

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
<b>Bid End Date/Time/बिड बंद होने की तारीख/समय</b>	14-06-2025 12:00:00
<b>Bid Opening Date/Time/बिड खुलने की तारीख/समय</b>	14-06-2025 12:30:00
<b>Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)</b>	120 (Days)
<b>Ministry/State Name/मंत्रालय/राज्य का नाम</b>	Ministry Of Finance
<b>Department Name/विभाग का नाम</b>	Department Of Economic Affairs
<b>Organisation Name/संगठन का नाम</b>	Security Printing And Minting Corporation Of India Limited (spmci)
<b>Office Name/कार्यालय का नाम</b>	Janpath
<b>क्रेता ईमेल/Buyer Email</b>	buyer100.spmcils.mh@gembuyer.in
<b>Total Quantity/कुल मात्रा</b>	1
<b>Item Category/मद केटेगरी</b>	Forklifts (V2) as per IS 6765:2003 and IS 10517 (Q2)
<b>Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)</b>	25 Lakh (s)
<b>Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष</b>	1 Year (s)
<b>MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/</b>	Yes
<b>Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/</b>	Yes
<b>Document required from seller/विक्रेता से मांगे गए दस्तावेज़</b>	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Do you want to show documents uploaded by bidders to all bidders participated in bid?/</b>	No

Bid Details/बिड विवरण	
Past Performance/विगत प्रदर्शन	40 %
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	Yes
RA Qualification Rule	H1-Highest Priced Bid Elimination
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	7 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Estimated Bid Value/अनुमानित बिड मूल्य	4959000
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

#### EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	Indusind bank
EMD Amount/ईएमडी राशि	99200

#### ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	Indusind bank
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	65

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

#### Beneficiary/लाभार्थी :

Chief General Manager  
India Security Press, Nashik  
(India Security Press, A Unit Of Spmcil)

**MII Purchase Preference/एमआईआई खरीद वरीयता**

MII Purchase Preference/एमआईआई खरीद वरीयता	Yes
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**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
2. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
5. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.  
[OM\\_No.1\\_4\\_2021\\_PPD\\_dated\\_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.
6. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of

purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

8. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 40% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

9. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- If number of technically qualified bidders are only 2 or 3.
- If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

#### Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
04-06-2025 11:00:00	India Security Press, Nashik 422 101

#### Forklifts (V2) As Per IS 6765:2003 And IS 10517 ( 1 pieces )

**(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)**

#### Technical Specifications/तकनीकी विशिष्टियाँ

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC	Operating Mode	Battery Operated
	Battery Type	Lead Acid Battery
	Tonnage Capacity (ton)	5
	Standard Load Centre Distance	DH/DV for Forklift for 5000 to 12000 kg 600/600mm
	Transmission	NA for Electric Operated
	Type of Drive	Single(two tyres in the front)
	Rating of Traction Battery (KW/H)	For 5000 Kg Capacity, Battery Operated Forklift ? 55 KW/H

Specification	Specification Name/विशिष्ट का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
CONSTRUCTIONAL	Type of Motor	AC
	Max Engine HP Range at Rated RPM (hp)	NA
	Max Engine Torque at Rated RPM (Nm)	NA for Battery Operated
	Engine Cooling System	NA for Battery Operated
	Forklift Gradeability (%)	<=21, >21
	AC Traction Motor Capacity (Kw)	<=12, >12
	Capacity for AC Motor Pump, (Kw)	<=12, >12
	AC motor Operating Voltage	80V
	Tyre Type	Solid
	Suitable Battery Charger for Traction Batteries	Yes
Dimensions	Lifting Stages	3
	Lift Height (metres)	4 to 4.5 meters
Optional Attachments	Fork Extension Pair	Yes, No
	Length of Fork Extension Pair (mm)	1200, 1500, 1800, NA
	Fork Mounted Crane Attachment	Yes, No
	Carriage Mounted Crane Attachment	Yes, No
	Hydraulic Side Shifter Attachment	Yes, No
	Parrot Beak Attachment	Yes, No
	Type of Parrot Beak Attachment	Single Drum, Double Drum, NA
	Paper Roll Clamp Attachment upto 1300mm	Yes, No
WARRANTY	Warranty Period (* As per Standard Warranty Clause of OEM)	1 Year or 2000 working hours whichever is earlier
	Battery Warranty for Diesel Engine Operated Forklifts (in months) (* As per Standard Warranty Clause of OEM)	12, 24, 36, NA for Battery Operated

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Traction Battery Warranty (in months) (* As per Standard Warranty Clause of OEM)	12

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Ravi Shankar Kushwaha	422101,India Security Press, Nashik Road Nashik , Maharashtra	1	90

**Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**

**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

**2. Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

**Buyer Added Bid Specific ATC**

The Bidder firm should meet following eligibility criteria to qualify in the Techno Commercial Bid:-

**I) Experience and past performance:** The Bidder should have manufactured and supplied at least one number of "Forklift" with the same or higher specifications in the last five years ending on 31st March 2024. At least one number of the product offered for supply should be in successful operation for at least one year on the date of bid opening.

Note: i) Copies of PO's and completion/experience certificates issued by customers to be provided in support of above.

ii) Start-ups and Micro and small Enterprises are exempted from Experience and Past Performance

mance criteria. In case any bidder is seeking exemption from Experience and Past Performance criteria, the supporting documents to prove his eligibility for exemption must be submitted for evaluation

**II) Capability, equipment and manufacturing facilities:-** The Bidder firm must have annual capacity to Manufacture and supply at least (01) Number of "Forklift". The self-attested details shall be submitted along with bid.

Note: At the discretion of the purchaser, the Capacity / Capability Assessment / Verification of bidder / manufacturer firm(s) might be undertaken by a Committee or through a third party Technical Consultancy / Inspection agencies to ensure that the firm is/are identified and capable to supply the machine/item/material/product as required.

**III) For Existing successful Past Suppliers:** In case the bidder (manufacturer or principal of authorized representative) who is a successful past supplier of 'The Product' in at least one of the recent past three procurements, who do not meet any or more of requirements above, would also be considered to be qualified in view of their proven credentials, for the maximum quantity supplied by him in such recent past. (This clause is not applicable for Security Items as notified by Government of India from time to time.)

**IV) Financial Turnover/Standing:** The average annual Financial turnover of the bidder firm during last three year, ending on 31.03.2024, should be at least Rs.25,00,000/- as per the annual report of the relevant period duly authenticated by a Chartered Accountant/Cost Accountant in India or equivalent in relevant countries.

**V) Applicability in Special Cases:**

**a) Applicability to 'Make in India':** (manufacturer or principal of authorised representative) If the product is being manufactured in India under a license from a foreign manufacturer who holds intellectual property rights and where there is a technology collaboration agreement/ transfer of technology agreement for indigenous manufacture of a product developed abroad with clear phased increase in local content, and who while meeting all other criteria above, except for any or more of sub-criteria in Experience and Past Performance above, would also be considered to be qualified provided: i) their foreign manufacturer who holds intellectual property rights, meets all the criteria above without exemption, and ii) the Bidder submits appropriate documentary proof for technology collaboration agreement/ transfer of technology agreement for indigenous manufacture of a product developed abroad with clear phased increase in local content. iii) the bidder (manufacturer or principal of authorised representative) furnishes along with the bid a legally enforceable undertaking jointly executed by himself and such foreign Manufacturer for satisfactory manufacture, Supply (and erection, commissioning if applicable) and performance of 'The Product' offered including all warranty obligations as per the general and special conditions of contract.

**b) Authorized Representatives:** Bids of bidders quoting as authorised representative of a principal manufacturer would also be considered to be qualified, provided: i) their principal manufacturer meets all the criteria above without exemption, and ii) the principal manufacturer furnishes a legally enforceable tender-specific authorisation in the prescribed form assuring full guarantee and warranty obligations as per the general and special conditions of contract; and iii) the bidder himself should have been associated, as authorised representative of the same or other Principal Manufacturer for same set of services as in present bid (supply, installation, satisfactorily commissioning, after sales service as the case may be) for same or similar 'Product' for past three years ending on 31.03.2024.

**VI) PAN:** The Bidder should be registered with the Income tax. Relevant proof in support shall be submitted.

**VII) Goods & Service Tax Registration (GST):** The Bidder should be registered with Goods & Service Tax (GST). Relevant proof of registration Certificate shall be submitted.

**VIII) Undertaking:-**

- a. The bidder has to provide the undertaking that **"We M/s. <Name of the firm> have not been blacklisted by Government of India/Any State Government/PSU/Any reputed Organization in the past"**.
- b. The bidder has to provide the undertaking that **"We M/s. <Name of the firm> agree to withdraw all the deviations, if any, unconditionally and accept all the Terms and conditions of the tender document including the technical specifications."**

**IX) Delivery Schedule:-** Within 90 days from the date of issuance of GeM Contract.

**X) Pre-bid conference:** Pre-bid conference will be held on 04/06/2025 at 11.00 Hrs IST. The prospective bidders interested to participate in this Bid are requested to attend the pre-bid conference for clarifications on Technical issues, at India Security Press, Nashik. The queries of Pre-bid conference if any, shall reach to CGM, ISP, Nashik by 02/06/2025 in writing by Fax/mail.

**XI) Technical Specification:**

***The following specification supersedes the specifications mentioned in the catalogue (To be submitted on the bidder's Letterhead sealed and signed):***

S.N.	Parameter	Values
1	Tonnage Capacity (ton)	5
2	Operating Mode	Battery Operated
3	Battery Type	Lead Acid Battery
4	Standard Load Centre Distance	DH/DV 600/600 mm
5	Type of Drive	Single (two tyres in the front)
6	Rating of Traction Battery (KW/H)	Battery Operated Forklift $\geq 55$ KW/H
7	Number of Forward Speed Gears	3
8	Number of Reverse Speed Gears	3
9	Number of Traction Motors	Two
10	Brake System	Wet Disc Brake
11	Tyre Type	Solid
12	Forklifts Instrument Panel	Equipped with instrument panel fitted with switch key for starting, Battery discharge indicator (on cowl) electronic controller as per manufacturer design
13	AC Traction Motor Capacity (Kw)	$>12$
14	Capacity for AC Motor Pump, (Kw)	$>12$
15	AC motor Operating Voltage	80V
16	Standard Accessories	Head Light two numbers, Rear Light one number, Signal Lights, Light Reflectors, Electric Horn, Parking Brake, Rear View Mirror, Rear Towing Hook/Towing Arrangement, Adjustable cushioned driver seat and driver overhead guard with steel reinforcement at the top for Safety of driver, Standard Tool Kit



17	Suitable Battery Charger for Traction Batteries	Yes and Must be supplied with Forklift.
18	Lifting Stages	3 Stage Single Drive
19	Lift Height (metres)	4 to 4.5 meters
20	Free Lift Height	1650 mm
21	Max Fork Spread (mm)	1400 mm
22	Fork Size (mm)	1200 mm
23	Warranty Period of Forklift, Traction Battery and Charger	For 5 Year with Comprehensive Warranty.

**(A) Scope of work during Comprehensive Warranty of Battery-Operated Forklift.**

1. Check the brake fluid level in Brake oil container provided on the cowl.
2. Brake and inching pedal should be checked for free travel. Depress foot pedal and hold foot pressure for at least ten seconds. Pedal must be solid. It should not be spongy or should not drift under foot pressure. No depress pedal by hand. When it meets resistance from the Master cylinder, the distance travelled should be at least 3mm.
3. Check hydraulic tank breather to be sure that it is not dirty or clogged with foreign matter. Replace breather if dirty.
4. Check lift and tilt cylinders for drift, leakage at packings, damage and security of mounting.
5. Adjust the lift chains if required.
6. Inspect Lift Carriage for damage and bent forks etc.
7. Check the parking brake, fully apply brake by moving brake lever from full forward to full rear position. Cable tension should be strong enough so that the lever hesitates or remains in a vertical position before continuing on as the lever passes through centre position to full rear position.
8. Check contactor tips. Clean or replace if necessary.
9. Check the battery, the electrolyte should be at the proper level. Check the specific gravity. It should be 1.230 at 27°C. Clean the battery top, terminals and cables. Make sure that all the connections are tight.
10. Check & repair functioning of the Horn, Break and Safety Switch, operating control switches, handle.
11. Check & repair Electrical system, clean by air or brush. Clean and dry contactors.
12. Check for wear and tear of motor brushes. Clean the brushes.
13. Check level of Hydraulic oil and operate the carriage and check for any Leakage in the system and repair it.
14. Check & repair movement of guide plate, wear on roller and grease.
15. Check & repair setting of roller and adjust as necessary.
16. Check wear on wheels and condition of bearings.
17. Lubricate all moving parts.
18. Tighten all bolts fasteners, electrical connections, Check for performance of all safety device.
19. Check the mast stop for wear and tear. Clean the mast profile. Check for damages. Grease the roller tracks.
20. Check the steering and make the adjustment if required.

21. Check commutator for damage wear and tear if dirty, blow out dust.
22. Carry out "Hydraulic System Checks".
23. Check Lift Carriage and Upright Roller adjustment.
24. Check motor brush and change if necessary.

### **( C ) Terms and Conditions:**

1. The Bidder will have to attend 1 visit per month for preventive maintenance in consultation with India Security Press Nashik.
2. All types of repairs (whenever & wherever required), has to attend within 24 hours after request is made through email. Tools and tackles are to be provided by Bidder for attending maintenance.
3. Manufacturing Year of Forklift, battery and charger must be 2025.
4. The Bidder shall carry out maintenance of forklift under the warranty as per the scope of work. Servicing includes Engine overhauling, Hydraulic system overhauling, upright assembly overhauling, drive axle and brake overhauling, routine check-up and spares replacement if any. Replacement of Miscellaneous spares if any like hand brake cable, brake paddle pad, horn, air filter hose, driver overhead guard, hydraulic hoses, hydraulic pump, Drive motor/pump motor carbon brushes, bearings, lift chains, driver seat assembly, battery and charger related issues etc will be under the scope of bidder.
5. The Bidder shall ensure that the service engineer abides by all security regulations imposed by the India Security Press Nashik, and does not in any manner compromise security of India Security Press Nashik, property/area.
6. The Bidder should have qualified and experienced trained personnel for carrying out the complete Preventive maintenance, breakdown maintenance and major overhaul of forklift under comprehensive warranty.
7. For Spare Parts: All spares and consumables required for servicing will be supplied by bidder. Bidder has to keep stock of required spare parts and consumables in ISP or in their custody to be used as and when required basis.
8. For every visit, Bidder has to provide the Joint service report duly signed by the representative of Bidder and India Security Press Nashik.
9. The bidder has to provide comprehensive warranty of the Battery-Operated Forklift 5 Ton including battery and Charger for Five year from the date of FAT.

**(D) Pre-Dispatch Inspection-** During PDI at manufacturer or OEM site, following will be checked:

1. Visual Inspection:
  - **Damage:** Check for any dents, cracks, or missing parts on the forklift itself and its components.
  - **Leaks:** Check for fluid leaks (oil, hydraulic fluid etc.) and inspect the radiator for any signs of issues.
  - **Tires:** Examine tires for damage, cuts, and proper pressure, paying close attention to sidewalls.
  - **Forks:** Check forks for wear, damage, and proper alignment.
  - **Other components:** Inspect other parts like the steering, brakes, and safety features.
2. Operational Checks during movement of Forklift:
  - **Controls:** Ensure all controls (steering, brakes, lifting, etc.) are functioning correctly.

- **Safety Features:** Check the operation of safety features like brakes, horns, lights, and warning systems.
- **Load Capacity:** Verify the forklift is capable of handling the load it will be carrying. Verify load rating plate is present and readable
- **Fluid Levels:** Check oil and other fluid levels to ensure they are within the proper range.
- 3. Electrical Systems:
  - **Battery Condition:** Verify battery charge, voltage, verify discharge meter reading, inspect battery terminals for corrosion and electrolyte levels etc..
  - **Charging System:** Check the charger's functionality, Test off-forklift charger operation, connections, and any warning lights.
  - **Cable Insulation:** Inspect battery cables for damage or wear.
  - **Electrical Components:** Ensure all lights, Head, tail, horn, and warning lights are working correctly.
  - **Instruments and Gauges:** Verify the functionality of gauges, meters, and warning lamps.
- 4. Mechanical Systems:
  - **Tires:** Inspect tires for damage, wear, and proper inflation. Confirm nuts are tight.
  - **Steering:** Check for smooth operation, excessive play, and proper alignment.
  - **Braking System:** Verify the effectiveness of the brakes (service and parking). Ensure brake fluid is at the appropriate level.
  - **Lifting Mechanism:** Ensure the mast, lift cylinders, and chains are in good condition and operate smoothly.
  - **Tilting Mechanism:** Check the tilt mechanism for smooth and controlled operation.
  - **Drive System:** Verify the forward drive, reverse drive and other control systems operate correctly.
  - **Safety Features:** Check the horn, backup alarm, and any other safety devices.
- 5. Other Important Checks:
  - **Fluid Levels:** Inspect hydraulic fluid levels and check for leaks.
  - **Overhead Guard:** Verify the condition and proper function of the overhead guard.
  - **Seat and Seat Belt:** Ensure the seat is in good condition and the seat belt is functional.
  - **General Condition:** Look for any damage, loose parts, or signs of wear and tear.
- 6. Documentation and tool kit:
  - **Manuals:** Verify the presence of the forklift's manual and any required documentation.
  - **Tool Kit:** Verify the presence of basic essential tool kit in Forklift with list details.

**(E) Final Acceptance Test-** Following will be checked at ISP site:

1. Visual check, Electrical check, Mechanical Check, Safety Check of Forklift etc.
2. Forklift will be used by ISP driver for Operational check for 5 working days as per requirement of ISP.
3. Training to ISP driver for 2 days.

4. Submission of operating Manual and Trouble Shoot Manual in Triplicate copy.
5. Submission of warranty documents of Forklift, Battery and Battery Charger.
6. Supply of basic essential Tools Kit.

**XII) Pre-Delivery Inspection:** The bidder will have to arrange for pre-delivery inspection for 5 to n battery operated forklift within 45 days from the date of issue of GeM Contract. The Pre-Delivery Inspection (PDI) will be carried out at manufacturer's facility (OEM) by representative of ISP and the expenditure involved in their travelling, lodging & boarding will be borne by the ISP.

**XIII) Quantum of LD:-** If the Seller/Service Provider fails to deliver any or all of the Goods/Services within the original/re-fixed delivery period(s) specified in the contract, the Buyer will be entitled to deduct/recover the Liquidated Damages for the delay, unless covered under Force Majeure conditions aforesaid, @ 0.5% of the contract value of delayed quantity per week or part of the week of delayed period as pre-estimated damages not exceeding 10% of the contract value of delayed quantity without any controversy/dispute of any sort whatsoever.

**XIV) Terms and Mode of Payment :** 100% payment will be released within 30 days after successful supply and installation of the item and its acceptance by ISP.

**XV) Ministry of Finance, Department of Expenditure, Public Procurement Division, Orders (Public Procurement 1,2 and 3) F. No. 6/18/2019-PPD dated 23rd/ 24th July 2020 (or any further amendments thereof) regarding eligibility of bidders from specified countries shall be applicable to this tender. Bidders are required submit the appropriate undertaking in this regard. Salient features of this are:**

a) Any bidder from a country which shares a land border with India (excluding countries as listed in the website of Ministry of External Affairs, to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects) will be eligible to bid in this tender only if the bidder is registered with the Registration Committee constituted by the Department for promotion of Industry and Internal Trade (DPIIT). The bidders shall enclose following certificate in this regard.

"We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; and solemnly certify that we are not from such a country or, if from such a country, we are registered with the Competent Authority (copy enclosed). We hereby certify that we fulfil all requirements in this regard and are eligible to be considered."

b) In tenders for Turnkey contracts including works contracts, the successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is similarly registered with the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT). In such cases the bidders shall enclose following certificate:

"We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; and so solemnly certify that we are not from such a country or, if from such a country, we are registered with Competent Authority (copy enclosed) and we will not subcontract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. We hereby certify that we fulfil all requirements in this regards and are eligible to be considered."

c) "Bidder" including the terms 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated here in before, including any agency branch or office controlled by such person, participating in a procurement process.

d) "Bidder from a country which shares a land border with India" for the purpose of this Order means:- a) An entity incorporated, established or registered in such a country; or

i) A subsidiary of an entity incorporated, established or registered in such a country; or

ii) An entity substantially controlled through entities incorporated, established or registered in such a country; or

- iii) An entity whose beneficial owner is situated in such a country; or
- iv) An Indian (or other) agent of such an entity; or
- v) A natural person who is a citizen of such a country; or
- vi) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.
- e) The beneficial owner for the purpose of (III) above will be as under:
- i) In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more judicial person, has a controlling ownership interest or who exercise control through other means.
- ii) Explanation:
- (1) "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent of shares or capital or profits of the company.
- (2) In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of Capital or profits of the partnership.
- (3) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
- (4) Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official.
- (5) In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
- (6) An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

**XVI) "Anti-Bribery Management System (ABMS): By participating in this tender, the suppliers/Vendors/ Contractors are deemed to have undertaken that they shall not give or take, any financial or non-financial bribe, to or from anyone during the tender or during the execution of the contract thereafter and if they notice any such incident happening, they shall report it to Vigilance."**

**XVII) Bidder must submit check list of below mentioned documents:-**

Sr. No.	Description	Submitted / Not Submitted
1.	EMD	
2.	MSE Certificate / Start Up Certificate if claiming for exemption against Experience Criteria.	
3.	Documentary evidence towards Experience Criteria as per Clause No. I)	
4.	Documentary evidence towards Capability as per clause no. II)	

5.	Financial Turnover/Standing as per clause no. IV)	
6.	Documentary evidence towards PAN & GST Registration as per clause VI) & VII)	
7.	Undertakings/Declarations as per clause VIII) a) and b)	
8.	Sealed and Signed copy of Technical Specification as per Clause No. XI)	
9.	Undertaking for Land border sharing criteria as per clause no. XV)	

### **XVIII) Clarification of Bids/Shortfall Documents:**

During the evaluation and comparison of bids, the purchaser may, at his discretion, ask the bidder for clarifications on the bid. The request for clarification shall be sought only once on GeM portal, asking the bidder to respond by a specified date/period (**i.e. Seven days**). If the bidder does not comply or respond by the date/period (**i.e. within Seven days**), his tender will be liable to be rejected.

Depending on the outcome, such bids are to be ignored or considered further. No post-bid clarification at the initiative of the bidder shall be entertained.

Note: While submitting the Clarification/Shortfall Document any technical difficulty occurs on GeM portal, then the bidder can submit the Clarification / Shortfall Document through e-mail (e-mail id: [purchase.isp@spmCIL.com](mailto:purchase.isp@spmCIL.com)).

The Procuring Entity reserves its right to, but without any obligation to do so, seek any shortfall information/ documents only in case of historical documents that pre-existed at the time of the Bid Opening, and which have not undergone change since then and does not grant any undue advantage to any bidder. As far as the submission of documents is concerned regarding qualification criteria, after submission of the bid, only related shortfall documents shall be asked for and considered.

For example, if the bidder has submitted a supply order without its completion/performance certificate, the certificate will be asked for and considered. However, no new supply order shall be asked for to qualify the bidder.

### **3. Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

INDIA SECURITY PRESS, A UNIT OF SPMCIL  
payable at  
Nashik

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

### **4. Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

INDIA SECURITY PRESS, A UNIT OF SPMCIL

. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after

making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

#### 5. Forms of EMD and PBG

Bidders can also submit the EMD with Banker's Cheque in favour of

INDIA SECURITY PRESS, A UNIT OF SPMCIL  
payable at  
Nashik

. Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 6. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

INDIA SECURITY PRESS, A UNIT OF SPMCIL  
payable at  
Nashik

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

#### 7. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

INDIA SECURITY PRESS, A UNIT OF SPMCIL  
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)

9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**