate as per Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division's Orders (Public Procurement 1, 2 and 3) F.No.6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from neighboring countries shall apply to this tender.

4. Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/ revised).

5. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.

6. Tenderers shall strictly ensure that their tenders, duly stamped and signed and authorized by DSC, complete in all respects as per instructions contained in the Tender Documents, will be submitted only through online mode on <https://etenders.gov.in/eprocure/app> on or before the closing date and time indicated in the Para 1 above, failing which the tenders will not be accepted. Bidders must upload their bids along with scanned copies as required enclosures (*including proofs of cost of Tender Documents and EMD as applicable - unless an online payment gateway is provided in the instruction*) as per instructions given in this regard.

Original copies of such scanned uploaded required enclosures(*including proofs of cost of Tender Documents and EMD as applicable - unless an online payment gateway is provided in the instruction*) must reach in physical form within the date and place as provided in such instructions, otherwise their uploaded bid, would be declared as unresponsive.

7. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.

8. The tender documents are not transferable.

9. The bidder, their affiliates, or subsidiaries – including subcontractors or suppliers for any part of the contract – should not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).

10. Undersigned confirms that the required Goods (as per technical specification provided by User Section) are not available on GeM as per "GeM-Availability Report and Past Transaction Summary". The Unique ID is GEM/GARPTS/24102024/0LLQNX8HC5H6.

11. The Chief General Manager, ISP Nashik reserves the right to accept / reject / cancel any or all tender document without assigning any reason thereof. Chief General Manager, ISP Nashik also reserves the



right to accept the tender in whole or in part. Incomplete documents, not submitted in accordance with the directions issued, will be liable for rejection.

Addl.General Manager (Materials)  
India Security Press, Nashik Road-422101  
Phone No 0253 2402219  
**For and on behalf of**  
Chief General Manager,  
India Security Press, Nashik Road

**Section II- PART I & II: GENERAL INSTRUCTIONS Applicable to all Types of Tenders:**

Please refer the link to <https://spmcl.com/uploaddocument/GIT3.0.pdf> for further details.

GIT (Total pages:44)

BIDDERS ARE REQUESTED TO DOWNLOAD 44 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DOCUMENT.

### **SECTION III: SPECIAL INSTRUCTIONS TO TENDERERS (SIT)**

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail. (Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sl. No.	GIT Clause No.	Topic	Modify/ Substitute/ Supplement	SIT Provision
1	3	Eligible Tenderers		As Applicable
2	3.4	Eligible Goods and Services (Origin of Goods)		As Applicable
3	6.1	The tender documents includes:	Modify	SIT 1 (Mentioned below)
4	8	Pre-bid Conference		SIT 2 (Mentioned below)
5	9	Time Limit for receiving request for clarification of Tender Documents	Modify	A tenderer requiring any clarification or elucidation on any issue of the tender document may take up the same with ISP Nashik in writing or by fax/ e-mail/ post. ISP Nashik will respond in writing to such request provided the same is received by ISP Nashik not later than <b>21 days prior</b> to the prescribed date of submission of tender.
5	10.1	The Technical bid to be submitted by Tenderer shall contain the following documents, duly filled in, as required		As Applicable
6	11.2	Tender Currency	Modify	The tenderer shall quote only in Indian rupees
7	12.1	Tender Prices		As Applicable
8	12.2, 33, 36.1	Schedule wise evaluation		Not Applicable
9	12.6	GST details		As Applicable
10	14	PVC Clause & Formula	Modify	Prices quoted by the tenderer shall remain firm and fixed during the currency of the contract and not subject to variation on any account
11	14.4 to 14.7	Exchange Rate Variation (ERV)		Not Applicable
12	16.2 a) to c)	Documents Establishing Tenderer's Eligibility and Qualifications	Modify	As per Section IX: Qualification / Eligibility Criteria
13	18.4, 18.5	Earnest Money Deposit (EMD)	Modify	SIT 3 (Mentioned below)
14	19	Tender Validity	Modify	SIT-4 (Mentioned below)
15	20.4	Number of Copies of Tenders to be submitted	Modify	Tenderer shall submit their tender in "Original" only.

Sl. No.	GIT Clause No.	Topic	Modify/ Substitute/ Supplement	SIT Provision
16	20.8	Two Bid System	Modify	SIT 5 (Mentioned below)
17	20.9	E-Procurement		Applicable
18	34 and 35.1	Comparison on CIF Destination Basis		Not Applicable
19	35.2 to 35.6	Additional Factors for Evaluation of Offers and Preferential schemes		As Applicable
20	43	Parallel Contract		Not Applicable
21	44.1	Serious Misdemeanours		As Applicable
22	44.3	Integrity Pact		Not Applicable
23	45.1	Notification of Award		As Applicable
24	50	Applicability of additional GIT for rate contracts		Not Applicable
25	51	Applicability of additional GIT for PQB Tenders		Not Applicable
26	52	Applicability of additional GIT for Tender involving Samples		Not Applicable
27	53	Applicability of additional GIT for EOI Tenders		Not Applicable
28	54	Applicability of additional GIT for Tenders for disposal of Scrap		Not Applicable
29	55	Applicability of additional GIT for Development/Indigenization Tenders		Not Applicable
30		Evaluation of Tender		SIT 6 (Mentioned below)

**SIT 1:-The tender documents includes:-** The tender documents includes:

- Section I - Notice Inviting Tender (NIT)
- Section II - General Instructions to Tenderers (GIT)
- Section III - Special Instructions to Tenderers (SIT)
- Section IV -General Conditions of Contract (GCC)
- Section V - Special Conditions of Contract (SCC)
- Section VI - List of Requirements
- Section VII - Technical Specifications
- Section VIII - Quality Control Requirements
- Section IX – Qualification/ Eligibility Criteria
- Section X - Tender Form
- Section XII – Vendor Details
- Section XV - Bank Guarantee Form for Performance Security
- Section XVI - Contract Form
- Section XVII: Letter of Authority for attending a Bid Opening
- Section XVIII: Proforma of Bills for Payments
- Section XIX: NEFT Mandate

**SIT 2:Pre- bid conference:** Bidders are requested to attend a pre-bid conference for clarification on technical specifications and commercial conditions of the Tenders on 11.11.2024 on 11:00 hrs at India Security Press Nashik 422101. Participation is not mandatory, however, in case a bidder chooses not to participate (or fails to do so) in the pre-bid conference, it would be assumed that they have no issues regarding the Technical/ commercial specifications/ conditions.



**SIT 3: Earnest Money Deposit (EMD):** The required EMD, as mentioned in Section VI, List of requirements submitted along with the tender in techno-commercial offer. The EMD shall be valid for a period of 45 days beyond Bid Validity i.e.  $120+45 = 165$  days. Any short validity, the tender shall be treated as unresponsive. The EMD should be in the Indian Rupees only.

EMD must be submitted along with the tender in form of **Demand Draft/Pay Order / Bankers cheque drawn from any Scheduled Commercial Bank in India** only in favor of India Security Press, Unit of SPMCIL payable at Nashik. Tenderers must upload scanned copies of above document along-with their bids **as proofs of EMD submission**. However, for the purpose of realization, the bidder shall send the demand draft/bankers cheque/pay order **in original** to Mr. Diganta Kumar Deka, Additional General Manager (Materials), Purchase department, India Security Press, Nashik Road, Nashik-422101 through Post or by hand **so as to reach within 5 days time of opening**.

Only the firm who are registered under Startups may be exempted from submitting the EMD on producing valid certificate, being a works tender. Otherwise, certificate will not be considered for exemption of EMD.

#### **SIT 4: Tender Validity**

**4.1.** The tenders shall remain valid for acceptance for a period of 120 days after the date of tender opening prescribed in the tender document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.

**4.2** In exceptional cases, the tenderers may be requested by SPMCIL to extend the validity of their tenders upto a specified period. Such request(s) and responses thereto shall be conveyed by surface mail or by fax/email/ telex/ cable followed by surface mail. The tenderers, who agree to extend the tender validity, are to extend the same without any change or modification of their original tender and they are also to extend the validity period of the EMD accordingly.

**4.3** In case the day upto which the tenders are to remain valid falls on/ subsequently declared a holiday or closed day for SPMCIL, the tender validity shall automatically be extended upto the next working day.

**4.4** Compliance with the Clauses of this Tender Document: Tenderer must comply with all the clauses of this Tender Document. In case there are any deviations, these should be listed in a chart form without any ambiguity along with justification.

**SIT 5: Two Bid System:** E-Tender will consist of Two Bid system i.e. **Technical Bid and Financial/ Price Bid. Technical bid and the Price Bid** are to be submitted through e-tendering portal only on or before the due date of submission of tenders. The tenderer shall quote their prices (**Price bid**) strictly as per the price parameters given in e-tendering portal only.

Earnest Money Deposit (EMD) in original (in case of Demand Draft/Pay Order / Bankers cheque) shall be sent to the designated officer Mr. Diganta Kumar Deka, Additional General Manager (Materials), Purchase department, India Security Press, Nashik Road, Nashik-422101 through post or by hand so as to reach within 5 days' time of tender opening.

**SIT6: Evaluation of tender:** The evaluation of tender will be on total value basis.

#### **SECTION IV: GENERAL CONDITION OF CONTRACT (GCC)**

Please refer the below link for further details:

<https://spmCIL.com/uploaddocument/GCC3.0.pdf> **GCC (Total pages: 30)**

BIDDERS ARE REQUESTED TO DOWNLOAD 30 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DCOUMENT.

## **SECTION V: SPECIAL CONDITIONS OF CONTRACT (SCC)**

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.  
(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

S. No.	GCC Clause No.	Topic	Modify/ Substitute/ Supplement	SCC Provision
1	1.2	Abbreviations:		As Applicable
2	6.1, 6.3&6.5	Performance Bond/ Security	Modify	SCC 1 (Mentioned below)
3	8.2	Packing and Marking		As Applicable
4	9	Inspection and Quality Control		As Applicable
5	11.2	Transportation of Domestic Goods	Modify	SCC 2 (Mentioned below)
6	12	Insurance	Modify	SCC 3 (Mentioned below)
7	14.1	Incidental Services		As Applicable
8	15	Distribution of Despatch Documents for clearance/ Receipt of Goods		As Applicable
9	16.2, 16.4	Warranty Clause	Modify	SCC 4 (Mentioned Below)
10	19.3	Option Clause		SCC 5 (Mentioned Below)
11	20.1	Price Adjustment Clause		Not Applicable
12	21	Taxes and Duties	Modify	SCC 6 (Mentioned Below)
13	22	Terms and Mode of payments	Modify	SCC 7 (Mentioned Below)
14	24.1	Quantum of LD	Modify	SCC 8 (Mentioned Below)
15	25.1	Bank Guarantee and Insurance for Material Loaned to Contractor		Not Applicable
16	33.1	Resolution of Disputes		As applicable
17	36.3.2, 36.3.9	Disposal/ Sale of Scrap by Tender		Not Applicable

**SCC 1: Performance Bond/ Security:** The successful bidder has to submit Performance Bond/ Security equivalent to 3% of the order(s) value, valid for a period of 60 days beyond the completion of all contractual obligations, within 21 days from the date of issue of Letter of Intent.

The Performance security shall be denominated in Indian Rupees in one of the following forms:

a) Account Payee Demand Draft or Fixed Deposit Receipt drawn on any commercial bank in India, in favour of India Security Press, Unit SPMCIL.

b) Bank Guarantee issued by a commercial bank in India, in the prescribed form as provided in section XV of this document.

**SCC 2: Transportation of Domestic Goods:** The transportation of goods to be procured will be done by the supplier on FOR ISP Basis. The total cost of the transportation should be indicated in the price bid of the item to be procured.

**SCC 3: Insurance:** Specific Insurance cover for each consignment /supply is to be given by the firm, as applicable.

**SCC 4: Warranty clause/ Defect-liability Period:** 03 Years after completion of the work. Any defects if arises during this period needs to be attended by the contractor at its own cost.

**SCC 5: Option clause:** Purchaser reserves the right to increase the ordered works by 25% at any time, till final completion date of the contract by giving reasonable notice even though the ordered works initially has been completed in full before the last date of delivery Period.

**SCC 6: Taxes and Duties:** If the tenderer fails to include taxes and duties as per law of the land in the tender, no claim thereof will be considered by purchaser at a later stage.

**SCC 7: Terms and Mode of Payment:**

- i). No Advance payment will be made under any circumstances.
- ii). Payment will be made in 5 equal instalments which will be released upon actual and satisfactory completion of work and duly certification by ISP.

**SCC8: Quantum of LD:** Subject to GCC clause 28, if the supplier fails to deliver any or all of the goods or fails to perform the services within the timeframe(s) incorporated in the contract, SPMCIL shall, without prejudice to other rights and remedies available to SPMCIL under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the  $\frac{1}{2}\%$  percent (or any other percentage if prescribed in the SCC) of the delivered price of the delayed goods and/ or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% (or any other percentage if prescribed in the SCC) of the delayed goods' or services' contract price(s). During the above-mentioned delayed period of supply and / or performance, the conditions incorporated under GCC sub-clause 23.4 above shall also apply. In all such cases GST would also be applicable on LD.

### Section VI: List of Requirements

Sch No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money (in Rs)
1	<b>Re-carpeting of bituminous road at Nehru Nagar Estate and Re-carpeting of road of ISP Estate.</b>	1 AU	Rs.500000 /-(Rupees Five Lakh Only).

(a)	Required Delivery Schedule	:	The work shall be completed within 06 months from the date of issue of PO.
(b)	Required Terms of Delivery	:	On FOR ISP Basis.
(c)	Destination	:	India Security Press, Nashik Road-422101 Maharashtra, India
(d)	Preferred mode of transportation	:	By Road (FOR)

1. All the copies of tenders shall be complete in all respects with all their attachments/ enclosures duly numbered and signed on each and every page.

2. The total cost should be inclusive of all elements as cited above on FOR India Security Press, Nashik Road (Maharashtra), India, basis.

3. The Bidder has to submit documents as per the following Check list along with the Technical bid Documents (Technical Cover):

Sr. No.	Description	Submitted/Not Submitted
1)	EMD (Earnest Money Deposit)	
2)	Documentary evidence towards Experience and past performance as per clause 1(i) of section IX.	
3)	Documentary evidence towards Capability, equipment and manufacturing facilities as per clause 1(ii) of section IX.	
4)	Documentary evidence towards Financial Standing as per clause 1(iii) of section IX.	
5)	Undertaking as per clause 3 under section IX	
6)	Copy of PAN and GST registration certificate.	
7)	<b>Power of Attorney/ Authorization</b> with the seal of company indicating that authorized signatory is competent and legally authorized to submit the tender and/ or to enter into legally binding contract.	
8)	Adherence to the Delivery Schedule as per Section VI on Bidder's Letter Head.	
9)	Adherence to the Technical Specification as per Section VII: Technical Specifications on Bidder's Letter Head	
10)	Adherence to the Quality Control Requirements as per Section VIII on Bidder's Letter Head.	
11)	Tender Form: As per Section X	
12)	Vendor Details: As per Section XII.	
13)	NEFT Mandate as per section XIX	

Sr. No.	Description	Submitted/Not Submitted
<b>14)</b>	All pages of the tender documents (including GIT, GCC, SIT, SCC, List of requirements, Technical specification, quality requirements, etc.) duly signed and stamped by the Authorized signatory of the bidder.	

**Note:**The Bidder has to submit Prices in Price bid (**Price Cover**) as per price parameters given in BOQ of e-tendering portal. (Excel Format)

## **SECTION VII: TECHNICAL SPECIFICATIONS**

**Sub: - Subject: Re-carpeting of bituminous road at Nehru Nagar Estate and Re-carpeting of road of ISP Estate.**

**For detailed schedule of the work/quantities/BOQ, kindly refer attached Annexure – A.**

### **(A) Brief Scope of the work: Following is the brief scope of the work**

- 1) Providing and applying tack coat.
- 2) Repairs to pot holes of bituminous portion by providing & laying bituminous macadam 50 to 100 mm average compacted thickness with bitumen.
- 3) Providing & laying bituminous concrete of average 40 to 50 mm compacted thickness with bitumen.
- 4) Providing & laying seal coat of premixed fine aggregate over prepared surface of road with bitumen.
- 5) Desilting & cleaning existing constructed storm water drain along road sides.
- 6) Providing & laying NP2 pipe with provision of repairs to drain pipe connection & storm water drain etc. as per site condition.
- 7) Supplying & laying, compacting etc good earth/ murrum in shoulder of road.
- 8) Providing and applying 2.5 mm thick road marking strips (retro-reflective) using hot thermoplastic material along road sides & speed breakers.
- 9) Providing & fixing glow studs/reflectors to road portion.
- 10) As per site condition manufacturing, supplying and fixing retro reflective sign boards
- 11) Painting existing road side sign boards and pasting retro reflective sign over existing boards.
- 12) Providing and laying cement concrete as per site condition
- 13) Raising manhole cover and frame slab to required level including dismantling existing slab and making good the damage as required.
- 14) Earth work, cutting road, disposal of building rubbish as per site condition.

### **(B) Work Procedure: Following works procedure is to be followed.**

- Weather and seasonal limitation: Laying of bituminous mix shall not be carried out during rain, fog, dust storm or when the air temperature at the surface is below 10°C or wind speed exceeds 40 km/h.
- Preparation of surface: The underlying surface on which the bituminous surface is to be laid must be free from dust, caked mud or any loose and extraneous matter and shall be prepared and shaped to the specified profile. Where the existing surface is potholed or rutted, these irregularities must be corrected with premixed chippings or coated macadam, depending upon the depth of the depressions or pothole, laid after applying a tack coat of binder and well rammed, thereafter. The surface should be swept clean by removing caked earth and other foreign matter with wire brushes sweeping with brooms (mechanical broom) and finally dusting with air jet, washing or other means approved by the Engineer-in-Charge.
- Application of tack coat: Before spreading of premixed material, a tack coat should be applied on the prepared/ primed surface using a self-propelled or towed pressure sprayer at the specified rate. Hand

spraying for small areas inaccessible to the distributor can be done with the approval of the Engineering-Charge. The range of spraying temperature for bituminous emulsion shall be 20°C to 70°C. The tack coat shall be left to cure until all the volatiles have evaporated.

- Preparation of premix: The bitumen shall be heated in boilers of suitable design approved by the engineer in- Charge, to the temperature appropriate to the grade of bitumen. Aggregates shall be heated to the required temperature. A mixer of appropriate capacity and type approved by the Engineer-in-Charge, preferably, a hot-mix plant shall be used for mixing aggregates and binder. It shall be ensured that bitumen does not come in direct contact with flame. Mixing shall be thorough to ensure that a homogeneous mixture is obtained in which the aggregates are coated uniformly. It shall be ensured that the difference in temperature between the binder and aggregate at no time exceeds 15°C. The mix shall be transported from hot mix plant or mixer to the point of use in a suitable vehicle or wheelbarrows. The vehicle employed for transport of mix shall be clean and the mix being transported shall be covered in transit, if so, felt essential and directed by the Engineer-in-Charge.

Grading of aggregates for bituminous concrete as per following table:

IS: Sieve Designation	Cumulative % by weight of total aggregate passing
19.00 mm	100
13.20 mm	90-100
9.50 mm	70 – 88
4.75 mm	53 – 71
2.36 mm	42 – 58
1.18 mm	34 – 48
0.6 mm	26 – 38
0.30 mm	18 - 28
0.15 mm	12 - 20
0.075 mm	4 -10

Grading of aggregates for bituminous Macadam as per following table:

IS: Sieve Designation	Cumulative % by weight of total aggregate passing
26.50mm	100
19.00mm	90-100
13.20 mm	56-88
4.75mm	16-36
2.36mm	4-19
0.30mm	2-10
0.075mm	0-8

- Spreading of premix: After curing of tack coat, the premixed material shall be spread by suitable means, preferably by a paver, to the desired thickness, grade and camber and/making due allowance for any extra quantity required to fill depressions, if any. Camber shall be checked by means of a camber board and irregularities shall be levelled out. Excessive use of blades or rakes should be avoided.

- Rolling: As soon as sufficient length (say 20-25 m) of the premix has been laid, rolling should commence with 8-10 tonne smooth wheeled tandem type rollers or another approved roller. Rolling should commence at the edges and progress towards the centre longitudinally except in the case of super-elevated sections, where this should commence at the inner edge and proceed towards the outer edge of the curve. When the roller has passed once over the whole area, any high spot or depression which become apparent should be corrected by removing or adding the same premixed material. Rolling shall then be continued until the entire surface has been rolled and the roller marks eliminated. In each pass of the roller, the preceding track shall be covered uniformly by at least 1/3 width. Excessive rolling shall be avoided. Moisten the roller wheels with minimum possible amount of water to prevent the premix from adhering to the wheels and being picked up. In no case shall fuel/lubricating oils will be used for this purpose. Excess use of water for this purpose shall be avoided.



- Application of seal coat: The seal coat shall be applied immediately after laying the premix carpet and rolled. A mixer of appropriate capacity and type approved by the Engineer-in- Charge shall be used for preparation of the mixed material. Preparation of the premix shall be done as per laid down standards. The binder shall be heated to the temperature appropriate for the grade of bitumen. The aggregates shall be dry and suitably heated to the specified temperature before these constituents are placed in mixer. Mixing of binder with aggregates of the specified proportions shall be continued until the latter are thoroughly coated with the former. The mix shall be immediately transported from the mixer to the point of use and spread uniformly on the bituminous surface to be sealed. As soon as a sufficient length has been covered with the premixed material, the surface shall be rolled with an 8-10 tonne smooth-wheeled roller. Rolling shall be continued until the premixed material completely seals the voids in the bituminous course and smooth uniform surface is obtained.

(C) Terms & Conditions:

1)Rate for the items shall be inclusive of all the Material, labour, Tools & plants etc. incidental and overhead charges, contractor profit. The contractor shall quote the rates accordingly.

2) Firm should visit the site before submission of their offer.

3)Firm has to follow standard road work procedure as specified above.

4) Working hours: - 08 am to 06 pm (Including lunch hour). Time may vary as per the need of the ISP.

5) Stipulated time of completion of the work 06 months.

6) Construction material to be used in the work (wherever applicable) shall be ISI marked.

7) Testing of Materials shall be carried out in accordance with the relevant IS/CPWD/IRC/MORT&H standards and guidelines, through NABL certified/Govt engineering college laboratory and cost of the testing shall be borne by the firm/contractor. Reports are to be submitted to ISP during work.

8) The firm shall abide by the safety & security norms of the organization.

9)) Child labour will not be allowed.

10) Firm /contractor shall provide all PPEs and safety gears to all its workmen and fully responsible for the safety and wellbeing of its staff. If any accidents / injury / casualty happens, the sole responsibility will be of the firm and contractor is liable for the compensation of all kind of damages to its workmen or to their legal heirs. No compensation will be borne by ISP under any circumstances.

11) If any damage is done to ISP property by the agency, same needs to repair/rectify by the agency immediately at its own cost. Also the contractor shall take all precautions to avoid accidents by exhibiting necessary caution boards day and night speed limit boards, red flags, red lights and providing barricades including signs, marking flags, lights and flagman. He shall be responsible for all damage and accidents caused to work due to negligence on his part. No hindrances shall be caused to traffic, during the execution of the work.

12)The said scope of work with mentioned Bill of quantity as per attached Annexure-A is tentative and may be increased or decreased at the time of execution of work on the unit rate basis of the firm as submitted in its quotation/offer.

13)ISP Being a security sensitive organization, entry and exit of the firms' representative/supervisor/workmen is governed by prevailing SOP. Accordingly, firm needs to provide police verification certificate of all its representative /supervisor / workmen for getting the entry permissions.

14) Payment Terms:

- i). No Advance payment will be made under any circumstances.
- ii). Payment will be made in 5 equal instalments which will be released upon actual and satisfactory completion of work and duly certification by ISP.

15) Item Wise Price Breakup is to be submitted by the firm along with price bid.

16) Warranty clause/ Defect-liability Period: 03 Years after completion of the work. Any defects if arises during this period needs to be attended by the contractor at its own cost.

17) Contractor shall be fully responsible for safekeeping of its material during the period of contract.

18) The contractor shall deposit royalty and obtain necessary permit for supply of good earth/morrum, stone, kankar, and other materials etc. from the local authorities and quoted rates shall be inclusive of royalty.

19) Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

20) If any temporary/ permanent structure is encountered or safety of such structure in the vicinity is endangered due to execution of the project, the contractor has to protect the structures by any means as per direction of Engineer-in charge. If any damage is caused to any temporary or permanent structure(s) in the vicinity due to execution of the project, the contractor has to make good the same by any means as per direction of Engineer-in charge. The contractor should inspect the site of work from this point of view. The cost to be incurred in this regard shall be deemed to be included in his quoted rates of BOQ items and the contractor shall not be entitled for any extra payment in this regard.

21) The rates and prices to be tendered in the schedule of work/quantities(BOQ)are for completed and finished items of works and complete in all respects. It will be deemed to include all constructional plant, labour, supervision, materials, transport, all temporary works, erection, maintenance, contractor's profit and establishment/overheads, together with preparation of designs & drawings pertaining to casting yard, shop drawing, fabrication drawing (if required), staging form work, stacking yard, etc. all general risk, all taxes, royalty, duties, cess, octroi and other levies, insurance liabilities and obligations set out or implied in the tender documents and contract.

22) The contractor shall employ at his cost the technical staff during the execution (Qualification: Degree/Diploma in Civil Engineering with 02 year of experience) The technical staff should be available at site during work.

23) The contractor shall ensure that the working site is kept clean Before handing over the work to the ISP the contractor shall remove all rubbish, debris etc. Left over materials tools and plants, equipment etc., clean the site to the entire satisfaction of the Engineer-in-charge.

24) The contractor has to arrange technical team along with surveying equipment i.e total station etc., cost of the which shall be borne by the firm/contractor no charges will be paid by ISP. Agency has to take /record levels of road surface before start of work, during work and after work recordings of final levels & Report of level recordings, measurement to be submitted to ISP.

25) If at any time during the progress of works, shall any error appear or arise in the position, levels, dimensions or alignment of any part of the works, the contractor shall at his own expenses rectify such error to the satisfaction of Engineer-in-charge. The checking of any setting out or of any line or level by the engineers of ISP shall not in any way relieve the contractor of his responsibility for the correctness.

26) From the commencement to the completion of works and handing over, the contractor shall take full responsibility for care thereof all the works and in case of any damage/loss to the works or to any part thereof or to any temporary works due to lack of precautions or due to negligence on part of Contractor, the same shall be made good by the Contractor at its own cost.

27) Unless otherwise specified in the Schedule of Quantities, the rates for respective items shall be all inclusive and apply to the following: -

- a) All lifts & all heights, floors including terrace, leads and depths.
- b) All labour, material, tools and plants and other inputs involved in the execution of the item.
- c) Any of the conditions and specifications mentioned in the tender documents.
- d) Pumping/ bailing out surface water/ rain water/ sub soil water, if necessary for any reason.
- e) Any legal or financial implications resulting out of disposal of earth, if any.
- f) Payment of Royalty at the prevailing rates, if any, on the boulders, metal, shingle, good earth, sand/ muroom and bajrietc or any other material collected by him for the work direct to revenue authorities.
- g) Performance test of the entire installation(s) before the work is finally accepted.
- h) Any cement slurry added over base surface (or) for continuation of concreting for better bond is deemed to have been built in the item.
- i) All incidental charges for cartage, storage and safe custody of materials brought to site.
- j) The quantities of items as detailed are tentative and can be increased /decreased as per actual requirement at site by Engineer -in -Charge.
- k) The work shall be carried out as per CPWD/MORT&H (Ministry of Road Transport and Highways) specifications. If any item not available in CPWD, relevant ISI specifications shall be followed.

28) In case of any dispute arises/clarification required pertaining to the execution of the work, decision of ISP is final and Binding in nature.

29) Electricity and water supply (if required) will be provided by ISP at no additional cost. However, the firm needs to arrange all accessories (cable, piping, fittings or whatsoever etc. (at its own cost) required from source to worksite.

30) The contractor shall have no claim whatsoever for compensation or idle charges against ISP on any ground or for any reason, whatsoever.

<b>Annexure A- Name of the Work : Re-carpeting of bituminous road at Nehru Nagar Estate and Re-carpeting of road of ISP Estate</b>			
<b>Sr.No.</b>	<b>Item Description</b>	<b>Qty</b>	<b>Unit</b>
<b>1</b>	<b>Earth work</b>		
1.01	Earth work in excavation by mechanical means (Hydraulic excavator)/manual means over areas (exceeding 30 cm in depth, 1.5 m in width as well as 10 sqm on plan) including getting out and disposal of excavated- All kinds of soil	100	Cum
<b>2</b>	<b>Concrete Work</b>		
3.01	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work upto plinth level- 1:2:4 (1 cement : 2 coarse sand (zone-III) derived from natural sources : 4 graded stone aggregate 20 mm nominal size derived from natural sources)	40	Cum
3.02	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work upto plinth level- 1:3:6 (1 Cement : 3 coarse sand (zone-III) derived from natural sources : 6 graded stone aggregate 20 mm nominal size derived from natural sources)	10	Cum
<b>3</b>	<b>Disposal</b>		
3.01	Disposal of building rubbish / malba / similar unserviceable, dismantled or waste materials by mechanical means, including loading, transporting, unloading to approved municipal dumping ground or as approved by Engineer-in-charge, beyond 50 m initial lead, for all leads including all lifts involved.	100	Cum
<b>4</b>	<b>Road Work</b>		
4.01	Cutting road and making good the same including supply of extra quantities of materials i.e. aggregate, moorum screening, red bajri and labour required-bituminous portion	6	Cum
5	Providing and applying tack coat using hot straight run bitumen of grade VG - 10 including heating the bitumen, spraying the bitumen with mechanically operated spray unit fitted on bitumen boiler, cleaning and preparing the existing road surface as per specifications : On bituminous surface @ 0.50 Kg / sqm.	31500	Sqm
6	Providing and laying bituminous macadam using crushed stone aggregates of specified grading premixed with bituminous binder, transported to site by tippers, laid over a previously prepared surface with paver finisher equipped with electronic sensor to the required grade, level and alignment and rolling with smooth wheeled, vibratory and tandem rollers as per specifications to achieve the desired compaction and density, complete as per specifications and directions of Engineer-in-Charge- 50 to 100 mm average compacted thickness with bitumen of grade VG-30 @ 3.50% (percentage by weight of total mix) prepared in Drum Type Hot Mix Plant of 60-90 TPH capacity.	440	Cum

7	Providing and fixing Glow studs of size 100x20 mm made of heavy duty body shall be moulded ASA (Acrylic styrene Acryloretrite ) or HIP (High impact polystyrene) or ABS having electronically welded micro- prismatic lens with abrasion resistant coating as approved by Engineer in charge. The glow stud shall support a load of 13635 kg tested in accordance with ASTM D4280. The slope of retro- reflective surface shall be 35 (+/-5) degrees to base .The reflective panels on both sides with at least 12 cm of reflective area up each side. The luminance intensity should be as per the specification and shall be tested as described in ASTM I: 809 as recommended in BS: 873 part 4 : 1973. The studs shall be fixed to the Road surface using the adhesive conforming to IS, as per procedure recommended by the manufacturer complete and as per direction of Engineer-in-charge.	2000	each
8	Providing and laying Bituminous concrete using crushed stone aggregates of specified grading, premixed with bituminous binder and filler, transporting the hot mix to work site by tippers, laying with paver finisher equipped with electronic sensor to the required grade, level and alignment and rolling with smooth wheeled, vibratory and tandem rollers to achieve the desired compaction and density as per specification, complete and as per directions of Engineer-in-Charge- 40/50 mm compacted thickness with bitumen of grade VG-30 @ 5.5% (percentage by weight of total mix) and lime filler @ 3% (percentage by weight of Aggregate) prepared in drum Type Hot Mix Plant of 60-90 TPH capacity.	1525	Cum
9	SEAL COAT: Providing and laying seal coat of premixed fine aggregate ( passing 2.36 mm and retained on 180 micron sieve) with bitumen using 128 kg of bitumen of grade VG - 10 bitumen per cum of fine aggregate and 0.60 cum of fine aggregate per 100 sqm of road surface, including rolling and finishing with road roller all complete.	29500	Sqm
10	Manufacturing, supplying and fixing retro reflective sign boards made up of 2 mm thick aluminium sheet, face to be fully covered with high intensity encapsulated type heat activated retro reflective sheeting conforming to type - IV of ASTM-D 4956-01 in blue and silver white or other colour combination including subject matter, message (bilingual), symbols and borders etc. as per IRC ; 67:2001, pasted on substrate by an adhesive backing which shall be activated by applying heat and pressure conforming to class -2 of ASTM-D-4956-01 and fixing the same with suitable sized aluminium alloy rivets @ 20 cm c/c to back support frame of M.S. angle iron of size 25x25x3 mm along with theft resistant measures, mounted and fixed with 2 Nos. M.S. angles of size 35x35x5 mm to a vertical post made up to M.S. Tee section ISMT 50x50x6 mm welded with base plate of size 100x100x5 mm at the bottom end and including making holes in pipes, angles flats, providing & fixing M.S. message plate of required size, steel work to be painted with two or more coats of synthetic enamel paint of required shade and of approved brand & manufacture over priming coat of zinc chromate yellow primer (vertical MS-Tee support to be painted in black and white colours).Backside of aluminium sheet to be painted with two or more coats of epoxy paint over and including appropriate priming coat including all leads and lifts etc. complete as per drawing , specification and direction of Engineer-in-charge- Cautionary /warning sign boards of equilateral triangular shape having each side of 900 mm with support length of 3650 mm	20	Each

11	Providing and applying 2.5 mm thick road marking strips (retro-reflective) of specified shade/ colour using hot thermoplastic material by fully/ semi automatic thermoplastic paint applicator machine fitted with profile shoe, glass beads dispenser, propane tank heater and profile shoe heater, driven by experienced operator on road surface including cost of material, labour, T&P, cleaning the road surface of all dirt, seals, oil, grease and foreign material etc. complete as per direction of Engineer-in-charge and accordance with applicable specifications.	1700	Sqm
12	Scarifying the existing bituminous road surface to a depth of 50 mm and disposal of scarified material within all lifts and lead upto 1km (by mechanical means).	7200	Sqm
<b>13</b>	<b>DARINAGE</b>		
13.01	Raising manhole cover and frame slab to required level including dismantling existing slab and making good the damage as required (Raising depth of manhole to be paid separately) : Rectangular manhole 90x80 cm with rectangular cover 600x450 mm of grade LD - 2.5	3	No.
13.02	Raising manhole cover and frame slab to required level including dismantling existing slab and making good the damage as required (Raising depth of manhole to be paid separately) : Rectangular manhole 120x90 cm with circular cover 500 mm dia of grade MD - 10	3	No.
13.03	Raising manhole cover and frame slab to required level including dismantling existing slab and making good the damage as required (Raising depth of manhole to be paid separately) : Rectangular manhole 120x90 cm with circular cover 560 mm dia of grade HD - 20	3	No.
13.04	Raising manhole cover and frame slab to required level including dismantling existing slab and making good the damage as required (Raising depth of manhole to be paid separately) : Circular manhole 140 cm dia with circular cover 600 mm dia of grade EHD - 35	3	No.
14	Providing and laying non-pressure NP2 class (light duty) R.C.C. pipes with collars jointed with stiff mixture of cement mortar in the proportion of 1:2 (1 cement : 2 fine sand) including testing of joints etc. complete : 300 mm dia. R.C.C. pipe	50	meter
15	Supplying,Laying,Spreading and compacting good earth uniformly in both side shoulders of bituminus road to prevent the road edge from damaging as per direction of Engineer- in-charge.	350	Cum
<b>16</b>	<b>Storm water Drain Cleaning</b>		
16.01	Cleaning existing constructed open storm water drain by removing of all type of waste material i.e.sand, silt,garbage, debries etc.	2200	meter
<b>Total with GST @18%</b>			
<b>Contingencies @ 3% of the Project Cost</b>			
<b>Grand Total with GST @ 18% &amp; Contingencies @ 3%</b>			

Note: Tenderer's attention is drawn to GIT clause 17 and GIT sub-clause 10.1.

The tenderer is to provide the required details, information, confirmations, etc accordingly, failing which it is tender is liable to be ignored. Prospective bidders shall comply with the feature specifications (including Warrantee Obligations) and submit a "Specification Compliance Certificate" with their Technical Bid.

### **SECTION VIII: QUALITY CONTROL REQUIREMENTS**

The work executed/material supplied by the successful bidder will be accepted on all parameters as per specification as stated in Section-VII. The purchaser reserves the right to get the material supplied tested from in-house laboratory or any other laboratory of repute and in case the material is found not meeting the specification, the purchaser shall be entitled to cancel the contract, and if so desired, purchase or otherwise the purchase of the stores at the risk and cost of the contractor.



## **SECTION IX: QUALIFICATION/ ELIGIBILITY CRITERIA**

### **(1) Minimum Eligibility Criteria:**

**(i) Experience and Past Performance:** The bidder should have experience of having successfully completed similar works (Similar means- Related civil works to road construction) during last 7 years ending on '31.03.2024'

a. Three similar completed work each costing not less than the amount equal to Rs.1,19,31,395/-.

or

b. Two similar completed work each costing not less than the amount equal to Rs.1,49,14,244/-.

or

c. One similar completed work costing not less than the amount equal to Rs.2,38,62,790/-.

*Note: Only Start-ups are exempted from Experience and Past Performance criteria, being a works tender. In case any bidder is seeking exemption from Experience and Past Performance criteria, the supporting documents to prove his eligibility for exemption must be submitted for evaluation.*

### **(ii) Capability, equipment and manufacturing facilities:-**

a. The bidder should be enlisted in either Central Public Works Department (CPWD) or Military Engineering Services (MES) or any other Government / PSU / Autonomous bodies.

Note: Firms capacity and capability may be verified (if necessary) by the ISP.

### **(iii) Financial Standing:**

(i) Average annual financial turnover of the bidder during the last three years, ending on 31.03.2024, should be at least Rs.1,19,31,395/- as per the annual report (audited balance sheet and profit & loss account of FY 2021-22, 2022-23 and 2023-24) of the relevant period duly authenticated by a Chartered Accountant/Cost Accountant in India.

ii) The net worth of the Bidder should not be negative on 31.03.2024 and also

iii) should not have eroded by more than 30% in the last three years, ending on 31.03.2024.

Note 1: To ascertain this criteria net worth of initial and last financial year should be compared.

*Note 2: All the financial criteria shall be exempted for Start-ups (registered for the tendered item) only, being a works tender. In case any bidder is seeking exemption from financial criteria, the supporting documents to prove his eligibility for exemption must be submitted for evaluation.*

**Note 3: The criteria for Capability, Equipment and Manufacturing facilities shall be applicable to all the bidder firms including Startup Firms.**

### **(2) Other Requirements:**

**(a) PAN:** The Bidder should be registered with the Income tax. Relevant proof in support shall be submitted.

**(b) Goods & Services Tax Registration:** - The Bidder should be registered with the Goods & Services Tax Department. The bidder firm should submit GST Registration Certificate. Relevant proof in support shall be submitted.

### **(3) Undertaking(s) on firm's letter head:-**

**(a)** The firm should give undertaking that, "We M/s\_\_\_\_\_ have not been black-listed/ debarred for dealing with any Govt. Organization / Public Sector Undertaking (PSU) / Reputed Organization in the past".



- (b) That *“the information given in the documents are correct and the Bidder is awarded that in case any information provided is found to be false at a later stage, ISP reserves the right to reject/ disqualify the bidder at any stage of the tendering process without assigning any reason.”*
- (c) The firm should give undertaking that, *“We agree to withdraw all the deviations, if any, unconditionally and accept all the terms and conditions of the tender document including the technical specifications”.*

**(4)Applicability in SpecialCases:**

**For Existing successful Past Suppliers:** In case the bidder who is a successful past supplier of ‘The Work’ in at least one of the recent past three procurements, who do not meet any or more of requirements above, would also be considered to be qualified in view of their proven credentials, for the maximum quantity supplied by him in such recent past. (This clause is not applicable for Security Items as notified by Government of India from time to time.)

## Section X: Tender Form

Date.....

To

.....

.....

.....

(complete address of SPMCIL)

Ref: Your Tender document No. .... dated .....

We, the undersigned have examined the above-mentioned tender enquiry document, including amendment No. -----, dated ----- (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (description of goods and services) in conformity with your above referred document for the sum shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – Special Conditions of Contract||, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto -----, as required in the GIT clause 19, read with modification, if any in Section-III – Special Instructions to Tenderers|| or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We confirm that in case of downloaded Tender Document, we have not changed/edited its contents. We realize that in case any such change is noticed at any stage including after the award of contract, we would be liable to action under clause 44 of the GIT.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We also solemnly declare as under:

### 1. MSMEs Status:

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

(a) Company / Partnership Firm / Proprietary Concern / Society/Trust / NGO/Others (Please Specify):.....

(b) Micro/ Small / Medium Enterprise/ SSI/ Govt. Deptt. / PSU/Others:....

(c) Name of MSME Registering Body (NSIC/ DIC/ KVIC/KVIB etc.):.....

(d) MSME Registration no. (With copy of registration):.....

(e) Udyog Aadhaar Memorandum no.....

(f) Whether Proprietor/ Partner belongs to SC/ ST or Women category.

(Please specify names and percentage of shares held by SC/ST Partners):.....

### 2. Make in India Status:

Having read and understood the Public Procurement (Preference to Make in India PPP\_MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

(a) Self-Certification for category of supplier:

- ☐ Class-I Local Supplier /
- ☐ Class-II Local Supplier /
- ☐ Non Local Supplier /

(b) We also declare that:

- ☐ There is no country whose bidders have been notified as ineligible on reciprocal basis under this order for offered product, or
- ☐ We do not belong to any Country whose bidders are notified as ineligible on reciprocal basis under this order.

**3. Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017**

Having read and understood the Order (Public Procurement No. 1) issued vide F.No.6/18/2019-PPD dated 23rd July 2020 (and its amendments if any) by Department of Expenditure, Ministry of Finance under the above provision and solemnly declare the following:

- ☐ We do not belong to any Country whose bidders are notified as ineligible under this order

**4. Debarment Status:** Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Deptts. of Government of India or by any State Govt:

- ☐ Yes (with period of Ban)
- ☐ No, we, solemnly declare that neither we nor any of our affiliates or subsidiaries– including subcontractors or suppliers for any part of the contract – do not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations.

**5. Penalties for false or misleading declarations:** I/we hereby confirm that the particulars given above are correct and complete and also undertake to advise any future changes to the above details. We understood that any wrong or misleading self- declaration by us would be violation of code of Ethics and would attract penalties as mentioned in this tender document, including debarment.

.....  
(Signature with date)

.....  
(Name and designation)

Duly authorized to sign tender for and on behalf of

.....  
.....

## Section XII: Vendor Details

The tenderer should furnish specific details mentioned below. In case a question/ issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

### 1. Vendor/ Contractor particulars:

- (a) Name of the Company:.....
- (b) Corporate Identity No. (CIN): .....
- (c) Registration if any with SPMCIL: .....
- (d) Complete Postal Address: .....
- (e) Pin code/ ZIP code: .....
- (f) Telephone nos. (with country/area codes): .....
- (g) Fax No.: (with country/area codes): .....
- (h) Cell phone Nos.: (with country/area codes): .....
- (i) Contact persons /Designation: .....
- (j) Email IDs: .....

### 2. Taxation Details:

- (a) PAN number: .....
- (b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.): .....
- (c) GSTIN number: .....
- (d) Registered Address as per GST registration and Place of Delivery for GST Purpose: .....
- (e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts): .....

☒ We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

.....  
(Signature with date)

.....

.....  
(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)  
For and on behalf of

.....

.....  
(Name, address, and stamp of the tendering firm)

**Section XV: Bank Guarantee Form for Performance Security**

**PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE GUARANTEE BOND  
(ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)**

Ref ..... Date .....

Bank Guarantee No .....

To,

***(Insert Name & Address of the Purchaser)***

Dear Sir,

1. Against contract vide Notification for Award of the Tender No ..... dated ..... covering supply of ..... (hereinafter called the 'contract') entered into between the ..... ***(insert name of Purchaser)*** (herein after called as the Purchaser) and M/s. .... (here in after called the 'Contractor'), this is to certify that, at the request of the Contractor, we ..... ***(name of the bank)***, are holding in trust in favour of the Purchaser, the amount of ..... ***(write the sum here in words)***, to indemnify and keep indemnified the Purchaser, against any loss or damage that may be caused to, or suffered by the Purchaser, by reason of any breach by the Contractor of any of the terms and conditions of the said contract and/or in the performance thereof. We agree that the decision of the Purchaser, whether any breach of any of the terms and conditions of the said contract and/or in the performance thereof has been committed by the Contractor; and the amount of loss or damage that has been caused or suffered by the Purchaser, shall be final and binding on us, and the amount of the said loss or damage shall be paid by us, forthwith on demand and without demur to the Purchaser.

2. We ..... ***(name of the bank)***, further agree that, the guarantee herein contained, shall remain in full force and effect, for sixty days after the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period whichever is later, i.e. till ..... (hereinafter called the 'said date') and that if any claim accrues or arises against us ..... ***(name of the bank)***, by virtue of this guarantee before the said date, the same shall be enforceable against us ..... ***(name of the bank)***, notwithstanding the fact that the same is enforced within six months after the said date, provided that notice of any such claim has been given to us ..... ***(name of the bank)***, by the Purchaser, before the said date. Payment under this bond of guarantee shall be made promptly, upon our receipt of notice to that effect, from the Purchaser.

3. It is fully understood that this guarantee is effective from the date of the said contract and that we ..... ***(name of the bank)***, undertake not to revoke this guarantee during its currency, without the consent in writing of the Purchaser.

4. We undertake to pay to the Purchaser, any money so demanded, notwithstanding any dispute or disputes raised by the Contractor, in any suit or proceeding pending before any Court or Tribunal, relating thereto, our liability under this present, being absolute and unequivocal. The payments so made by us under this bond, shall be a valid discharge of our liability for payment thereunder, and the Contractor shall have no claim against us, for making such payments.

5. We ..... ***(name of the bank)***, further agree that the Purchaser shall have the fullest liberty, without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said contract, or to extend time of performance by the Contractor, from time to time, or to postpone for any time or form, time to time, any of the powers exercisable by the Purchaser, against the said Contractor and to for bear or enforce any of the terms and conditions relating to the said contracts and we ..... ***(name of the bank)***, shall not be released from our liability under this guarantee, by reason of any such variation or extension being granted to the said Contractor, or for any forbearance and/or omission on the part of the Purchaser, or any indulgence by the Purchaser towards the said Contractor, or by any other matter or thing whatsoever, which under the law relating to sureties, would, but for this provision, have the effect of so releasing us from our liability under this guarantee.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

Date

Place

Witnesses

***(Bank's Common Seal)***

Signature  
***(Printed Name)***  
***(Designation)***

## Section XVI: Contract Form

(Address of SPMCIL's office issuing the contract)

Contract No..... dated.....

This is in continuation to this office' Notification of Award No..... dated .....

1. Name & address of the Supplier: .....

2. SPMCIL's Tender document No..... dated..... and subsequent Amendment No....., dated..... (If any), issued by SPMCIL

3. Supplier's Tender No..... dated..... and subsequent communication(s) No..... dated ..... (If any), exchanged between the supplier and SPMCIL in connection with this tender.

4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:

(i) General Conditions of Contract;

(ii) Special Conditions of Contract;

(iii) List of Requirements;

(iv) Technical Specifications;

(v) Quality Control Requirements;

(vi) Tender Form furnished by the supplier;

(vii) Price Schedule(s) furnished by the supplier in its tender;

(viii) Manufacturers' Authorisation Form (if applicable for this tender);

(ix) SPMCIL's Notification of Award

Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section - V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

(i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

Schedule No.	Brief description of goods/ services	Accounting unit	Quantity to be supplied	Unit Price (in Rs.)	Total price

Any other additional services (if applicable) and cost there of: .....

Total value (in figure) \_\_\_\_\_ (In words) \_\_\_\_\_

(ii) Delivery schedule

(iii) Details of Performance Security

(iv) Quality Control

(a) Mode(s), stage(s), and place(s) of conducting inspections and tests.

(b) Designation and address of SPMCIL's inspecting officer

(v) Destination and despatch instructions

(vi) Consignee, including port consignee, if any

(vii) Warranty clause

(viii) Payment terms

(ix) Paying authority

.....  
(Signature, name, and address of SPMCIL's authorized official)

For and on behalf of.....

Received and accepted this contract .....

(Signature, name, and address of the supplier's executive duly authorized to sign on behalf of the supplier)

For and on behalf of .....

(Name and address of the supplier)

.....

(Seal of the supplier)

Date:

Place:

**Section XVII: Letter of Authority for attending a  
Pre-bid Conference/ Bid Opening**

NA

### **Section XVIII: Proforma of Bills for Payments**

(Refer Clause 22.6 of GCC)

Name and Address of the Firm.....  
 Bill No..... Dated.....  
 Purchase order.....No.....Dated.....  
 Name and address of the consignee.....

S. No	Authority for purchase	Description of Stores	Number or quantity	Rate Rs. P.	Price per Rs. P.	Amount
Total						

1. GST/ CGST/ SGST/ UTGST/ IGST Amount

2. Freight (if applicable)

3. Excise Duty (if applicable)

4. Packing and Forwarding charges (if applicable)

5. Others (Please specify)

6. PVC Amount (with calculation sheet enclosed)

7. (-) deduction/Discount

8. Net amount payable (in words Rs.)

Dispatch detail RR No. other proof of despatch.....

Dated.....(enclosed)

Inspection Certificate No.....Dated.....(enclosed)

Place and Date

Received Rs.....

Rupees).....

We solemnly certify that:

a. Goods and Services Tax (GST) charged on this Bill is not more than what is payable under the provision of the relevant Act or the Rules made there under.

b. Goods on which GST has been charged have not been exempted under the GST Act or the rules made there under and the charges on account of GST on these goods are correct under the provisions of that Act or the Rules made there under.

c. We are registered with above indicated GSTIN as dealer in the State where in their Billing address is located for the purpose of GST.

d. This bill form / invoice is not a replacement for the GST invoice. The proper GST invoice as per requirements of GST rules has been sent to the Purchaser as and when deliveries are made to the consignee.

e. that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp

Signature and of Stamp Supplier



## Section XIX: NEFT Mandate

(Refer clause 22.2 of GCC)

From: M/s. .... Date: .....

To:

(Insert Name and Address of Purchaser's Paying Authority as per NIT Clause 1)

Sub: NEFT payments

We refer to RBI's NEFT scheme. Our mandate SPMCIL for making payments to us through the above scheme to our under noted account.

NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM

1	Name of City	
2	Bank Code No.	
3	Branch Code No.	
4	Bank's Name	
5	Branch Address	
6	Branch Telephone / Fax No.	
7	Supplier's Account No.	
8	Type of Account	
9	IFSC code for NEFT	
10	IFSC code for RTGS	
11	Supplier's name as per Account	
12	MICR Code No.	

In Lieu of Bank Certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque or front page of your bank passbook issued by your bank for verification of the above particulars.

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option intimation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date

Signature of the Customer

Certified that the above particulars are correct as per our record.

Stamp and  
Signature of authorized  
official of the bank

**NOTE: “Anti-Bribery Management System (ABMS):** *By participating in this tender, the suppliers/Vendors/Contractors are deemed to have undertaken that they shall not give or take, any financial or non-financial bribe, to or from anyone during the tender or during the execution of the contract thereafter and if they notice any such incident happening, they shall report it to Vigilance.”*