



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2024/B/5612449  
Dated/दिनांक : 01-01-2025

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	22-01-2025 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	22-01-2025 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	120 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Finance
Department Name/विभाग का नाम	Department Of Economic Affairs
Organisation Name/संगठन का नाम	Security Printing And Minting Corporation Of India Limited (spmci)
Office Name/कार्यालय का नाम	Janpath
Total Quantity/कुल मात्रा	1
Item Category/मद केटेगरी	Modular Work Stations (V2) (Q3)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	1 Year (s)
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid

**Bid Details/बिड विवरण**

<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	7 Days
<b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b>	No
<b>Estimated Bid Value/अनुमानित बिड मूल्य</b>	2290327
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation
<b>Arbitration Clause</b>	No
<b>Mediation Clause</b>	No

**EMD Detail/ईएमडी विवरण**

Advisory Bank/एडवाइजरी बैंक	Indusind bank
EMD Amount/ईएमडी राशि	45900

**ePBG Detail/ईपीबीजी विवरण**

Advisory Bank/एडवाइजरी बैंक	Indusind bank
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	17

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

Chief General Manager  
India Security Press, Nashik  
(India Security Press, Nashik)

**MII Purchase Preference/एमआईआई खरीद वरीयता**

MII Purchase Preference/एमआईआई खरीद वरीयता	Yes
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## MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
4. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023. [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.
5. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and

based on competitive prices received in Bid / RA process.

## Modular Work Stations (V2) ( 1 per seat )

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

### Technical Specifications/तकनीकी विशिष्टियाँ

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	<b>Type of system</b>	Panel based system
	<b>Type / Shape of cluster</b>	Single Seater L Shape Cluster
CONSTRUCTION	<b>Wire Management for electric switch</b>	Above the table Top
INSTALLATION COMMISSIONING	<b>INSTALLATION COMMISSIONING</b>	The price includes the cost of installation and commissioning of the entire unit at consignee site (excluding the cost of Civil Work which would be got done by the Consignee at his own cost as per design and layout plan provided by the seller).
MATERIAL	<b>Frame material for work station</b>	Powder Coated Extruded Aluminium Sections
	<b>Work top support material</b>	Gable end made of prelaminate particle board
	<b>Material of table top</b>	Prelaminated particle board Grade II type II conforming to IS 12823/Latest
	<b>Table top finish material</b>	Paper based laminate
	<b>Thickness of table top finish</b>	NA
	<b>Thickness of under table top finish</b>	NA
	<b>Material of tiles for top</b>	Fabric tackable
	<b>Material of intermediate tiles</b>	laminated block - 38mm thick paper honeycomb plus 3mm mdf on each side plus decorative laminate
	<b>Material of bottom tiles</b>	Metal tile powder coated
	<b>Material of leg</b>	M.S
	<b>Type of leg</b>	Loop leg
	<b>Screen/Divider Material</b>	NA
<b>Overhead Storage Provided</b>	No Overhead Storage	
DIMENSION	<b>Length of table top (main frame) ±10 mm</b>	1500 mm
	<b>Length of table top (Return Frame)± 10mm</b>	1200 mm
	<b>Depth of table top ± 10mm</b>	600 mm

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Thickness of table top $\pm 2$ mm	25 mm
	Overall height of work station partition $\pm 10$ mm	1200 mm
	Thickness of side partition/panel $\pm 2$ mm	20 mm
	Thickness of main frame $\pm 2$ mm	50 mm
	leg size/Section	40 mm x 40 mm
	Thickness of leg/section /material	NA
KEYBOARD TRAY	Material of keyboard tray	CRCA
	Material thickness of keyboard tray	0.9 mm ( for metal)
PEDESTAL UNIT	Total number of Pedestal unit provided	1
	Construction of pedestal	Top supporting
	Total Number of drawers /storage in Pedestal units	Three drawers
CERTIFICATION	Test reports to be furnished to buyer on demand	Yes
WARRANTY	Warranty period	1 Year

**Additional Specification Parameters - Modular Work Stations (V2) ( 1 per seat )**

Specification Parameter Name	Bid Requirement (Allowed Values)
The technical specification provided in the buyer ATC will supersede the technical specification of GeM.	The technical specification provided in the buyer ATC will supersede the technical specification of GeM.

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Imtiyaz Khan	422101,India Security Press, Nashik Road Nashik , Maharashtra	1	45

**Special terms and conditions-Version:1 effective from 29-03-2023 for category Modular Work Stations (V2)**

1. After award of contract- Successful bidder shall have to get Detailed Design Drawings approved from buyer before starting fabrication. Successful bidder shall submit Detailed Design Drawing for Buyers approval within 7 working days of award of contract .Buyer shall either approve the Drawings or will provide complete list of modification required in the drawings within 7 working days. Seller shall be required to ensure supply as per approved Drawings with modifications as communicated by Buyer. If there is delay from buyer side in approval of drawing-the delivery period shall be re-fixed without LD for the period of delay in approval of Drawing.

**Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**

**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

**2. Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

India Security Press, A unit of SPMCIL  
payable at  
Nashik

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

**3. Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

**4. Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of

India Security Press  
payable at  
Nashik

Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy

to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 5. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

India Security Press, A unit of SPMCIL  
payable at  
Nashik

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

#### 6. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

India Security Press, Nashik - A unit of SPMCIL  
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

#### 7. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

##### **Buyer Added Bid Specific ATC**

**Note-** The Technical Specification of GeM will be supersede by the Technical Specification of Buyer Added Bid Specific ATC as per **clause no. XI**

The Bidder firm should meet following eligibility criteria to qualify in the Techno Commercial Bid:-

**I) For MSE/Start-up firm: Capability** - Equipment & Manufacturing Facilities: The bidder firm should have capability to manufacture and supply of Tender Products.

**II) For other firm - Experience and past performance:** The bidder firm may be Manufacturer/ Proven supplier/Authorized dealer or distributor of Tender Products or bidder may participate with manufacturing authorization form (issued by manufacturer of tendered item).

Note:

Participating bidder needs to submit all related documents along with the bid. In case, the bidder is a Manufacturer/Proven supplier/Authorized dealer or distributor of the offered material, bidder has to submit relevant documents for the same. In case, the bidder is not a Manufacturer/Proven supplier/Authorized dealer or distributor of the offered material, then bidder has to submit the Manufacturing Authorization Form (issued by Manufacturer of tendered item).

**III) For Existing successful Past Suppliers:** In case the bidder (manufacturer or principal of authorized representative) who is a successful past supplier of 'The Product' in at least one of the recent past three procurements, who do not meet any or more of requirements above, would also be considered to be qualified in view of their proven credentials, for the maximum quantity supplied by him in such recent past. (This clause is not applicable for Security Items as notified by Government of India from time to time.)

**IV) PAN:** The Bidder should be registered with the Income tax. Relevant proof in support shall be submitted.

**V) Goods & Service Tax Registration (GST):** The Bidder should be registered with Goods &

Service Tax (GST). Relevant proof of registration Certificate shall be submitted.

**VI) Undertaking:-**

- a) The bidder has to provide the undertaking that **“We M/s. <Name of the firm> have not been blacklisted by Government of India/Any State Government/PSU/Any reputed Organization in the past”**.
- b) The bidder has to provide the undertaking that **“We M/s. <Name of the firm> agree to withdraw all the deviations, if any, unconditionally and accept all the Terms and conditions of the tender document including the technical specifications.”**
- c) We **M/s. <Name of the firm>** have the capability to supply the materials as per the specifications of the tender document.

**VII) Delivery Schedule:** - Within 45 days from the date of issue of GeM Contract.

**VIII) Quantum of LD:-** If the Seller/Service Provider fails to deliver any or all of the Goods/Services within the original/re-fixed delivery period(s) specified in the contract, the Buyer will be entitled to deduct/recover the Liquidated Damages for the delay, unless covered under Force Majeure conditions aforesaid, @ 0.5% of the contract value of delayed quantity per week or part of the week of delayed period as pre-estimated damages not exceeding 10% of the contract value of delayed quantity without any controversy/dispute of any sort whatsoever.

**IX) Payment Terms:** - The payment terms are 100% within 30 days after successful supply and installation of the item and acceptance of the same by ISP.

**X) List of Materials to be procured-**

<b>S.No.</b>	<b>Particulars</b>	<b>Qty</b>
<b>1</b>	Executive Chairs	<b>5 nos.</b>
<b>2</b>	Office Tables	<b>5 nos.</b>
<b>3</b>	Office Almirahs	<b>5 nos.</b>
<b>4</b>	Office Chairs for Conference Hall	<b>40 nos.</b>
<b>5</b>	Chairs for Officials	<b>4 nos.</b>
<b>6</b>	Office Desks	<b>28 nos.</b>
<b>7</b>	Metal Storages	<b>6 nos.</b>
<b>8</b>	Chairs	<b>20 nos.</b>



## **XI) Technical Specification-**

### **Executive Chairs (as per Sr. No. 1)**

Tilt mechanism: Knee tilt Synchronic mechanism

Locking mechanism: Any position Locking

Armrest type and arm movement: Adjustable (up and down)

Seat depth adjustment: Adjustable

Backrest type: Tilting type

Backrest support type: Adjustable lumber support

Headrest type: Without headrest

Revolving mechanism: Designed with 360 degree-revolving type and upright locking

Height adjustments: Pneumatic

Pedestal Base: Chrome

Twin wheel castor material: Nylon

Number of twin wheel castor: 5 Nos.

Minimum diameter of twin wheel castor: 50 mm

Armrest Material: PU molded over metal insert

Seat base material: Hot pressed plywood

Seat material: PU foam

Minimum density of foam used in seat: 30 kg per cubic meter

Minimum thickness of PU foam used in seat: 30 mm

Seat upholstery material: Leatherette

Backrest base frame material: Hot pressed plywood

Padding at backrest: PU foam

The minimum density of foam used in the backrest: 30 kg per cubic meter

Minimum thickness of PU foam used in backrest: 30 mm

Backrest upholstery material: Leatherette

Upholstery material thickness /fabric substance used in seat /backrest: 0.7 to 1.5 mm (for leather /leatherette)

Minimum seat height from floor surface: 400 mm

Minimum Seat height adjustment: Up to 100 mm

Minimum width of seat: 450 mm Minimum depth of seat: 450 mm

Minimum width of backrest: 450 mm

Backrest height: High back (551 and above)

Minimum thickness of MS Plate Joining the understructure with Seat: 2 mm

Minimum pedestal size (diameter): 650 mm

Upholstered material seat color: Grey

Upholstered material backrest color: Grey

Finish of exposed metal parts: Chrome plated

Warranty period in number of years: 1-Year

Green Pro Certification issued by CII: Yes BIFMA membership: Yes

### **Office Tables (as per Sr. No. 2)**

Structure /Frame of table: Gable end and modesty panel

Frame type: Freestanding

Accessories /Optional requirement for table: Beam Support for Table Top

The type of Storage provided: Both side pedestal unit

Mode of supply: Knocked Down To Be Assembled at Consignee Site by the Seller

Tabletop Material: Pre-laminated particle board (Wood Product) of grade II type II of IS 12823/Latest  
Thickness of table top material ( $\pm 1$  mm): 18 mm Gable end material: Pre-laminated particle board (wood product) of grade II type III of IS 12823/Latest

The thickness of the gable end: 18 mm

Modesty panel material: Three Layer Pre-laminated particles board (wood product) of grade II type III of IS 12823/Latest

The thickness of the modesty panel material: 18 mm

Gable end and modesty panel plain side: Edge to be banded with PVC tape 2 mm thick with the help of hot melt glue

Table top edges: Edge to be banded with PVC tape 2 mm thick with the help of hot melt glue Number of buffers provided: 4 Numbers at the bottom

Width of tabletop  $\pm 10$  mm: 1500 mm

Depth of table  $\pm 10$  mm: 750 mm

Height of table  $\pm 10$  mm: 750 mm

Drawer /storage shutter pull-up mechanism: Chrome plated handle

Total Number of drawers /storage in Pedestal units: Four drawers

Complete body fascia and drawer material in Pedestal Unit: Three layers of Pre-laminated particle board (Wood Product) of grade II type II of IS 12823/Latest

Thickness of the complete body fascia & drawer material: 18 mm

Material for back panel in pedestal unit: Three layers of Pre-laminated particle Board (Wood Product) of grade II type II of IS 12823/Latest Back Panel Thickness in Pedestal Unit: 18 mm

Drawer Bottom Material: Three layers of Pre-laminated particle Board (Wood Product) of grade II type II of IS 12823/Latest

Drawer Bottom Material Thickness: 9 mm

Table top finish: Laminate in color with matt finish 0.6 - 0.8mm thickness of type S, F or P having index no. 3.2.3 conforming to IS 2046/Latest with having balancing laminate of 0.5mm thick on another side

Tabletop shade: Oak

Warranty period 1 Year

OEM of the offered product is ISO 9001:2015 certified: Yes

OEM of the offered product is ISO 14001:2015 certified: Yes

OEM of the offered product is ISO 45001:2018 certified: Yes

### **Office Almira (as per Sr. No. 3)**

Technical specification of Almira steel: Generally conforming to BIS specification IS: 3312:2021 (with latest amendment)

Type of Almira steel: Almira Steel with Glass door

Construction type: Welded

Installation: Free standing

Pedestal: Yes

Pedestal fitted with: 3 mm Teflon Bush

Pedestal height ( $\pm 5$  mm): 125 mm

Door type: Hinged

Number of doors: 2

Number of hinges (for each door): 3

Shelves required: Adjustable

Number of shelves: 4

Uniformly distributed load (UDL) for shelves: 60 Kgs.

Colour of finish: Silver Grey

Steel sheet material: CRCA sheets conforming to grade CR1 of IS 513(part-1):2016 (with latest amendment)

Screws: Conforming to IS 1365

Almira height (excluding the height of pedestal)  $\pm 5$  mm: 1980 mm

Almira width  $\pm 5$  mm: 920 mm

Almira depth  $\pm 5$  mm: 490 mm

Number of glass sheet fixed: 4

Steel Almira lock/locker lock: Six lever lock

Material of lock: Finish having brass levers and MAZAK/ZAMAK bolt having Zinc plated finish along

with MAZAK/ZAMAK handle

Duplicate keys (for each): Yes

Keys material (for each lock): Keys made of MAZAK/ZAMAK having nickel plated finish

Steel Almirah locking mechanism: A three-way bolting device controlled by a lock

Door handle material for almirah lock: Zinc based alloy

Powder coating: Conforming to IS: 13871

Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove conformity of products to the specification: Yes

Test reports to be furnished to buyer on demand: Yes

#### **Office Chairs for Conference Hall (as per Sr. No. 4)**

Chair Type: Non-Revolving and Non-Tilting chair with Armrest

Chair frame type: Cantilever

Armrest type: Molded armrest continuously fitted with seat bottom to backrest

Armrest front side: Curved

Seat type: Padded

Backrest type: Padded

Shoe/Studs material: N.A

Seat Fitted: Over flat size in depth-wise of the frame on both sides with minimum 3 screws

Backrest Fitted: By round head screws 3 Nos. (minimum) on each side

Armrest Fitted: With round steel screws 3 Nos. (minimum) on each side

Frame Material Configuration: One piece

Frame material: Steel tube (ERW quality) conforming to IS: 1161 (with latest Amendment)

The shape of tubular section of frame: Round

Section Size (Diameter/Sides) of frame: 25 mm

Frame section wall thickness: 2 mm The armrest material: Injection molded polyurethane

Armrest Padded with: Foam

Armrest upholstered with: PU sheet

Armrest material thickness: 20 mm

Seat material: Molded Plywood

Seat material thickness: 40 mm

Seat padded: Yes

Density of Polyurethane foam used in seat ( $\pm 2$  Kg/Cub Meter): 45

Seat upholstered with: Fabric

GSM of seat cover ( $\pm 3$  GSM): 220 GSM

Polyurethane foam thickness (for seat): 40 mm

Color of Seat cover: Black

Backrest material: Moulded Plywood

Backrest Material thickness: 40 mm

Backrest padded: Yes

Density of Polyurethane foam used in Backrest ( $\pm 2$  Kg/Cub Meter): 45

Backrest upholstered with: Fabric

GSM of Backrest cover ( $\pm 3$  GSM): 220 GSM

Polyurethane foam thickness (for backrest): 40 mm

Colour of Backrest cover: Black

Seat Depth ( $\pm 5$  mm): 430 mm

Seat Width ( $\pm 5$  mm): 480 mm

Seat height from floor surface ( $\pm 5$  mm): 435 mm

Backrest width ( $\pm 5$  mm): 490 mm

Backrest height from seat ( $\pm 5$  mm): 460 mm

Arm Length ( $\pm 5$  mm): 390 mm

Arm Width ( $\pm 2$  mm): 40 mm

Paint Type: Epoxy

Colour of Paint: Black

Availability of Test Report from Central Govt/NABL/ILAC accredited lab to prove the conformity of product to the Specification: Yes

Test reports to be furnished to buyer on demand: Yes

OEM of offered product is ISO 9001:2015 certified: Yes

OEM of offered product is ISO 14001:2015 certified: Yes

OEM of offered product is ISO 45001:2018 certified: Yes

### **Chairs for Officials (as per Sr. No. 5)**

Tilt mechanism: Synchronic tilt mechanism

Locking mechanism: Any position Locking

Armrest type and arm movement: Adjustable (up and down)

Seat depth adjustment: Fixed type

Backrest type: Tilting type

Backrest support type: Contoured Back

Headrest type: Without headrest

Revolving mechanism: Designed with 360 degree-revolving type and upright locking

Height adjustments: Pneumatic

Pedestal Base: Nylon

Twin wheel castor material: Nylon

Number of twin wheel castor: 5 Nos.

Minimum diameter of twin wheel castor: 50 mm

Armrest Material: PU molded over plastic inner

Seat base material: Hot pressed plywood

Seat material: PU foam

Minimum density of foam used in seat: 30 kg per cubic meter

Minimum thickness of PU foam used in seat: 30 mm

Seat upholstery material: 100 % Polyester fabric

Backrest base frame material: Hot pressed plywood

Padding at backrest: PU foam

The minimum density of foam used in the backrest: 30 kg per cubic meter

Minimum thickness of PU foam used in backrest: 30 mm

Backrest upholstery material: 100 % Polyester fabric

Upholstery material thickness /fabric substance used in seat /backrest: Minimum 200 GSM (for Woven fabric)

Minimum seat height from floor surface:400 mm

Minimum Seat height adjustment: Up to 100 mm

Minimum width of seat: 500 mm

Minimum depth of seat: 450 mm

Minimum width of backrest: 450 mm

Backrest height: High back (551 and above)

Minimum thickness of MS Plate Joining the understructure with Seat : 2 mm

Minimum pedestal size (diameter):650 mm

Upholstered material seat color: Black

Upholstered material backrest color: Black

Finish of exposed metal parts: Powder coated

Warranty period in number of years: 1-Year

Green Pro Certification issued by CII: Yes

BIFMA membership: Yes

## **Office Desks (as per Sr. No. 6)**

Type of system Hybrid panel based system (combination of sliding & snap fit tiles)

Type / Shape of cluster Double Seater- T shape Cluster with Curvilinear Top Wire Management for electric switch- Below table top INSTALLATION COMMISSIONING the price includes the cost of installation and commissioning of the entire unit at consignee site

Frame material for work station - Powder Coated

Extruded Aluminum Sections

Work top support material - Aluminum with bracket

Material of table top Pre-laminated particle board Grade II type II conforming to IS 12823/Latest Table top finish material Pre-laminated Thickness of table top finish 0.6 mm Thickness of under table top finish 0.6 mm

Material of tiles for top Fabric magnetic

Material of intermediate tiles Fabric upholstered with Foam and Pre-laminated particle board

Material of bottom tiles Metal tile powder coated

Material of leg M.S Type of leg Loop leg - Screen/Divider Material Fabric magnetic

Overhead Storage Provided No Overhead Storage

Length of table top (main frame)  $\pm 10$  mm 1500 mm

Length of table top (Return Frame)  $\pm 10$ mm 1350 mm

Depth of table top  $\pm 10$ mm 600 mm

Thickness of table top  $\pm 2$ mm 25 mm

Overall height of work station partition  $\pm 10$ mm 1200 mm

Thickness of side partition/panel  $\pm 2$ mm 50 mm

Thickness of main frame  $\pm 2$  mm 50 mm

leg size/Section 40 mm x 40mm

Thickness of leg/section /material 18 gauge

Material of keyboard tray CRCA

Material thickness of keyboard tray 0.9 mm (for metal)

Total number of Pedestal unit provided - 1

Construction of pedestal Free standing full height with castor Total Number of drawers /storage in Pedestal units Three drawers

Test reports to be furnished to buyer on demand

Warranty period 1 Year

## **Metal Storages (as per Sr. No. 7)**

Almirah height(excluding the height of pedestal)  $\pm 5$  mm 1192 mm

Almirah width  $\pm 5$  mm 900 mm

Almirah depth  $\pm 5$  mm 430 mm

Locker inside height  $\pm 5$  mm No locker

Locker inside width  $\pm 5$  mm N.A

Locker inside depth  $\pm 5$  mm N.A

Drawer height N.A

Drawer width N.A

Drawer depth N.A

Mirror sizes N.A

Shelves lipped flange 35 mm

Side sheet thickness 0.8 mm

Back sheet thickness 0.8 mm

Top sheet thickness 0.8 mm

Bottom sheet thickness 0.8 mm

Shelves sheet thickness 0.8 mm

Shelves supporting bracket thickness 1.6 mm

Door metal stiffener thickness 0.8 mm

Pedestal sheet thickness 0.8 mm

Hinges sheet thickness 1.6 mm

locker door sheet thickness N.A

Drawer sheet thickness N.A

Hanging rod wall thickness N.A

Hanging rod diameter  $\pm 2$  mm N.A

Mirror frame sheet thickness N.A

Mirror frame border width N.A

Tie hanger sheet thickness N.A

Width of stiffener 115 mm

Stiffener sheet thickness 0.6 mm

Number of glass sheet fixed N.A

Handle size 12 cm

Steel Almirah lock/locker lock Six lever lock

Material of lock Steel with zinc plated



Duplicate keys (for each) Yes

Keys material (for each lock) Keys made of MAZAK/ZAMAK having nickel plated finish

Steel Almirah locking mechanism A three way bolting device controlled by a lock

Door handle material for almirah lock Zinc based alloy

### **Chairs (as per Sr. No. 8)**

Tilt mechanism Synchronic tilt mechanism Locking mechanism- Any position Locking

Armrest type and arm movement Hint: 'Up' and 'Down' arm movements

Seat depth adjustment- Fixed type

Backrest type -Tilting type

Backrest support type - Contoured Back

Headrest type - Without headrest

Revolving mechanism Designed with 360 degree-revolving type and upright locking

Height adjustments - Pneumatic Pedestal Base Nylon

Twin wheel castor material - Nylon

Number of twin wheel castor - 5 Nos.

Minimum diameter of twin wheel castor 50 mm

Armrest Material PU molded over plastic inner Seat base material Hot pressed plywood Seat material PU foam

Minimum density of foam used in seat 50 kg per cubic meter

Minimum thickness of PU foam used in seat 30 mm

Seat upholstery material 100 % Polyester fabric

Backrest base frame material Hot pressed plywood

Padding at backrest PU foam

The minimum density of foam used in the backrest 30 kg per cubic meter

Minimum thickness of PU foam used in backrest 30 mm

Backrest upholstery material 100 % Polyester fabric

Upholstery material thickness /fabric substance used in seat /backrest Minimum 200 GSM (for Woven fabric)

Minimum seat height from floor surface 400 mm

Minimum Seat height adjustment Up to 100 mm

Minimum width of seat 450 mm

Minimum depth of seat 450 mm

Minimum width of backrest 450 mm

Backrest height High back (551 and above)

Minimum thickness of MS Plate Joining the understructure with Seat 2 mm

Minimum pedestal size (diameter) 650 mm

Warranty period in number of year 1-Year

**“Anti-Bribery Management System (ABMS): By participating in this tender, the supplier s/Vendors/ Contractors are deemed to have undertaken that they shall not give or take , any financial or non-financial bribe, to or from anyone during the tender or during the execution of the contract thereafter and if they notice any such incident happening, th ey shall report it to Vigilance.”**

**Clarification of Bids/Shortfall Documents:**

- During the evaluation and comparison of bids, the purchaser may, at his discretion, ask th e bidder for clarifications on the bid. The request for clarification shall be sought only once on GeM portal, asking the bidder to respond by a specified date/period (i.e. Seven days). If the bidder does not comply or respond by the date/period (i.e. within Seven days), his tend er will be liable to be rejected.
- Depending on the outcome, such bids are to be ignored or considered further. No post-bid clarification at the initiative of the bidder shall be entertained.
- Note: While submitting the Clarification/Shortfall Document any technical difficulty occurs on GeM portal, then the bidder can submit the Clarification / Shortfall Document through e-mail (e-mail id: purchase.isp@spmcil.com).
- The Procuring Entity reserves its right to, but without any obligation to do so, seek any sh ortfall information/ documents only in case of historical documents that pre-existed at the t ime of the Bid Opening, and which have not undergone change since then and does not gr ant any undue advantage to any bidder. As far as the submission of documents is concerne d regarding qualification criteria, after submission of the bid, only related shortfall docume nts shall be asked for and considered.
- For example, if the bidder has submitted a supply order without its completion/performan ce certificate, the certificate will be asked for and considered. However, no new supply ord er shall be asked for to qualify the bidder.

**XI) Bidder must submit check list of below mentioned documents:-**

Sr. No.	Description	Submitted / Not S ubmitted
1.	EMD	
2.	MSE Certificate / Start Up Certificate if claiming for exemp tion against Experience Criteria.	
3.	Documentary evidence towards Capability as per clause I )	
4.	Documentary evidence towards Experience as per clause II)	

5.	Documentary evidence towards PAN & GST Registration as per clause <b>IV) &amp; V)</b>	
6.	Undertakings/Declarations as per clause <b>VI) a),b)</b>	
7.	Duly sealed and signed copy of Technical specifications	

## **Disclaimer/अस्वीकरण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**