



Tender Number:6000019358

INDIA SECURITY PRESS

(A Unit of Security Printing and Minting Corporation of India Limited)

Wholly owned by Government of India

Nashik Road - 422 101 (Maharashtra)

Tel No 00 91 253 2402200 ,Fax No 00 91 253 2462718

Email: purchase.isp@spmCIL.com, Website: www.spmCIL.com**Not Transferable****Security Classification: Non Security**

BIDDING DOCUMENTS FOR HIRING OF SERVICES FOR NON COMPREHENSIVE AMC SERVICES OF SCANNING ELECTRON MICROSCOPE WITH ENERGY DISPERSIVE SPECTROSCOPY (SEM-EDS) ON ON-SITE BASIS AT CORPORATE R&D CENTRE FOR 3 (THREE) YEARS.

Tender Ref No. 6000019358/SY-15-13/2025**Date: 21/08/2025**

This Tender Document contains __ pages.

Tender Documents is ISSUED to:

M/s JEOL India Pvt. Ltd.,
Unit No. 305, 3rd Floor,
ABW Elegance Tower,
Jasola District Centre,
New Delhi 110 025.

Info@jeolindia.com, js@jeolindia.com, ajp@jeolindia.com, sameerpai@jeolindia.com;
rn@jeolindia.com

Details of Contact person in ISP regarding this tender:

Name: PRIYANKA SHARMA

Designation: Dy General Manager (TO)-Purchase

Address: India Security Press,
Nashik Road-422 101
Maharashtra
India

Phone : +91 253-2402219
Fax : +91 253-2462718
email : purchase.isp@spmCIL.com



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Section I: Notice Inviting Tender (NIT)

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Tel No 00 91 253 2402200, Fax No 00 91 253 2462718

Email: purchase.isp@spmcl.com, Website: www.spmcl.com

Tender Ref No. **600019388/SY-15-13/2025**Date: **21/08/2025**

1. Sealed tenders are invited for supply of following goods and services:

S.No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money	Remarks
1	Non Comprehensive AMC Services of Scanning Electron Microscope with Energy Dispersive Spectroscopy (SEM-EDS) on on-site basis at Corporate R&D Centre for 3 (three years)	01 AU	Not applicable	Offer to be submitted by 09.09.2025
Type of Tender (Two Bid/ RC/Development/Indigenization/ Scrap/ Security Item etc):		PQB/ Disposal	EOI/ of	ONE-BID PROPRIETARY ARTICLE CERTIFICATE
Dates of sale of tender documents:		From to during office hours		
Place of sale of tender documents:				
Closing date and time for receipt of tenders:		09.09.2025 up to 14:30:00		
Place of receipt of tenders:		Green Gate, India Security Press, Nashik Road-422 101, Maharashtra, India		
Time and date of opening of tenders:		15:00 Hours on 09.09.2025		
Place of opening of tenders:		India Security Press, Nashik Road-422 101, Maharashtra, India		
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT):		DGM (HR), India Security Press, Nashik Road-422 101, Maharashtra, India		

India Security Press, Nashik invites the quotation/ Proforma Invoice for the Procurement of items as mentioned below. You are therefore, requested to send the quotation cum proforma invoice for the same on or before closing date and time for receipt of tender by Fax & Mail, and sent original copy by Post/ Courier. The quotation cum Proforma Invoice may be sent in the favour of the "The Chief General Manager, India Security Press, Nashik" immediately containing the following:

Description of item: Non Comprehensive AMC Services of Scanning Electron Microscope with Energy Dispersive Spectroscopy (SEM-EDS) on on-site basis at Corporate R&D Centre for 3 (three years).

(ii) Offer should be valid for 120 days. The tender shall be opened as and when received.

(iii) The following certificates are to be enclosed along with the quotation:

(a) That the prices offered are the best reduced rates and that the same item is not supplied at a lower rate to any other organisation.

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Regd. Office : SPMCL, 3rd Floor, Tower-G, World Trade Centre, Nauroji Nagar, New Delhi-110029.



Tender Number:6000019358

(b) That there is no agency commission involved in the supply/ service and that no person is paid agency commission in India.

(iv) Security Deposit: (if order value is more than Rs. 5 Lakh) You have to submit 3% of the total cost of the Purchase Order against security deposit in the form of DD/ FDR/ Bank Guarantee drawn on any scheduled Commercial bank in India only in the favour of "India Security Press, Unit of SPMCIL" within 21 days from the date of issue of "Notification of Award of Contract (NAC)". The Security Deposit should remain valid for a period of 60 days beyond the date of completion of all contractual obligations including warranty.

(v) Delivery schedule: As per Section II: Technical Specification

(vi) The offer should be made on FOR, ISP Nashik basis.

(vii) Payment Terms: Payment will be made within 30 days after each satisfactory service as described against each item and after issuing final Certificate by Corporate R&D Centre.

(viii) Right of Acceptance: The Chief General Manager, India Security Press, Nashik reserves the right to reject any or all tenders without assigning any reason thereof.

(ix) If the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract, India Security Press, Nashik shall, without prejudice to other rights and remedies available to India Security Press, Nashik under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the ½% (0.5%) percent of the delivered price of the delayed goods and/ or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% of the delayed goods' or services' contract price(s).

(x) Option Clause: The Chief General Manager, India Security Press, Nashik may reserve the right to increase the ordered quantity by 25% at any time till final delivery date of the contract, by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of delivery period

(xi) This tender is being published on website, only as an abundant precaution and is not an open invitation to quote in the Tender. Participation in this tender is by invitation only and is limited to the selected Bidder for the item, to whom this tender has been sent by Post/ Courier. Unsolicited offers are liable to be ignored.

Yours faithfully,

(Priyanka Sharma)
Dy. General Manager (TO)-PUR
For & on Behalf of Chief General Manager,
India Security Press, Nashik
Phone No. 0253-2402435
Fax No. 0253-2462718
e-mail: purchase.isp@spmCIL.com

To

M/s JEOL India Pvt. Ltd., Unit No. 305, 3rd Floor,
ABW Elegance Tower, Jasola District Centre, New Delhi 110 025.

Info@jeolindia.com, js@jeolindia.com, ajp@jeolindia.com, sameerpai@jeolindia.com; rn@jeolindia.com

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Tender Number:6000019358

Section II: Technical Specification

Technical Specifications Scope of Work for onsite AMC of laboratory equipment Scanning Electron Microscope with EDS

➤ Equipment for AMC & Calibration: Scanning Electron Microscope with EDS (Make - JEOL), Sr. no. - MP1373001000100) and accessories

A. i) The firm shall provide 04 numbers of regular visits in a year i.e. total 12 numbers of regular visits in three years (each visit on approximately 3 months interval).

ii) The price for additional visit apart from point no (i) shall be quoted separately in the price bid.

iii) Calibration to be performed during each visit on on-site basis. Calibration should be traceable to international standards.

B. The Firm should provide preventive and remedial service to maintain the equipment in good operating condition. Preventive maintenance shall include service designed to reduce equipment failure and extend useful product life including cleaning, general physical examination of external and internal equipment parts, lubrication (wherever necessary), functional inspection and testing of equipment and all the components attached to it.

C. Identification of defective, broken or worn out components and overhauling of equipment (wherever necessary) to be performed by the firm.

D. Report of service to be provided for each of the equipment with general condition of the equipment and calibration parameters by the service engineer for onsite AMC and Calibration performed.

E. If there is any defect in the instrument same to be inspected and the problems diagnosed to the extent possible and recommendation on spares to be replaced shall be required to be specified on the service report by the service engineer before leaving the premises. If such spares are readily available at site, the same will be replaced in the equipment by the service engineer. In case the spares are unavailable at site, spares to be replaced shall be provided by the firm to maintain the smooth functioning of the equipment.

F. Firm(s) participating in the bid should submit valid authorization certificate from OEM for the AMC & Calibration of Scanning Electron Microscope. In case of change in authorization from OEM (during tender period or subsequent AMC period), the same shall be intimated immediately to Corporate R&D Centre by the firm.

G. Tools and all necessary equipment/materials required for onsite AMC and calibration to be brought by service provider.

H. Telephonic support to be provided in case of any issue major or minor.

I. The spares supplied by firm should be compatible with equipment and according to specifications provided by the Manufacturer Company / OEM with best quality.

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Tender Number:6000019358

J. The successful bidder shall inform Corporate R&D Centre before the AMC visit with the details of the visit and take prior approval.

K. The AMC offer shall be annually for the period of 03 years. The AMC period will start with effect from respective date of first servicing performed by the firm's service engineer for the laboratory equipment.

L. The firm will have to visit Corporate R&D Centre, Jail Road, Nashik Road as per the schedule. No advance payment shall be made. Payment will be made after each satisfactory service as described against each item and after issuing final acceptance certificate by Corporate R&D Centre.

Note: i. Bidder shall produce a "Compliance Certificate" on their letter head for scope of work as mentioned in point number "A" to point number "L".

ii. The bidder shall clearly state deviations, if any, with respect to each of the above points. If deviation is found out of scope of the tender, the firm shall be disqualified.

iii. The firm submitting bid for the equipment" must submit valid authorization certificate from OEM.



Tender Number:6000019358

Section III: Price Schedule
(To be submitted along with the tender)

From:

To,

The Chief General Manager,
India Security Press,
Nashik (Maharashtra)-India
(A unit of Security Printing and Minting Corporation of India Limited)

Sub: Price bid for Non Comprehensive AMC services of Scanning Electron Microscope with Energy Dispersive Spectroscopy (SEM-EDS) on on-site basis at Corporate R&D Centre for 3 (three) years.

Ref: Tender enquiry No. 6000019358/SY-15-13/2025 dated 21.08.2025

Dear Sir,

We have received your tender enquiry cited above and we are pleased to enclose the following our commercial bid for kind consideration.

S N	Description of Items	Quantity Required	Unit of Measure	HSN Code	FOR, ISP Price	Total
1	Non Comprehensive AMC Services of Scanning Electron Microscope with Energy Dispersive (SEM-EDS) on on-site basis at Corporate R&D Centre for three years.	01	AU			
	Additional visit, if any					
	Total:					
	GST@.....					
	Grand Total:					

Date:

Seal of the Firm

Address:

Name & Signature

Note:

- Price should be quoted exactly as per the format given above.
- Price bids with condition/ counter conditions are liable for rejection
- Firm has to quote the price within 2 decimal place. Quotation with price quoted beyond 2 decimal place is ignored.



Tender Number:6000019358

Section IV: Bank Guarantee Form for Performance Security

_____ [insert: Bank's Name, and Address of Issuing Branch or Office]

Beneficiary: _____ [insert: Name and Address of ISP]

Date: _____

PERFORMANCE GUARANTEE No.: _____

WHEREAS (name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no..... dated to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee; NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

We undertake to pay up to the above amount upon receipt of its first written demand, without ISP having to substantiate its demand.

This guarantee will remain in force for a period of Sixty days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

.....
(Signature of the authorized officer of the Bank)

.....

.....

Name and designation of the officer

.....

Seal, name & address of the Bank and address of the Branch

.....

Name and designation of the officer

.....

.....

Seal, name & address of the Bank and address of the Branch

पंजीकृत कार्यालय : एसपीएमसीआईएल, तीसरी मंजिल, टॉवर-जी, वर्ल्ड ट्रेड सेंटर, नौरोजी नगर, नई दिल्ली-110029.
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PART I & II: GENERAL INSTRUCTIONS Applicable to all Types of Tenders:

Please refer the link [Click here](#) or <https://spmCIL.com/uploaddocument/GIT3.0.pdf> for further details.

GENERAL CONDITION OF CONTRACT (GCC)

Please refer the link [Click here](#) or <https://spmCIL.com/uploaddocument/GCC3.0.pdf> for further details.