India Security Press,
(A UNIT OF SECURITY PRINTING & MINTING CORPORATION OF INDIA LTD.)WHOLLY OWNED BY GOVERNMENT OF INDIA
Nashik Road-422101 (Maharashtra)
(ISO-9001:2008 & 14001:2004 Certified Company)
Miniratna Category-I, CPSE
Tel.No:+91-253-2-402200;Fax No:+91-253-2462718,2466389
e-mail: purchase.isp@spmcil.com Web:http://ispnasik.spmcil.com
CIN: U22213DL2006GOI144763 GSTIN: 27AAJCS6111J2Z7

PR Number	PR Date	Indenter	Department
12007002	04.11.2026	MNT-CIV	MNT-CIV

Not Transferable

Security Classification: Non-Security

TENDER DOCUMENT FOR: Civil works for replacing existing Mangalore tile roofing and replacing it with profile sheet roofing with allied civil works in ISP Estate Quarters (Phase-1).

Tender Number: SPMCIL/ISP/CPP-ET/6000019860
CPP ID: 2026_SPMCI_298283_1
This Tender Document Contains _____Pages.

Details of Contact person in SPMCIL regarding this tender:

Name: Arindam Biswas,
Designation: Joint General Manager (TO)-Purchase
Address: ISPN (India Security Press, Nashik) India

Disclaimer

The information contained in this Bid Document or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Security Printing and Minting Corporation Limited (hereafter referred as the "Purchaser") or any of its employees or associated agencies, is provided to Bidder(s) on the terms and conditions set out in this Bid Document and such other terms and conditions subject to which such information is provided.

This Bid Document is not an agreement and is neither an offer nor invitation by the Purchaser to the prospective Bidder(s) or any other party hereunder. The purpose of this Bid Document is to provide the Bidder(s) with information to assist them in the formulation of their proposal submission This Bid document does not purport to contain all the information Bidder(s) may require. This Bid document may not be appropriate for all bidders, and it is not possible for the Purchaser to consider particular needs of each Bidder. Each Bidder should conduct its own investigation and analysis, and should check the accuracy, reliability, and completeness of the information in this document and obtain independent advice from appropriate sources.

Information provided in this Bid Document to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Purchaser, its employees and other associated agencies accept no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

This Bid document and ensuing bids; communications and Contracts would alone determine the legal and commercial relationship between the bidders/ contractors and the Purchaser. No other Government or Purchaser's document/ guidelines/Manuals including its Procurement Manual (which are for internal and official use of its officers), have any locus standii in such a relationship. These documents/guidelines/ Manuals therefore should not be cited or referred in any legal or dispute resolution or grievance redressal proceedings.

The Purchaser, its employees and other associated agencies make no representation or warranty and shall have no liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Bid Document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Bid Document and any assessment, assumption, statement or information contained therein or deemed to form part of this Bid Document or arising in any way for participation in this Bid Stage.

The Purchaser, its employees and other associated agencies also accept no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder(s) upon the statements contained in this Bid Document.

The Purchaser may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this Bid Document.

The issue of this Bid Document does not imply that the Purchaser is bound to select Bidder(s) and the Purchaser reserves the right to reject all or any of the Bidders or Bids or to decide to drop the procurement process at any stage without assigning any reason.

The Bidder(s) shall bear all its costs associated with or relating to the preparation and submission of their Bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any submission of samples, demonstrations or presentations which may be required by the Purchaser or any other costs incurred in connection with or relating to their Bids. All such costs and expenses will remain with the Bidder(s) and the Purchaser shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder(s) in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

This disclaimer forms an integral part of the Bid document and shall supplement but not supplant the provision of the Bid Document.

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SECTION I: NOTICE INVITING TENDER (NIT)

INDIA SECURITY PRESS

(A Unit of Security Printing and Minting Corporation of India Limited)

Wholly owned by Government of India

Nashik Road – 422 101 (Maharashtra) Tel No 00 91 253 2402200, Fax No 00 91 253 2462718

Website: www.spmcil.com, email: **purchase.isp@spmcil.com**

Tender Number: SPMCIL/ISP/CPP-ET/6000019860

1. Sealed tenders are invited from eligible and qualified tenderers for supply of the following

Schedule No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money (in Rs.)	Remarks
1	**Civil works for replacing existing Mangalore tile roofing and replacing it with profile sheet roofing with allied civil works in ISP Estate Quarters (Phase-1).**	1 AU	Rs. 5,00,000/- (Rupees Five Lakh Only).	Delivery Schedule As per section VI: List of Requirement and detailed Technical Specification mentioned in Section VII.

Type of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)	Two Bid, Single stage (two packets), NCB (National Competitive Bidding)
Security Classification	Non-Security
Authority in whose favour all tender related financial instruments (FD, DD, Banker's cheque etc) are to be made	India Security Press, Nashik Road, Unit of SPMCIL
All Financial Instruments to be payable at:	Payable at Nashik
Estimated cost	Rs. 2,51,72,938.81/-
Dates and place of issue of tender documents:	From 20.11.2026 to 19.12.2026 on e-tendering website **https://etenders.gov.in/eprocure/app** Tender document can only be obtained after registration of tenderer on the website **https://etenders.gov.in/eprocure/app**
Date of pre-bid conference	27.11.2026 up to 11:00 Hrs
Closing date and time for receipt of tenders	19.12.2026 up to 15.00 Hrs
Place of receipt of tenders	On e-tendering website **https://etenders.gov.in/eprocure/app** through online mode only duly verified by authorized DSC of vendor.
Time and date of opening of tenders for Technical Bid. *Place, Time, and date of Opening of Price bid would be intimated later on*	15:00 Hours on 21.12.2026
Place of opening of tenders	On e-tendering website **https://etenders.gov.in/eprocure/app** through online mode only
Security Classification	Non-Security

2. **Information and instructions for bidders:**

The Bidder shall go through the tender document carefully and shall comply with each clause of all the sections of the tender documents.

Prospective Tenderers are advised to go through **https://etenders.gov.in/eprocure/app** and get themselves aware for e-tendering participation requirements.

REGISTRATION:

a) Bidders are required to register on the e-tendering portal of CPPP (**https://etenders.gov.in/eprocure/app**).

b) Upon registration, Vendors/Suppliers must have valid Class-III Digital Signature both Signing & Encryption type Certificate to participate in tenders. DSC can be procured from any of the Licensed Certifying Authorities by Controller of Certifying Authorities, details available at **www.cca.gov.in** .

3. Eligibility to participate as per Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Ministry of Finance, Department of Expenditure, Public Procurement Division's Orders (Public Procurement 1, 2 and 3) No. P-45021/2/2017-PP (BE-II)-Part (4) Vol. II July 2024 (or any further amendments thereof) regarding eligibility of bidders from neighboring countries shall apply to this tender.

4. Please note that SPMCIL reserves its right to grant Purchase preferences in accordance with Government of India's Public Procurement (Preference to Make in India) Order 2017 (as amended/ revised) and Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order, 2018 (as amended/ revised).

5. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.

6. Tenderers shall strictly ensure that their tenders, duly stamped and signed and authorized by DSC, complete in all respects as per instructions contained in the Tender Documents, will be submitted only through online mode on **https://etenders.gov.in/eprocure/app** on or before the closing date and time indicated in the Para 1 above, failing which the tenders will not be accepted. Bidders must upload their bids along with scanned copies as required enclosures (*including proofs of cost of Tender Documents and EMD as applicable - unless an online payment gateway is provided in the instruction*) as per instructions given in this regard.

Original copy of *EMD (as applicable - unless an online payment gateway is provided in the instruction*) must reach in physical form within the date and place as provided in such instructions, otherwise their uploaded bid, would be declared as unresponsive.

7. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold/ received/ opened on the next working day at the appointed time.

8. The tender documents are not transferable.

9. The bidder, their affiliates, or subsidiaries – including subcontractors or suppliers for any part of the contract – should not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations. A declaration to this effect shall be submitted by the bidder in the Tender Form (Section X).

10. The Chief General Manager, ISP Nashik reserves the right to accept / reject / cancel any or all tender document without assigning any reason thereof. Chief General Manager, ISP Nashik also reserves the right to accept the tender in whole or in part. Incomplete documents, not submitted in accordance with the directions issued, will be liable for rejection.

Joint General Manager (TO)-Purchase
India Security Press, Nashik Road-422101
Phone No 0253 2402435
For and on behalf of
Chief General Manager,
India Security Press, Nashik Road

Section II: General Instructions to Tenderer (GIT)

PART I & II: GENERAL INSTRUCTIONS Applicable to all Types of Tenders:

Please refer the link to **https://www.spmcil.com/wp-content/uploads/2024/06/GIT-3.0-1.pdf** for further details.

GIT (Total pages: 36)

BIDDERS ARE REQUESTED TO DOWNLOAD 36 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DOCUMENT.

SECTION III: SPECIAL INSTRUCTIONS TO TENDERERS (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.(Clauses of GIT listed below include a possibility for variation in their provisions through SIT. There could be other clauses in SIT as deemed fit.)

Sl. No.	GIT Clause No.	Topic	Modify/ Substitute/ Supplement	SIT Provision
1	3	Eligible Tenderers		As Applicable
2	3.4	Eligible Goods and Services (Origin of Goods)		As Applicable
3	6.1	The tender documents includes:	Modify	SIT 1 (Mentioned below)
4	8	Pre-bid Conference		SIT 2 (Mentioned below)
5	9	Time Limit for receiving request for clarification of Tender Documents	Modify	A tenderer requiring any clarification or elucidation on any issue of the tender document may take up the same with ISP Nashik in writing or by fax/ e-mail/ post. ISP Nashik will respond in writing to such request provided the same is received by ISP Nashik not later than **7 days prior** to the prescribed date of submission of tender.
5	10.1	The Technical bid to be submitted by Tenderer shall contain the following documents, duly filled in, as required		As Applicable
6	11.2	Tender Currency	Modify	The tenderer shall quote only in Indian rupees
7	12.1	Tender Prices		As Applicable
8	12.2, 33, 36.1	Schedule wise evaluation		Not Applicable
9	12.6	GST details		As Applicable
10	14	PVC Clause & Formula	Modify	Prices quoted by the tenderer shall remain firm and fixed during the currency of the contract and not subject to variation on any account
11	14.4 to 14.7	Exchange Rate Variation (ERV)		Not Applicable
12	16.2 a) to c)	Documents Establishing Tenderer's Eligibility and Qualifications	Modify	As per Section IX: Qualification / Eligibility Criteria
13	18.4, 18.5	Earnest Money Deposit (EMD)	Modify	SIT 3 (Mentioned below)
14	19	Tender Validity	Modify	SIT-4 (Mentioned below)

Sl. No.	GIT Clause No.	Topic	Modify/ Substitute/ Supplement	SIT Provision
15	20.4	Number of Copies of Tenders to be submitted	Modify	Tenderer shall submit their tender in "Original" only.
16	20.8	Two Bid System	Modify	SIT 5 (Mentioned below)
17	20.9	E-Procurement		Applicable
18	34 and 35.1	Comparison on CIF Destination Basis		Not Applicable
19	35.2 to 35.6	Additional Factors for Evaluation of Offers and Preferential schemes		As Applicable
20	43	Parallel Contract		Not Applicable
21	44.1	Serious Misdemeanours		As Applicable
22	44.3	Integrity Pact		Not Applicable
23	45.1	Notification of Award		As Applicable
24	50	Applicability of additional GIT for rate contracts		Not Applicable
25	51	Applicability of additional GIT for PQB Tenders		Not Applicable
26	52	Applicability of additional GIT for Tender involving Samples		Not Applicable
27	53	Applicability of additional GIT for EOI Tenders		Not Applicable
28	54	Applicability of additional GIT for Tenders for disposal of Scrap		Not Applicable
29	55	Applicability of additional GIT for Development/Indigenization Tenders		Not Applicable
30		Evaluation of Tender		SIT 6 (Mentioned below)
31		Clarification of Tender/Shortfall Documents		SIT 7 (Mentioned below)

SIT 1:- The tender documents includes:-

Section I - Notice Inviting Tender (NIT)
Section II - General Instructions to Tenderers (GIT)
Section III - Special Instructions to Tenderers (SIT)
Section IV -General Conditions of Contract (GCC)
Section V - Special Conditions of Contract (SCC)
Section VI - List of Requirements
Section VII - Technical Specifications
Section VIII - Quality Control Requirements
Section IX – Qualification/ Eligibility Criteria
Section X - Tender Form
Section XII – Vendor Details
Section XV - Bank Guarantee Form for Performance Security
Section XVI - Contract Form
Section XVII: Letter of Authority for attending a Bid Opening
Section XVIII: Proforma of Bills for Payments
Section XIX: NEFT Mandate

SIT 2: Pre-bid Conference: Bidders are requested to attend a pre-bid conference for clarification on technical specifications and commercial conditions of the Tenders on 27.11.2026 on 11:00 hrs at India Security Press Nashik 422101. Participation is not mandatory, however, in case a bidder chooses not to participate (or fails to do so) in the pre-bid conference, it would be assumed that they have no issues regarding the Technical/ commercial specifications/ conditions.

SIT 3: Earnest Money Deposit (EMD): The required EMD, as mentioned in Section VI, List of requirements submitted along with the tender in techno-commercial offer. The EMD shall be valid for a period of 45 days beyond Bid Validity i.e. 120+45 = 165 days. Any short validity, the tender shall be treated as unresponsive. The EMD should in the Indian Rupees only.

EMD must be submitted along with the tender in form of **Demand Draft/Pay Order/ FDR/ Bankers cheque drawn from any Scheduled Commercial Bank in India** only in favor of India Security Press, Unit of SPMCIL payable at Nashik. Tenderers must upload scanned copies of above document along-with their bids **as proofs of EMD submission.** However, for the purpose of realization, the bidder shall send the demand draft/bankers cheque/pay order/FDR **in original** to Mr. Arindam Biswas, Joint General Manager (TO)-Purchase department, India Security Press, Nashik Road, Nashik-422101 through Post or by hand **so as to reach within 5 days time of opening**.

The EMD amount may also to be transferred directly through Online Payment on the Bank details of ISP mentioned below:

Beneficiary name- India Security Press, Nashik (Unit of SPMCIL)
Account No.201003551135
IFSC Code- INDB0001451
Bank Name- IndusInd Bank
Branch address- Ashoka Marg, Ground Floor shop No. 5 Aryan Plaza, Ashoka Marg, NASHIK

In case of online transfer, the details of the transaction must be compulsorily submitted on purchase.isp@spmcil.com.

Only the firm who are registered under Startups may be exempted from submitting the EMD on producing valid certificate, being a works tender. Otherwise, certificate will not be considered for exemption of EMD.

SIT 4: Tender Validity

4.1. The tenders shall remain valid for acceptance for a period of 120 days after the date of tender opening prescribed in the tender document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.

4.2 In exceptional cases, the tenderers may be requested by SPMCIL to extend the validity of their tenders upto a specified period. Such request(s) and responses thereto shall be conveyed by surface mail or by fax/email/ telex/ cable followed by surface mail. The tenderers, who agree to extend the tender validity, are to extend the same without any change or modification of their original tender and they are also to extend the validity period of the EMD accordingly.

4.3 In case the day upto which the tenders are to remain valid falls on/ subsequently declared a holiday or closed day for SPMCIL, the tender validity shall automatically be extended upto the next working day.

4.4 Compliance with the Clauses of this Tender Document: Tenderer must comply with all the clauses of this Tender Document. In case there are any deviations, these should be listed in a chart form without any ambiguity along with justification.

SIT 5: Two Bid System: E-Tender will consist of Two Bid system i.e. **Technical Bid and Financial/ Price Bid**. **Technical bid and the Price Bid** are to be submitted through e-tendering portal only on or before the due date of submission of tenders. The tenderer shall quote their prices (**Price bid**) strictly as per the price parameters given in e-tendering portal only.

Earnest Money Deposit (EMD) in original (in case of Demand Draft/Pay Order / Bankers cheque) shall be sent to the designated officer Mr. Arindam Biswas, Joint General Manager (TO)-Purchase department, India Security Press, Nashik Road, Nashik-422101 through post or by hand so as to reach within 5 days' time of tender opening.

SIT 6 -Evaluation of the offers: The evaluation of the offers will be total value wise. The bidder shall compulsorily quote the rate for all the items mentioned in the BOQ sheet including contingencies. In case firm does not quote the contingencies, the rate for Contingencies will be added in the total price quoted by the firm with the rate @ 10 % of the total quoted cost by the firm.

SIT 7: Clarification of Tender/Shortfall Documents:

During the evaluation and comparison of offers, the purchaser may, at his discretion, ask the bidder for clarifications on the tender. The request for clarification shall be sought only once through mail, asking the bidder to respond by a specified date/period (i.e. Seven days). If the bidder does not comply or respond by the date/period (i.e. within Seven days), his tender will be liable to be rejected.

Depending on the outcome, such tenders are to be ignored or considered further. No post-bid clarification at the initiative of the bidder shall be entertained.

Note: The bidder can submit the Clarification / Shortfall Document through e-mail (e-mail id: purchase.isp@spmcil.com).

The Procuring Entity reserves its right to, but without any obligation to do so, seek any shortfall information/ documents only in case of historical documents that pre-existed at the time of the Bid Opening, and which have not undergone change since then and does not grant any undue advantage to any bidder. As far as the submission of documents is concerned regarding qualification criteria, after submission of the bid, only related shortfall documents shall be asked for and considered.

For example, if the bidder has submitted a supply order without its completion/performance certificate, the certificate will be asked for and considered. However, no new supply order shall be asked for to qualify the bidder.

SECTION IV: GENERAL CONDITION OF CONTRACT (GCC)

Please refer the below link for further details:

https://www.spmcil.com/wp-content/uploads/2024/06/GCC-3.0-1.pdf **GCC (Total pages: 25)**

BIDDERS ARE REQUESTED TO DOWNLOAD 25 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DCOUMENT.

SECTION V: SPECIAL CONDITIONS OF CONTRACT (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.
(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

S. No.	GCC Clause No.	Topic	Modify/ Substitute/ Supplement	SCC Provision
1	1.2	Abbreviations:		As Applicable
2	6.1, 6.3 & 6.5	Performance Bond/ Security	Modify	SCC 1 (Mentioned below)
3	8.2	Packing and Marking		As Applicable
4	9	Inspection and Quality Control		As Applicable
5	11.2	Transportation of Domestic Goods	Modify	SCC 2 (Mentioned below)
6	12	Insurance	Modify	SCC 3 (Mentioned below)
7	14.1	Incidental Services		As Applicable
8	15	Distribution of Despatch Documents for clearance/ Receipt of Goods		As Applicable
9	16.2, 16.4	Warrantee Clause	Modify	SCC 4 (Mentioned Below)
10	19.3	Option Clause		Not Applicable
11	20.1	Price Adjustment Clause		Not Applicable
12	21	Taxes and Duties	Modify	SCC 5 (Mentioned Below)
13	22	Terms and Mode of payments	Modify	SCC 6 (Mentioned Below)
14	24.1	Quantum of LD	Modify	SCC 7 (Mentioned Below)
15	25.1	Bank Guarantee and Insurance for Material Loaned to Contractor		Not Applicable
16	33.1	Resolution of Disputes		As applicable
17	36.3.2, 36.3.9	Disposal/ Sale of Scrap by Tender		Not Applicable

SCC 1: Performance Bond/ Security: The successful bidder has to submit Performance Bond/ Security equivalent to 3% of the order(s) value, valid for a period of 60 days beyond the completion of all contractual obligations, within 21 days from the date of issue of Letter of Intent.
The Performance security shall be denominated in Indian Rupees in one of the following forms:
a) Account Payee Demand Draft or Fixed Deposit Receipt drawn on any commercial bank in India, in favour of India Security Press, Unit SPMCIL.
b) Bank Guarantee issued by a commercial bank in India, in the prescribed form as provided in section XV of this document.

SCC 2: Transportation of Domestic Goods: The transportation of goods to be procured will be done by the supplier on FOR ISP Basis. The total cost of the transportation should be indicated in the price bid of the item to be procured.

SCC 3: Insurance: Specific Insurance cover for each consignment /supply is to be given by the firm, as applicable.

SCC 4: Warranty Clause: 1 year after successful completion of work.

SCC 5: Taxes and Duties: If the tenderer fails to include taxes and duties as per law of the land in the tender, no claim thereof will be considered by purchaser at a later stage.

SCC 6: Terms and Mode of Payment:
i) Payment will be made on a monthly basis against the measured work, based on the statement of the executed work submitted by the contractor indicating the amount of payment they consider themselves entitled to.

ii) Such a statement by the contractor will be commensurate with the quantum of actual work done and will be duly certified by the concerned authority of ISP after verifying the quantity of work completed reconciling field measurements and reviewing claim of extra work, if any.

iii) Ad-hoc payment amounting to 75% of the eligible running account bill/due stage payment will be made to the contractor within 10 working days of the submission of the bill. The bill will be prima facie scrutinized and certified for ad-hoc payment of 75% by concerned authority of ISP in total six working days and four working days by Finance Department. The remaining payment will also be made after final checking of the bill, maximum within 30 days of submission of bill by the contractor.

iv) Balance payment will be done within 30 days of submission of the final bill by the contractor, all the approvals pertaining to deviation/substituted items/extension of delivery period (if any) etc., will be duly completed within this duration.

SCC 7: Quantum of LD: Subject to GCC clause 28, if the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract, SPMCIL shall, without prejudice to other rights and remedies available to SPMCIL under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the ½% percent (or any other percentage if prescribed in the SCC) of the delivered price of the delayed goods and/ or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% (or any other percentage if prescribed in the SCC) of the delayed goods' or services' contract price(s). During the above-mentioned delayed period of supply and / or performance, the conditions incorporated under GCC sub-clause 23.4 above shall also apply. In all such cases GST would also be applicable on LD.

Section VI: List of Requirements

Sch No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money (in Rs)
1	Civil works for replacing existing Mangalore tile roofing and replacing it with profile sheet roofing with allied civil works in ISP Estate Quarters (Phase-1).	1 AU	Rs. 5,00,000/- (Rupees Five Lakh Only).

(a)	Required Delivery Schedule	:	Stipulated time period for the work = 12 Months from the date of award of Purchase Order. (The prices quoted shall remain fixed for period of contract.)
(b)	Required Terms of Delivery	:	On FOR ISP Basis.
(c)	Destination	:	India Security Press, Nashik Road–422101 Maharashtra, India
(d)	Preferred mode of transportation	:	By Road (FOR)

1. All the copies of tenders shall be complete in all respects with all their attachments/ enclosures duly numbered and signed on each and every page.

2. The total cost should be inclusive of all elements as cited above on FOR India Security Press, Nashik Road (Maharashtra), India, basis.

3. The Bidder has to submit documents as per the following Check list along with the Technical bid Documents (Technical Cover):

Sr. No.	Description	Submitted/ Not Submitted
1)	EMD (Earnest Money Deposit)	
2)	Documentary evidence towards Experience and past performance as per clause 1(i) of section IX.	
3)	Documentary evidence towards Capability, equipment and manufacturing facilities as per clause 1(ii) of section IX.	
4)	Documentary evidence towards Financial Standing as per clause 1(iii) of section IX.	
5)	Undertaking as per clause 3 under section IX	
6)	Copy of PAN and GST registration certificate.	
7)	**Power of Attorney/ Authorization** with the seal of company indicating that authorized signatory is competent and legally authorized to submit the tender and/ or to enter into legally binding contract.	
8)	Adherence to the Delivery Schedule as per Section VI on Bidder's Letter Head.	
9)	Adherence to the Technical Specification as per Section VII: Technical Specifications on Bidder's Letter Head	
10)	Adherence to the Quality Control Requirements as per Section VIII on Bidder's	

Sr. No.	Description	Submitted/ Not Submitted
	Letter Head.	
11)	Tender Form: As per Section X	
12)	Vendor Details: As per Section XII.	
13)	NEFT Mandate as per section XIX	
14)	All pages of the tender documents (including GIT, GCC, SIT, SCC, List of requirements, Technical specification, quality requirements, etc.) duly signed and stamped by the Authorized signatory of the bidder.	

Note: The Bidder has to submit Prices in Price bid (Price Cover) as per price parameters given in BOQ of e-tendering portal. (Excel Format named BOQ financial bid). The bidders shall strictly quote the prices against the tender in the price cover only, failing which the offer of the firm will be rejected.

Deviation/ extra/ substitute items:

The deviation/extra/substituted items shall be utilized exclusively within the scope of the particular work. Further, the expenditure on all works covered under sanction (after sanction of deviation/extra/substituted items) should not exceed 110% of the estimated cost of tender or 125% of the contract value against the tender, whichever is lower.

SECTION VII: TECHNICAL SPECIFICATIONS

Sub: - Civil works for replacing existing Mangalore tile roofing and replacing it with profile sheet roofing with allied civil works in ISP Estate Quarters (Phase-1).

Brief Scope of Work-

Scope of Work: The proposed work shall include complete replacement of roofing system along with all allied and incidental works, as detailed below:

A. Dismantling Works

Careful dismantling of existing Mangalore roof & ridge tiles.

Removal of old wooden battens, purlins, damaged truss members, M.S. members.

Stacking and disposal of dismantled materials as per standard procedure

B. Structural Repair and Maintenance

Inspection of existing roof trusses.

Repair / replacement of damaged wooden ,M.S. members.

Anti-termite treatment where wooden members exist.

Replacement of defective wooden ,M.S. members.

C. New Roofing System

Supply and fixing of colour-coated profile sheets.

Fixing with self-drilling screws, washers, and fasteners.

Proper slope and overlap to ensure water tightness.

D. Allied Roofing Accessories

Provision of Ridge capping.

Flashing at junctions and parapets.

Gutter system including down-take pipes.

Valley gutters wherever required.

E. Ceiling & Interior Protection

Replacement of old ceiling boards.

Re-painting of affected areas, as required.

F. Allied miscellaneous works – Other civil works as per requirement of site.

Terms and conditions-

1. The firm shall arrange for all the required materials, consumables, labour, ladders, scaffolding, tools & tackles, equipment etc. by its own.
2. The firm shall use required material as per the list of approved brands/manufacturers provided in technical terms and conditions or as per the directions of engineer in-charge.
3. The entire work will be executed as per directions of Competent Authority of ISP and his decision will be final in case where ambiguity/ difference of opinion etc. arises during execution of the work.
4. ISP Being a security sensitive organization, entry and exit of the firms' representative/supervisor/workmen is governed by prevailing SOP. Accordingly, firm needs to provide police verification certificate of all its representative / supervisor / workmen for getting the entry permissions.

5. Testing of Materials (such as cement, concrete, structural steel, roofing material etc. as applicable shall be done as per the IS standards through NABL certified/Govt. engineering college laboratory and cost of the testing shall be borne by the firm/contractor. Report to be submitted to ISP during work.
6. Construction material to be used in the work (such as cement etc. as applicable) shall be ISI marked.
7. Delivery Schedule: -
i) Stipulated time period for the work = 12 Months from the date of award of Purchase Order. (The prices quoted shall remain fixed for period of contract.)
8. Firm /contractor shall provide all PPEs and safety gears to all its workmen and fully responsible for the safety and wellbeing of its staff. If any accidents / injury / casualty happens, the sole responsibility will be of the firm and contractor is liable for the compensation of all kind of damages to its workmen or to their legal heirs. No compensation will be borne by ISP under any circumstances.
9. Firm shall have to ensure that it should not damage any existing ISP property. The damage, if any shall be rectified by the firm immediately at its own cost.
10. Electricity and water supply will be provided by ISP. Required size of electric cable, switch board etc for, rubber pipe etc for water supply should have to arrange by the agency.
11. Working Hours - 8.00am to 5.00pm (Including lunch hour) If required work will be permitted & firm has to carry out work during extended hours and Sundays and Holidays also.
12. The firm shall clean the area/work site thoroughly daily after completing the day's work and before handing over site to ISP.
13. Payment Terms:
i) Payment will be made on a monthly basis against the measured work, based on the statement of the executed work submitted by the contractor indicating the amount of payment they consider themselves entitled to.
ii) Such a statement by the contractor will be commensurate with the quantum of actual work done and will be duly certified by the concerned authority of ISP after verifying the quantity of work completed reconciling field measurements and reviewing claim of extra work, if any.
iii) Ad-hoc payment amounting to 75% of the eligible running account bill/due stage payment will be made to the contractor within 10 working days of the submission of the bill. The bill will be prima facie scrutinized and certified for ad-hoc payment of 75% by concerned authority of ISP in total six working days and four working days by Finance Department. The remaining payment will also be made after final checking of the bill, maximum within 30 days of submission of bill by the contractor.
iv) Balance payment will be done within 30 days of submission of the final bill by the contractor, all the approvals pertaining to deviation/substituted items/extension of delivery period (if any) etc., will be duly completed within this duration.
14. Item wise price breakup to be provided by Agency/Firm, along with Price Bid in the tender
15. Firm must have to ensure best quality of work during execution. If not found as per standard in any of the item, the same will not be accepted by ISP and the firm will have to do the entire work again at its own cost. No payment will be made for bad workmanship.
16. In BOQ, firm have to quote contingencies separately. If firm fails or not quoted contingencies separately then contingencies percentage as decided by ISP will be added automatically to calculate final value of firm's BOQ.
The basis of costing and exercising of the contingency item may be considered as below:
The costing of contingency item may ONLY be done by taking the approved rates of that item from CPWD DSR-2023 as reference, and rate for contingency item so available in DSR will be factored by the percentage by which ISP's tender is lower/below, in totality.
A brief example may be considered for explanation as below: let's assume item X is used in contingency during the work and rate for this item in CPWD DSR 2023 is INR 100/- per unit and our tender for this

particular work was -20% (20% below than estimated cost) then the rate for this contingency item will be factored as INR 100/- X 0.8 (i.e. -20%) =INR 80/- per unit.

17. Items and quantities given in the Bill of Quantities are approximate and are just to give an idea of work involved. ISP Nashik reserves the right to delete/operate any items given in Schedules, without any limit of variation to complete the work.

18. Contractor shall be fully responsible for safekeeping of its material during the period of contract. Contractor however fully responsible for making arrangements for temporary construction at its own cost and risk.

19. The said scope of work with mentioned Bill of quantity as per attached Annexure-A is tentative and may be increased or decreased at the time of execution of work on the unit rate basis of the firm as submitted in its quotation/ offer.

20. The contractor shall visit the site before participating in the bidding process to acquainted itself with the security procedures of India Security Press and with the nature of the site, ground, accessibility of the site and full extent and nature of all operations necessary for the full and proper execution of the contract, space for storage of materials, constructional plant, temporary works, restrictions on the plying of heavy vehicles in area, supply and use of labour, materials, plant, equipment and laws, rules and regulations, if any, imposed by the local authorities.

21. The rates and prices to be tendered in the schedule of work (BOQ) are for completed and finished items of works and complete in all respects. It will be deemed to include all constructional plant, labour, supervision, materials, transport, all temporary works, erection, maintenance, contractor's profit and establishment/overheads, together with preparation of designs & drawings pertaining to casting yard, shop drawing, fabrication drawing (if required), staging form work, stacking yard, etc. all general risk, all taxes, royalty, duties, cess, octroi and other levies, insurance liabilities and obligations set out or implied in the tender documents and contract.

22. The contractor shall ensure that the working site is kept clean and free of obstructions for easy access to job site and also from safety point of view. Before handing over the work to the ISP the contractor shall remove all temporary structures like the site offices, cement go-down, stores, labour hutments etc. scaffolding rubbish, debris etc. left over materials tools and plants, equipment etc., clean the site to the entire satisfaction of the Engineer-in-charge.

23. During the works, the quality and workmanship of the work will be paramount. If any defect is observed in relation to the executed item of the work, The same will be conveyed to the firm by ISP in writing and entire work will be required to be re-done by the firm without any additional cost

24.The contractor is required to dump/stack all waste/Scrap material as per the instruction of Engineer/Consultant at site, for use in the work. Contractor is not supposed to take any Scrap/wastage material out of site without permission of ISP Nashik.

25.The contractor shall have no claim whatsoever for compensation or idle charges against ISP on any ground or for any reason, whatsoever.

26. In case of any dispute arises/clarification required pertaining to the execution of the work, decision of ISP is final and Binding in nature.

27. In order to facilitate the execution of the work, ISP may upon request of the firm and subject to availability, provide temporary accommodation /space for accommodation of labour & storage of related materials and/or equipment, as may be required for execution of the work, on the prevailing chargeable rates of ISP during the period of the contract only. The provision of such facility shall be subject to the applicable rules, terms and conditions of ISP and this temporary facility may be withdrawn any time (after allotment), if any violation is found by ISP.

ANNEXURE A			
Sub : Civil works for replacing existing Mangalore tile roofing and replacing it with profile sheet roofing with allied civil works in ISP Estate Quarters (Phase-1).			
Sr. No.	Item description	Qty	Unit
A	**Dismantaling Work**		
1	Dismantaling/Removing of old Manglore roof tiles, ridge tiles, with wooden rafters ,battens,wooden eaves boards etc.including stacking of serviceble material and disposal of unservisable material within 50 meter lead.	3975.00	Sq.Mt.
2	Dismantling wood work in frames, trusses, purlins and rafters up to 10 metres span and 5 metres height including stacking the material within 50 metres lead :		
	Of sectional area below 40 square centimetres.	8500.00	Meter
3	Demolishing brick work manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-charge..		
4	In lime mortar	25.00	Cum
	Demolishing stone rubble masonry manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-charge :		
	In lime mortar	15.00	Cum
5	Demolishing cement concrete manually/ by mechanical means including disposal of material within 50 metres lead as per direction of Engineer - in - charge.		
	Nominal concrete 1:4:8 or leaner mix (i/c equivalent design mix)	10.00	Cum
6	Dismantling steel work in built up sections in angles, tees, flats and channels including all gusset plates, bolts, nuts, cutting rivets, welding etc. including dismembering and stacking within 50 metres lead.	3000.00	Kg
7	Dismantling roofing including ridges, hips, valleys and gutters etc., and stacking the material within 50 metres lead of:		
	G.S. Sheet	250.00	Sqm
	Asbestos cement sheet	500.00	Sqm
8	Dismantling cement asbestos or other hard board ceiling or partition walls including stacking of serviceable materials and disposal of unserviceable materials within 50 metres lead.	500.00	Sqm
9	Dismantling G.I. pipes (external work) including excavation and refilling trenches after taking out the pipes, manually/ by mechanical means including stacking of pipes within 50 metres lead as per direction of Engineer-in-charge :		
	15 mm to 40 mm nominal bore	200.00	m
10	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead.	100.00	Sqm

11	Dismantling aluminium/ Gypsum partitions, doors, windows, fixed glazing and false ceiling including disposal of unserviceable material and stacking of serviceable material with in 50 meters lead as directed by Engineer-in-charge.	2500.00	Sqm
12	Disposal of building rubbish / malba / similar unserviceable, dismantled or waste materials by mechanical means, including loading, transporting, unloading to approved municipal dumping ground or as approved by Engineer-in-charge, beyond 50 m initial lead, for all leads including all lifts involved.	150.00	Cum
B	**STEEL WORK**		
13	Structural steel work riveted, bolted or welded in built up sections, trusses and framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete.	8000.00	Kg
14	Steel work in built up tubular (round, square or rectangular hollow tubes etc.) trusses etc., including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer, including welding and bolted with special shaped washers etc. complete.		
	Hot finished welded type tubes.	27000.00	Kg
15	Providing and fixing precoated galvanised iron profile sheets (size, shape and pitch of corrugation as approved by Engineer-in-Charge) of total coated thickness 0.50 mm (base metal of minimum 0.45 mm thickness with total coating thickness of 0.05mm) with zinc coating 120 grams per sqm as per IS: 277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns. Sheet should have protective guard film of 25 microns minimum to avoid scratches during transportation and should be supplied in single length upto 12 metre or as desired by Engineer-in-charge. The sheet shall be fixed using self drilling /self tapping screws of size (5.5x 55 mm) with EPDM seal, complete upto any pitch in horizontal/ vertical or curved surfaces, excluding the cost of purlins, rafters and trusses and including cutting to size and shape wherever required.	6475.00	Sqm
16	Providing and fixing precoated galvanised steel sheet roofing accessories of total coated thickness 0.50 mm (base metal of minimum 0.45 mm thickness with total coating thickness of 0.05 mm) with Zinc coating 120 gram per sqm as per IS: 277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns using self drilling/ self tapping screws complete :		
	Ridges plain (500 - 600mm)	1000.00	m
	Flashings/ Aprons.(Upto 600 mm)	300.00	m
	Barge board (Upto 300 mm)	300.00	m
	Providing and applying two coats of bitumen to roof on new dungaree cloth one coat on each side etc. complete as directed.	150.00	Sqmt
18	Providing & fixing insulation bubble sheet 12 mm thick	3975.00	Kg
19	Providing 2 mm thick MS gutter profiles with iron bracket, making necessary holes of required sizes and of required numbers etc. complete. This item includes cost of all inputs of designing, labour for fabricating and installation o T&P, scaffolding and other incidental charges including wastages etc., enabling temporary structures and services, cranes or cradles etc. as described above and as specified. Gutter shall be manufactured as per design and drawing and site condition.	4000.00	Kg

20	Providing and fixing false ceiling of 6 mm thick plain cement sheet, laid over Gyproc Expert metal framing system including main runners, cross tees, perimeter channels, and necessary accessories, properly suspended from the structural ceiling with approved hangers, including cutting, jointing, finishing with jointing compound, and making surface smooth and ready for painting, all as per manufacturer's specifications and approved drawings.	2900.00	Sqm
21	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade :		
	Two or more coats on new work.	5000.00	Sqm
C	CIVIL WORK		
22	Brick work with common burnt clay modular bricks of class designation 7.5 in foundation and plinth in:		
	Cement mortar 1:4 (1 cement : 4 coarse sand)	5.00	Cum
23	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level :		
24	1:2:4 (1 cement : 2 coarse sand(zone-III) derived from natural sources : 4 graded stone aggregate 20 mm nominal size derived from natural sources)	10.00	Cum
25	1:3:6 (1 Cement : 3 coarse sand(zone-III) derived from natural sources : 6 graded stone aggregate 20 mm nominal size derived from natural sources).	10.00	Cum
26	20 mm cement plaster of mix :		
	1:4 (1 cement: 4 fine sand)	800.00	Sqm
27	Rough cast plaster upto 10 m height above ground level with a mixture of sand and gravel or crushed stone from 6 mm to 10 mm nominal size, dashed over and including the fresh plaster in two layers, under layer 12mm cement plaster 1:4 (1 cement: 4 coarse sand) and top layer 10 mm cement plaster 1:3 (1 cement: 3 fine sand) mixed with 10% finely grounded hydrated lime by volume of cement.		
	Ordinary cement finish using ordinary cement	150.00	Sqm
28	Repair to plaster of thickness 12mm to 20 mm in patches of area 2.5 sqm and under, including cutting the patch in proper shape, raking out joints and preparing plastering the wall surface with white cement based polymer modified self curing mortar, including disposal of rubbish, all complete as per the direction of Engineer-In- Charge.	150.00	Sqm
29	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings. This includes jointing of pipes & fittings with one step CPVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge : External work		
	20 mm nominal outer dia. Pipes.	200.00	m
	25 mm nominal outer dia. Pipes.	100.00	m
	32 mm nominal outer dia. Pipes.	25.00	m
	40 mm nominal outer dia. Pipes.	100.00	m
	50 mm nominal outer dia. Pipes.	50.00	m
30	Diluting and injecting chemical emulsion for POST-CONSTRUCTIONAL anti- termite treatment (excluding the cost of chemical emulsion) :		
	Along the external wall below concrete or masonry apron using chemical emulsion @ 2.25 litres per linear metre including drilling and plugging holes etc.		

	With Chlorpyriphos/ Lindane E.C. 20% with 1% concentration.	350.00	No
31	Treatment of soil under existing floors using chemical emulsion @ one litre per hole, 300 mm apart including drilling 12 mm diameter holes and plugging with cement mortar 1 :2 (1 cement : 2 Coarse sand) to match the existing floor :		
	With Chlorpyriphos/Lindane E.C. 20% with 1% concentration.	3500.00	Sqm
32	Providing and applying "high strength, non shrink free flow grout material" i. e. micro concrete (likeshrink comp or equivalent) having compressive strength as 400 Kilogram/sq.cm. including complete. The usage of this non shrink concrete with zero slump is to allow to occupy every free space leaving no voids, thereby producing dense finishing the surface and curing for 07 days. Etc complete. The usage of this non shrink concrete with zero slump is to allow to occupy every free space leaving no voids, thereby producing dense concrete with proper bonding with concrete (The quoted rates to be inclusive of all materials, labours, tools & tackles, transportation, taxes etccomplete) to be applied for foundation and strengthening of pier etc and as per the direction of Site-In-Charge. (The product like Ultratech/Rendroc (RGL) of FOSROC or its equivalent)	5.00	Cum
33	Removing cement tiles, or marble or polished shahabad floor or dado without bed concrete including stacking the materials as directed with all leads, lifts etc. complete	400.00	Sqm
34	Providing and laying vitrified mirror / glossy finish tiles having size 590 mm to 605 mm x 590 mm to 605 mm of 8 to 10 mm thickness and confirming to IS. 15622-2006 (group Bla) of approved make, shade and pattern for floor in required position fixed in 1:4 cement mortar including neat cement float, filling joints, curing and clearing etc. complete	250.00	Sqm
35	Providing and laying vitrified mirror / glossy finish tiles having size 590 mm to 605 mm x 590 mm to 605 mm of 8 to 10 mm thickness and confirming to IS. 15622-2006 (group Bla) of approved make, shade and pattern for dado and skirting in required position fixed in 1:4 cement mortar including neat cement float, filling joints, curing and clearing etc. complete	150.00	Sqm
36	Structural Repairs to damaged concrete surface with polymer concrete /mortar with ACACRYLATE- REPAIR and AC-BOND-AID as detailed in the method statement including material,labour, etc., all complete as directed by engineer. (Repairs to deck slab, piers,	100.00	Sqm
	TOTAL		
	Add GST @ 18%		
	TOTAL with 18% GST		
	Add Contingencies @ 10% on Total Amount		
	Total amount including all taxes		

Note: Tenderer's attention is drawn to GIT clause 17 and GIT sub-clause 10.1.

The tenderer is to provide the required details, information, confirmations, etc accordingly, failing which it is tender is liable to be ignored. Prospective bidders shall comply with the feature specifications (including Warrantee Obligations) and submit a "Specification Compliance Certificate" with their Technical Bid.

SECTION VIII: QUALITY CONTROL REQUIREMENTS

The work executed/material supplied by the successful bidder will be accepted on all parameters as per specification as stated in Section-VII. The purchaser reserves the right to get the material supplied tested from in-house laboratory or any other laboratory of repute and in case the material is found not meeting the specification, the purchaser shall be entitled to cancel the contract, and if so desired, purchase or otherwise the purchase of the stores at the risk and cost of the contractor.

SECTION IX: QUALIFICATION/ ELIGIBILITY CRITERIA

(1) Minimum Eligibility Criteria:

(i) Experience and Past Performance: The bidder should have experience of having successfully completed similar works (Similar means- Related civil works) during last 7 years ending on '31.03.2026'

a. Three similar completed work each costing not less than the amount equal to Rs. 1,00,69,175.52/-.

or

b. Two similar completed work each costing not less than the amount equal to Rs. 1,25,86,469.40/-.

or

c. One similar completed work costing not less than the amount equal to Rs. 2,01,38,351.04/-.

Note: Only Start-ups are exempted from Experience and Past Performance criteria, being a works tender. In case any bidder is seeking exemption from Experience and Past Performance criteria, the supporting documents to prove his eligibility for exemption must be submitted for evaluation.

(ii) Capability, equipment and manufacturing facilities: -

a. The bidder should be enlisted in either Central Public Works Department (CPWD) or Military Engineering Services (MES) or any other Government /PSU / Autonomous bodies.

Note: Firms capacity and capability may be verified (if necessary) by the ISP.

(iii) Financial Standing:

(i) Average annual financial turnover of the bidder during the last three years, ending on 31.03.2026, should be at least Rs. 1,00,69,175.52/- as per the annual report (audited balance sheet and profit & loss account of FY 2023-24, 2024-25 and 2025-26) of the relevant period duly authenticated by a Chartered Accountant/Cost Accountant in India.

ii) The net worth of the Bidder should not be negative on 31.03.2026 and also

iii) should not have eroded by more than 30% in the last three years, ending on 31.03.2026.

Note 1: To ascertain this criteria net worth of initial and last financial year should be compared.

Note 2: All the financial criteria shall be exempted for Start-ups (registered for the tendered item) only, being a works tender. In case any bidder is seeking exemption from financial criteria, the supporting documents to prove his eligibility for exemption must be submitted for evaluation.

Note 3: The criteria for Capability, Equipment and Manufacturing facilities shall be applicable to all the bidder firms including Startup Firms.

(2) Other Requirements:

(a) PAN: The Bidder should be registered with the Income tax. Relevant proof in support shall be submitted.

(b) Goods & Services Tax Registration: - The Bidder should be registered with the Goods & Services Tax Department. The bidder firm should submit GST Registration Certificate. Relevant proof in support shall be submitted.

(3) Undertaking(s) on firm's letter head:-

(a) The firm should give undertaking that, "*We M/s _____have not been black-listed/ debarred for dealing with any Govt. Organization / Public Sector Undertaking (PSU) / Reputed Organization in the past*".

(b) That "*the information given in the documents are correct and the Bidder is awarded that in case any information provided is found to be false at a later stage, ISP reserves the right to reject/ disqualify the bidder at any stage of the tendering process without assigning any reason*."

(c) The firm should give undertaking that, "*We agree to withdraw all the deviations, if any, unconditionally and accept all the terms and conditions of the tender document including the technical specifications*".

(4) Applicability in Special Cases:

For Existing successful Past Suppliers: In case the bidder who is a successful past supplier of 'The Work' in at least one of the recent past three procurements, who do not meet any or more of requirements above, would also be considered to be qualified in view of their proven credentials, for the maximum quantity supplied by him in such recent past. (This clause is not applicable for Security Items as notified by Government of India from time to time.)

Joint Ventures and Holding Companies: Credentials of the partners of Joint ventures cannot (repeat cannot) be clubbed for the purpose of compliance of PQC in supply of Goods/Equipment, and each partner must comply with all the PQC criteria independently However, for the purpose of qualifying the Financial Standing Criteria, the Financial Standing credentials of a Holding Company can be clubbed with only one of the fully owned subsidiary bidding company, with appropriate legal documents proving such ownership.

Section X: Tender Form

Date……..

To

……

……

……

(complete address of SPMCIL)

Ref: Your Tender document No. ..... dated .....

We, the undersigned have examined the above-mentioned tender enquiry document, including amendment No. --------, dated --------- (*if any*), the receipt of which is hereby confirmed. We now offer to supply and deliver…….. *(description of goods and services)* in conformity with your above referred document for the sum shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V – —Special Conditions of Contract‖, for dueperformance of the contract.

We agree to keep our tender valid for acceptance for a period upto -------, as required in the GIT clause19, read with modification, if any in Section-III – —Special Instructions to Tenderers‖ or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We confirm that in case of downloaded Tender Document, we have not changed/edited its contents. We realize that in case any such change is noticed at any stage including after the award of contract, we would be liable to action under clause 44 of the GIT.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We also solemnly declare as under:

1. MSMEs Status:

Having read and understood the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 (as amended and revised till date), and solemnly declare the following:

(a) Company /Partnership Firm /Proprietary Concern / Society/Trust / NGO/Others (Please Specify):……..

(b) Micro/ Small / Medium Enterprise/ SSI/ Govt. Deptt. / PSU/ Others:….

(c) Name of MSME Registering Body (NSIC/ DIC/ KVIC/KVIB etc.):……..

(d) MSME Registration no. (With copy of registration):……..

(e) Udyog Aadhaar Memorandum no……

(f) Whether Proprietor/ Partner belongs to SC/ ST or Women category.
(Please specify names and percentage of shares held by SC/ST Partners):……..

2. Make in India Status:

Having read and understood the Public Procurement (Preference to Make in India PPP_MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

(a) Self-Certification for category of supplier:

- ☐ Class-I Local Supplier /
- ☐ Class-II Local Supplier /
- ☐ Non Local Supplier /

(b) We also declare that:

- ☐ There is no country whose bidders have been notified as ineligible on reciprocal basis under this order for offered product, or

- ☐ We do not belong to any Country whose bidders are notified as ineligible on reciprocal basis under this order.

3. Restrictions on procurement from bidders from a country or countries, or a class of countries under Rule 144 (xi) of the General Financial Rules 2017

Having read and understood the Order (Public Procurement No. 1) issued vide F.No.6/18/2019-PPD dated 23rd July 2020 (and its amendments if any) by Department of Expenditure, Ministry of Finance under the above provision and solemnly declare the following:

- ☐ We do not belong to any Country whose bidders are notified as ineligible under this order

4. Debarment Status: Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Deptts. of Government of India or by any State Govt:

- ☐ Yes (with period of Ban)
- ☐ No, we, solemnly declare that neither we nor any of our affiliates or subsidiaries– including subcontractors or suppliers for any part of the contract – do not stand declared ineligible/ blacklisted/ banned/ debarred by any Government Agency anywhere in the world, for participating in its tenders, under that country's laws or official regulations.

5. Penalties for false or misleading declarations: I/we hereby confirm that the particulars given above are correct and complete and also undertake to advise any future changes to the above details. We understood that any wrong or misleading self- declaration by us would be violation of code of Ethics and would attract penalties as mentioned in this tender document, including debarment.

.....
(Signature with date)

.....
(Name and designation)
Duly authorized to sign tender for and on behalf of

.....
.....

Section XII: Vendor Details

The tenderer should furnish specific details mentioned below. In case a question/ issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or misleading answer against any of the under mentioned question/ issues, its tender will be liable to be ignored.

1. Vendor/ Contractor particulars:

(a) Name of the Company:……..
(b) Corporate Identity No. (CIN): ……..
(c) Registration if any with SPMCIL: ……..
(d) Complete Postal Address: ……..
(e) Pin code/ ZIP code: ……..
(f) Telephone nos. (with country/area codes): ……
(g) Fax No.: (with country/area codes): ……
(h) Cell phone Nos.: (with country/area codes): ……..
(i) Contact persons /Designation: ……..
(j) Email IDs: ……..

2. Taxation Details:

(a) PAN number: ……..
(b) Type of GST Registration (Registered, Unregistered, Composition, SEZ, RCM etc.): …..
(c) GSTIN number: ……..
(d) Registered Address as per GST registration and Place of Delivery for GST Purpose: …..
(e) Contact Names, Nos. & email IDs for GST matters (Please mention primary and secondary contacts): ……

 We solemnly declare that our GST rating on the GST portal / Govt. official website is NOT negative / blacklisted during the last three financial years.

……
(Signature with date)
……
……
(Full name, designation & address of the person duly authorized sign on behalf of the tenderer)
For and on behalf of
……
……
(Name, address, and stamp of the tendering firm)

Section XV: Bank Guarantee Form for Performance Security

PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE GUARANTEE BOND
(ON BANK'S LETTERHEAD WITH ADHESIVE STAMP)

Ref ..... Date .....
Bank Guarantee No ……
To,

(Insert Name & Address of the Purchaser)

Dear Sir,
1. Against contract vide Notification for Award of the Tender No ..... dated ..... covering supply of ..... (hereinafter called the 'contract') entered into between the ……. ***(insert name of Purchaser)*** (herein after called as the Purchaser) and M/s. ....., ... (here in after called the 'Contractor'), this is to certify that, at the request of the Contractor, we ..... ***(name of the bank)***, are holding in trust in favour of the Purchaser, the amount of .....***(write the sum here in words),*** to indemnify and keep indemnified the Purchaser, against any loss or damage that may be caused to, or suffered by the Purchaser, by reason of any breach by the Contractor of any of the terms and conditions of the said contract and/or in the performance thereof. We agree that the decision of the Purchaser, whether any breach of any of the terms and conditions of the said contract and/or in the performance thereof has been committed by the Contractor; and the amount of loss or damage that has been caused or suffered by the Purchaser, shall be final| and binding on us, and the amount of the said loss or damage shall be paid by us, forthwith on demand and without demur to the Purchaser.
2. We ..... ***(name of the bank)***, further agree that, the guarantee herein contained, shall remain in full force and effect, for sixty days after the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period whichever is later, i.e. till ....., (hereinafter called the 'said date') and that if any claim accrues or arises against us ..... ***(name of the bank)***, by virtue of this guarantee before the said date, the same shall be enforceable against us ..... ***(name of the bank)***, notwithstanding the fact that the same is enforced within six months after the said date, provided that notice of any such claim has been given to us .., ***(name of the bank)***, by the Purchaser, before the said
date. Payment under this bond of guarantee shall be made promptly, upon our receipt of notice to that effect, from the Purchaser.
3. It is fully understood that this guarantee is effective from the date of the said contract and that we ..... ***(name of the bank)***, undertake not to revoke this guarantee during its currency, without the consent in writing of the Purchaser.
4. We undertake to pay to the Purchaser, any money so demanded, notwithstanding any dispute or disputes raised by the Contractor, in any suit or proceeding pending before any Court or Tribunal, relating thereto, our liability under this present, being absolute and unequivocal. The payments so made by us under this bond, shall be a valid discharge of our liability for payment thereunder, and the Contractor shall have no claim against us, for making such payments.
5. We..... ***(name of the bank)***, further agree that the Purchaser shall have the fullest liberty, without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said contract, or to extend time of performance by the Contractor, from time to time, or to postpone for any time or form, time to time, any of the powers exercisable by the Purchaser, against the said Contractor and to for bear or enforce any of the terms and conditions relating to the said contracts and we..... ..... ***(name of the bank)***, shall not be released from our liability under this guarantee, by reason of any such variation or extension being granted to the said Contractor, or for any forbearance and/or omission on the part of the Purchaser, or any indulgence by the Purchaser towards the said Contractor, or by any other matter or thing whatsoever, which under the law relating to sureties, would, but for this provision, have the effect of so releasing us from our liability under this guarantee.
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

Date
Place

Signature
(Printed Name)
(Designation)

Witnesses

(Bank's Common Seal)

Section XVI: Contract Form

(Address of SPMCIL's office issuing the contract)

Contract No…… dated……..
This is in continuation to this office' Notification of Award No……. dated .....
1. Name & address of the Supplier: ……..
2. SPMCIL's Tender document No…… dated…….. and subsequent Amendment No……., dated……. (If any), issued by SPMCIL
3. Supplier's Tender No…… dated…….. and subsequent communication(s) No…… dated …….. (If any), exchanged between the supplier and SPMCIL in connection with this tender.
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as part of this contract:
(i) General Conditions of Contract;
(ii) Special Conditions of Contract;
(iii) List of Requirements;
(iv) Technical Specifications;
(v) Quality Control Requirements;
(vi) Tender Form furnished by the supplier;
(vii) Price Schedule(s) furnished by the supplier in its tender;
(viii) Manufacturers' Authorisation Form (if applicable for this tender);
(ix) SPMCIL's Notification of Award
Note: The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under Section – V - 'General Conditions of Contract' of SPMCIL's Tender document shall also apply to this contract.
5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:
(i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

Schedule No.	Brief description of goods/ services	Accounting unit	Quantity to be supplied	Unit Price (in Rs.)	Total price

Any other additional services (if applicable) and cost there of: ……..
Total value (in figure) _____ (In words) _____
(ii) Delivery schedule
(iii) Details of Performance Security
(iv) Quality Control
(a) Mode(s), stage(s), and place(s) of conducting inspections and tests.
(b) Designation and address of SPMCIL's inspecting officer
(v) Destination and despatch instructions
(vi) Consignee, including port consignee, if any
(vii) Warranty clause
(viii) Payment terms
(ix) Paying authority
.....
(Signature, name, and address of SPMCIL's authorized official)
For and on behalf of.....
Received and accepted this contract .....
(Signature, name, and address of the supplier's executive duly authorized to sign on behalf of the supplier)
For and on behalf of .....
(Name and address of the supplier)
.....
(Seal of the supplier)
Date:
Place:

Section XVII: Letter of Authority for attending a Pre-bid Conference/ Bid Opening

The General Manager
Unit Address
Subject: Authorization for attending bid opening on _____ (date) in the Tender of _____.

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of _____ (Bidder) in order of preference given below.

Order of Preference	Name	Specimen Signatures
I.		
II.		
Alternate Representative		
Signatures of bidder or Officer authorized to sign the bid Documents on behalf of the bidder.		

Note:

1. Maximum of two representatives will be permitted to attend pre-bid conference/ bid opening. In cases where it is restricted to one, first named representative will be allowed to attend. Alternate representative will be permitted when regular representatives are not able to attend.
2. In case of pre-bid conference, self-attested copy of proof of purchase of Bid documents, in the name of the bidder must be enclosed with this authorization, without which entry would be refused. Bid documents would be available for sale at the site also.
3. Permission for entry to the hall where even is held may be refused in case authorization as prescribed above is not produced.

Section XVIII: Proforma of Bills for Payments

(Refer Clause 22.6 of GCC)

Name and Address of the Firm.....
Bill No..... Dated.....
Purchase order.....No.....Dated.....
Name and address of the consignee.....

S. No	Authority for purchase	Description of Stores	Number or quantity	Rate Rs. P.	Price per Rs. P.	Amount
Total						

1. GST/ CGST/ SGST/ UTGST/ IGST Amount
2. Freight (if applicable)
3. Excise Duty (if applicable)
4. Packing and Forwarding charges (if applicable)
5. Others (Please specify)
6. PVC Amount (with calculation sheet enclosed)
7. (-) deduction/Discount
8. Net amount payable (in words Rs.)

Dispatch detail RR No. other proof of despatch.....
Dated.....(enclosed)
Inspection Certificate No.....Dated…….....(enclosed)
Place and Date
Received Rs.....
Rupees).....

We solemnly certify that:

a. Goods and Services Tax (GST) charged on this Bill is not more than what is payable under the provision of the relevant Act or the Rules made there under.

b. Goods on which GST has been charged have not been exempted under the GST Act or the rules made there under and the charges on account of GST on these goods are correct under the provisions of that Act or the Rules made there under.

c. We are registered with above indicated GSTIN as dealer in the State where in their Billing address is located for the purpose of GST.

d. This bill form / invoice is not a replacement for the GST invoice. The proper GST invoice as per requirements of GST rules has been sent to the Purchaser as and when deliveries are made to the consignee.

e. that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.

Revenue stamp Signature and of Stamp Supplier

Section XIX: NEFT Mandate

(Refer clause 22.2 of GCC)

From: M/s. ..... Date: .....
To:
(Insert Name and Address of Purchaser's Paying Authority as per NIT Clause 1)
Sub: NEFT payments
We refer to RBI's NEFT scheme. Our mandate SPMCIL for making payments to us through the above scheme to our under noted account.
NATIONAL ELECTRONIC FUNDS TRANSFER MANDATE FORM

1	Name of City	
2	Bank Code No.	
3	Branch Code No.	
4	Bank's Name	
5	Branch Address	
6	Branch Telephone / Fax No.	
7	Supplier's Account No.	
8	Type of Account	
9	IFSC code for NEFT	
10	IFSC code for RTGS	
11	Supplier's name as per Account	
12	MICR Code No.	
In Lieu of Bank Certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque or front page of your bank passbook issued by your bank for verification of the above particulars.		

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option intimation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date

Signature of the Customer

Certified that the above particulars are correct as per our record.

Stamp and
Signature of authorized
official of the bank

NOTE 1- "Anti-Bribery Management system (ABMS)- By participating in this tender, the suppliers/Vendors/Contractors are deemed to have undertaken that they shall not give or take, any financial or non-financial bribe, to or from anyone during the tender or during the execution of the contract thereafter and if they notice any such incident happening, they shall report it to Vigilance."

Digitally signed by Vikas Kumar
Date: 2026.11.20 12:34:54 IST
Location: eProcurement System for Central PSUs