



बिड संख्या/Bid Number<sup>:</sup> GEM/2025/B/6434981 दिनांक /Dated: 24-07-2025

# बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details				
बिड बंद होने की तारीख/समय /Bid End Date/Time	04-08-2025 15:00:00			
बिड खुलने की तारीख/समय /Bid Opening Date/Time	04-08-2025 15:30:00			
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	120 (Days)			
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Finance			
विभाग का नाम/Department Name	Department Of Economic Affairs			
संगठन का नाम/Organisation Name	Security Printing And Minting Corporation Of India Limited (spmcil)			
कार्यालय का नाम/Office Name	3rd Floor Tower G World Trade Centre Nauroji Nagar			
वस्तु श्रेणी /Item Category	Monthly Basis Cab and Taxi Hiring Service - Without Fuel - SUV; Mahindra Scorpio; 2022; Not more than 30000 kms; A/C; 24 hours , Monthly Basis Cab and Taxi Hiring Service - Without Fuel - MUV; Mahindra Bolero Camper; 2022; Not more than 30000 kms; A/C; 24 hours			
अनुबंध अवधि /Contract Period	3 Year(s)			
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	15 Lakh (s)			
उर्न्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	1 Year (s)			
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes			
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Exemption for Years Of Experience and Turnover	Yes   Complete			
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Exemption for Years Of Experience and Turnover	Yes   Complete			
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer			

बिड विवरण/Bid Details			
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)		
बिड लगाने की समय-सीमा बढ़ाने के लिए आवश्यक न्यूनतम सहभागी विक्रेताओं की संख्या। / Minimum number of bids required to disable automatic bid extension	2		
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7		
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes		
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	H1-Highest Priced Bid Elimination		
बिड का प्रकार/Type of Bid	Two Packet Bid		
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	7 Days		
अनुमानित बिड मूल्य /Estimated Bid Value	3625523		
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation		
मध्यस्थता खंड/Arbitration Clause	Νο		
सुलह खंड/Mediation Clause	No		

## ईएमडी विवरण/EMD Detail

एडवाईजरी बैंक/Advisory Bank	Indusind bank
ईएमडी राशि/EMD Amount	72510

#### ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	Indusind bank
ईपीबीजी प्रतिशत (%)/ePBG Percentage(%)	3.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	39

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance securityshould be in favour of Beneficiary, wherever it is applicable.

### লাभার্থী /Beneficiary :

CHIEF GENERAL MANAGER INDIA SECURITY PRESS, NASHIK 422101 - A UNIT OF SPMCIL (India Security Press, Nashik 422101 - A Unit Of Spmcil)

### विभाजन/Splitting

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

#### एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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#### एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference Yes
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1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.

2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover, shall upload the supporting documents to prove his eligibility for exemption.
3. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.

4. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover shall upload the supporting documents to prove his eligibility for exemption.

5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

7. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service

provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the <u>OM\_No.1 4 2021 PPD\_dated\_18.05.2023</u> for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated online in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents. 8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

9. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or

3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

10. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

#### अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of work:<u>1752063174.pdf</u>

Payment terms: 1752063180.pdf

# Monthly Basis Cab And Taxi Hiring Service - Without Fuel - SUV; Mahindra Scorpio; 2022; Not More Than 30000 Kms; A/C; 24 Hours ( 2 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Vehicle Type	SUV
Type of car	Mahindra Scorpio
Year of Vehicle Model	2022
Vintage in KM	Not more than 30000 kms
Air Conditioning	A/C
Engagement Hours per Day	24 hours
Fuel to be provided by Buyer	Through their own arrangement. Not in service provider scope
Driver Required	No

	ण/ Specification		मूल्य/ Values	
Type of Te	errain	Plain and Hilly		
Fuel type (	of vehicle	Diesel		
 ग्डऑन /Addon(s)				
तिरिक्त विशि	ष्टि दस्तावेज़ /Additional	Specification Documents		
रेषिती/रिपोर्टि	र्टंग अधिकारी /Consignee	es/Reporting Officer and Qua	ntity	
क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicles Required	अतिरिक्त आवश्यकता /Additional Requirement
1	Ravi Shankar Kushwaha	422101,India Security Press, Nashik Road Nashik , Maharashtra	2	<ul> <li>Estimated KMs to be traveled in a month : 2000</li> <li>Duration in Month within the Contract</li> </ul>
lonthly	Basis Cab And Tax		ut Fuel - MUV; I	Period : 36
camper; कनीकी विशि	2022; Not More T ष्टियाँ /Technical Speci	xi Hiring Service - Withou han 30000 Kms; A/C; 24		Period : 36
amper; कनीकी विशि	2022; Not More T	xi Hiring Service - Withou han 30000 Kms; A/C; 24		Period : 36
amper; कनीकी विशि विवर	2022; Not More T ष्टियाँ /Technical Speci ण/ Specification	xi Hiring Service - Withou han 30000 Kms; A/C; 24	Hours ( 1 )	Period : 36
amper; कनीकी विशि विवर कोर / Core	2022; Not More T ष्टियाँ /Technical Speci ण/ Specification	xi Hiring Service - Withou han 30000 Kms; A/C; 24	Hours ( 1 )	Period : 36
amper; कनीकी विशि विवर कोर / Core Vehicle Ty	2022; Not More T ष्टियाँ /Technical Speci प्ण/ Specification	xi Hiring Service - Withou han 30000 Kms; A/C; 24 fications	Hours ( 1 )	Period : 36
amper; कनीकी विशि विवर कोर / Core Vehicle Ty Type of ca	2022; Not More T ष्टियाँ /Technical Speci प्ण/ Specification	xi Hiring Service - Withou han 30000 Kms; A/C; 24 fications	Hours ( 1 )	Period : 36
amper; कनीकी विशि विवर कोर / Core Vehicle Ty Type of ca Year of Ve	2022; Not More T ष्टियाँ /Technical Speci प्रण/ Specification pe r hicle Model	xi Hiring Service - Withou han 30000 Kms; A/C; 24 fications MUV Mahindra Bolero Camper	Hours ( 1 )	Period : 36
amper; कनीकी विशि विवर कोर / Core Vehicle Ty Type of ca Year of Ve Vintage in	2022; Not More T ष्टियाँ /Technical Speci प्ण/ Specification rpe rr hicle Model KM	xi Hiring Service - Withou han 30000 Kms; A/C; 24 fications MUV Mahindra Bolero Camper 2022	Hours ( 1 )	Period : 36
amper; कनीकी विशि विवर कोर / Core Vehicle Ty Type of ca Year of Ve Vintage in Air Conditi	2022; Not More T ष्टियाँ /Technical Speci प्ण/ Specification rpe rr hicle Model KM	xi Hiring Service - Withou han 30000 Kms; A/C; 24 fications MUV Mahindra Bolero Camper 2022 Not more than 30000 kms	Hours ( 1 )	Period : 36
amper; कनीकी विशि विवर कोर / Core Vehicle Ty Type of ca Year of Ve Vintage in Air Conditi Engageme	2022; Not More T ष्टियाँ /Technical Speci प्रण/ Specification pe ir hicle Model KM ioning	xi Hiring Service - Withou han 30000 Kms; A/C; 24 fications MUV Mahindra Bolero Camper 2022 Not more than 30000 kms A/C	Hours ( 1 ) मूल्य/ Values	Period : 36 Mahindra Bolero
amper; कनीकी विशि विवर कोर / Core Vehicle Ty Type of ca Year of Ve Vintage in Air Conditi Engageme Fuel to be	2022; Not More T छियाँ /Technical Speci एण/ Specification rpe ar hicle Model KM ioning ent Hours per Day provided by Buyer	xi Hiring Service - Withou han 30000 Kms; A/C; 24 fications MUV Mahindra Bolero Camper 2022 Not more than 30000 kms A/C 24 hours	Hours ( 1 ) मूल्य/ Values	Period : 36 Mahindra Bolero
amper; कनीकी विशि विवर कोर / Core Vehicle Ty Type of ca Year of Ve Vintage in Air Conditi Engageme Fuel to be Driver Rec	2022; Not More T छियाँ /Technical Speci प्रण/ Specification rpe ar hicle Model KM ioning ent Hours per Day provided by Buyer quired	xi Hiring Service - Withou han 30000 Kms; A/C; 24 fications MUV Mahindra Bolero Camper 2022 Not more than 30000 kms A/C 24 hours Through their own arrangem	Hours ( 1 ) मूल्य/ Values	Period : 36 Mahindra Bolero
amper; कनीकी विशि विवर कोर / Core Vehicle Ty Type of ca Year of Ve Vintage in Air Conditi Engageme	2022; Not More T छियाँ /Technical Speci एण/ Specification pe ur hicle Model KM ioning ent Hours per Day provided by Buyer quired errain	xi Hiring Service - Withou han 30000 Kms; A/C; 24 fications MUV Mahindra Bolero Camper 2022 Not more than 30000 kms A/C 24 hours Through their own arrangem No	Hours ( 1 ) मूल्य/ Values	Period : 36 Mahindra Bolero

#### अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	ਧਗ/Address	संसाधनों की मात्रा / Number of Vehicles Required	अतिरिक्त आवश्यकता /Additional Requirement
1	Ravi Shankar Kushwaha	422101,India Security Press, Nashik Road Nashik , Maharashtra	1	<ul> <li>Estimated KMs to be traveled in a month : 2000</li> <li>Duration in Months within the Contract Period : 36</li> </ul>

## परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

# क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तै/Buyer Added Bid Specific Terms and Conditions

#### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

#### 2. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

INDIA SECURITY PRESS, NASHIK 422101 A UNIT OF SPMCIL payable at NASHIK

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 3. Forms of EMD and PBG

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

#### INDIA SECURITY PRESS, NASHIK 422101 A UNIT OF SPMCIL

. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

#### 4. Forms of EMD and PBG

Bidders can also submit the EMD with Banker's Cheque in favour of

INDIA SECURITY PRESS, NASHIK 422101 A UNIT OF SPMCIL payable at NASHIK

Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy

to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 5. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

INDIA SECURITY PRESS, NASHIK 422101 A UNIT OF SPMCIL payable at NASHIK

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

#### 6. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

#### NASHIK

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

#### 7. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

### **Qualification & Eligibility Criteria**

 Experience & Past performance: - The Bidder should have experience of having successf ully completed similar kind of services for the value at least Rs. 14,50,210/- (Rs. Fourteen La kh Fifty Thousand Two Hundred Ten Only) in any one of the last five years ending on 31<sup>st</sup> M arch 2024.

Note 1: For MSEs and Start-ups (registered for the tendered item) Experience & Past Performance criteria shall be exempted.

II. **Capability**: - The bidder must have capability to provide the relevant services as per the tender document. We M/s\_\_\_\_\_ have the capability to supply the services as per tender document.

#### III. Financial standing: -

a) The average annual financial turnover of the bidder during the last three years, ending on 31<sup>st</sup> March 2024, should be at least **Rs. 14,50,210/- (Rs. Fourteen Lakh Fifty Thousand T wo Hundred Ten Only)** as per the annual report (audited balance sheet and profit & loss accoun t) of the relevant period, duly authenticated by a Chartered Accountant/ Cost Accountant in India.

b) i) The net worth of the Bidder should not be negative on 31.3.2024 and also (ii) should n ot have eroded by more than 30% in the last three years, ending on 31.03.2024.

Note 1: To ascertain this criteria net worth of initial and last financial year should be compared.

Note 2: For MSEs and Start-ups (registered for the tendered item) all financial criteria shall be exe mpted.

# IV. Firm must submit documentary evidences:

a) PAN & GST Registration Certificate

# V. Undertaking:-

a) "We M/s \_\_\_\_\_\_firm has not been blacklisted /debarred by Government of India/ State Governm ent/ PSU/ Any reputed organization in the past."

b) "We M/s\_\_\_\_\_ agree to withdraw all the deviations, if any, unconditionally and accept all the T erms and conditions of the tender document including the technical specifications."

c) "We M/s\_\_\_\_\_ have the capability to supply the services as per tender document."

- VI. **Payment Terms:** Payment will be released on **monthly basis** after submission of invoices alon g with supporting documents.
- VII. **Duration of Contract:** The duration of contract will be **three (03)** years.

### VIII. Vehicles to be provided:

- a. Mahindera Scorpio or Equivalent 02 Nos.
- b. Mahindera Camper or Equivalent 01 Nos.

Quantum of LD: If the Seller/Service Provider fails to deliver any or all of the Goods/S ervices within the original/re-fixed delivery period (s) specified in the contract, the Bu yer will be entitled to deduct/recover the Liquidated Damages for the delay, unless co vered under Force Majeure conditions aforesaid, @ 0.5% of the contract value of dela yed quantity per week or part of the week of delayed period as pre-estimated damage s not exceeding 10% of the contract value of delayed quantity without any controvers y/ dispute of any sort whatsoever.

Please refer the below mentioned links for GCC and GIT

https://spmcil.com/uploaddocument/GIT3.0.pdf

https://spmcil.com/uploaddocument/GCC3.0.pdf

# **Clarification of Bids/Shortfall Documents:**

During the evaluation and comparison of bids, the purchaser may, at his discretion, ask the bidder for clarifications on the bid. The request for clarification shall be sought only once on GeM portal, asking the bidder to respond by a specified date/period (i.e. Seven days). If t he bidder does not comply or respond by the date/period (i.e. within Seven days), his te nder will be liable to be rejected.

Depending on the outcome, such bids are to be ignored or considered further. No post-bid clarification at the initiative of the bidder shall be entertained.

**Note:** While submitting the Clarification/Shortfall Document any technical difficulty occurs on GeM portal, then the bidder can submit the Clarification / Shortfall Document through e-mail (e-mail id: <u>purchase.isp@spmcil.com</u>).

The Procuring Entity reserves its right to, but without any obligation to do so, seek any shor tfall information/ documents only in case of historical documents that pre-existed at the tim e of the Bid Opening, and which have not undergone change since then and does not grant any undue advantage to any bidder. As far as the submission of documents is concerned re garding qualification criteria, after submission of the bid, only related shortfall documents s hall be asked for and considered.

For example, if the bidder has submitted a supply order without its completion/performanc e certificate, the certificate will be asked for and considered. However, no new supply orde r shall be asked for to qualify the bidder.

Sr. No	Description	Submitted / Not Submit ted
1	Documentary evidence towards submission of EMD (Rs.72,5 10/-)	
2	Documentary evidence towards Experience and past performa nce criteria as per clause I	
3	Documentary evidence towards Capability as per clause II	
4	Documentary evidence towards Financial data i.e. CA Certified and Audited Balance sheets and Profit & Loss Account statem ents duly authenticated by a Chartered Accountant / Cost Acc ountant in India of last three financial years i.e. 2021-22, 2022-23 and 2023-24 as per Clause III	
5	Documentary evidences as per Clause No. IV	
6	Undertaking as per clause No. V	
7	MSE Certificate/Start up Certificate if claiming for exemption a gainst experience and turnover criteria only.	
8	Duly sealed signed copy of Scope of Work (refer the link provi ded)	

VI. Bidder must submit check list of below mentioned documents: -

"Anti-Bribery Management System (ABMS): By participating in this tender, the s uppliers/Vendors/ Contractors are deemed to have undertaken that they shall no t give or take, any financial or non-financial bribe, to or from anyone during the tender or during the execution of the contract thereafter and if they notice any s uch incident happening, they shall report it to Vigilance.

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for <u>attached categories</u>, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
- 15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
- 16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
- 17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the सामान्य नियम और शर्तै/General Terms and Conditions, conditons stipulated in Bid and <u>Service Level Agreement</u> specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तै/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---